

**MEETING AGENDA**  
**La Cygne City Council**  
**January 4, 2023**  
**Meeting Place: La Cygne Community Building**

**Thank You** for **Not Talking** during the meeting until recognized by the mayor. If you wish to be scheduled on a future agenda, please contact the City Clerk by Friday preceding the meeting.

**1) CALL REGULAR MEETING TO ORDER (7:00 P.M.)**

Pledge of Allegiance by Mayor Debra Wilson

**2) MAYOR'S COMMENTS:**

a] Happy New Year to Everyone!!

**3) NEW YEAR ORGANIZATION:**

a] Resolution # \_\_\_\_ - Authority to Pay Payroll and Certain Bills Early (White Page 5)

*Action needed: Motion to approve Resolution.*

b] Resolution # \_\_\_\_ - Waiver from Certain Accounting Procedures (White Page 6)

*Action needed: Motion to approve Resolution.*

c] Official City Newspaper – Linn County News

*Action needed: Motion to approve.*

**4) CONSENT AGENDA:**

Action Item: Motion to approve consent agenda;

Minutes of December 22, 2022 City Council Meeting; (White Pages 7-13)

Minutes of January 2, 2023 Special City Council Meeting; (At the table)

Check Register: December 23, 2022 – December 31, 2022; (White Page 14)

Check Register: January 1, 2023 – January 4, 2023; (At Table)

**5) DISCUSSION FROM THE FLOOR:**

*Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.*

**MEETING AGENDA**  
**La Cygne City Council**  
**January 4, 2023**  
**Meeting Place: La Cygne Community Building**

**6) REPORTS OF CITY OFFICERS:**

- ✓ City Attorney – Burton Harding – (At the Table)
- ✓ Police Chief – Tina Fenoughty – (At the Table)
- ✓ Codes Officer – Allison Fox (At the Table)
- ✓ Public Works Superintendent – Dan Nasalroad (At the Table)
- ✓ Fire Chief - Dan Nasalroad
- ✓ City Clerk – Jodi Wade (At the Table)
- ✓ City Treasurer – Connie Gore (At the Table)

**7) SPECIAL PROJECT REPORTS:**

**WATER TREATMENT PLANT SETTLING PONDS (MIDWEST ENGINEERING):**

No updates at this time.

**SEWER REHABILITATION PROJECT (NOWAK CONSTRUCTION/BG CONSULTANTS):**

Nowak Construction Pay Application No. 7 in the amount of \$678,407.56 for the period of November 19, 2022 through December 20, 2022. (White Pages 15-18)

*Action Needed: Motion to approve pay application.*

**KDOT CCLIP (KILLOUGH CONSTRUCTION/CFS ENG/BG CONSULTANTS):**

No updates at this time.

**NEW FIRE STATION 2022:**

No updates at this time.

**WATER TREATMENT PLANT ANALYSIS**

No updates at this time.

**STORMWATER MASTER PLAN (BG Consultants)**

CC Wade is working on a Town Hall meeting for February 2023.

**602 N. 5<sup>th</sup> STREET**

Planning and Zoning will discuss further at their January 2023 meeting.

**8) REPORTS OF COUNCIL COMMITTEES:**

- a] Water & Gas----- Danny Curtis----- Keith Stoker
- b] Street ----- Tommy Capp ----- Jerome Mitzner
  - ✓ Every Fiber Optic Cable installation along Market Street – Burns & McDonnell (Tan Nguyen and Kevin McPherson)
- c] Sewer----- Keith Stoker ----- Thomas Capp
- d] Cemetery----- Danny Curtis ----- David Brenneman
- e] Public Safety----- Jerome Mitzner----- Keith Stoker

**MEETING AGENDA**  
**La Cygne City Council**  
**January 4, 2023**  
**Meeting Place: La Cygne Community Building**

**8) REPORTS OF COUNCIL COMMITTEES CONTINUED:**

- f] Community Building----- David Brenneman ----- Tommy Capp
- g] Employee Relations & Training----- Danny Curtis ----- Jerome Mitzner
- h] Park ----- Keith Stoker ----- Tommy Capp

**9) SPECIAL COMMITTEE REPORTS:**

- a] Emergency Management – None
- b] Chamber of Commerce – None
- c] Planning & Zoning – None

**10) OTHER BUSINESS**

- a] Authority to transfer excess General Funds.

*Action needed: Motion to approve transfer.*

b] Cost of Living Adjustment (COLA) considerations for 2023? The City of La Cygne adjusted the COLA as follows in the past 5years:

- ✓ 2.0% in 2018
- ✓ 2.5% in 2019
- ✓ 2.0% in 2020
- ✓ 1.3% in 2021
- ✓ 3.0% in 2022

The CSRS (Civil Service Retirement System) adjusted to 8.7% for 2023 and the FERS (Federal Employment Retirement System) adjusted to 7.7%. (\*\*Note: these are retirement programs which do not include additional pay raises).

**EXECUTIVE SESSION: (See Examples at Table)**

- a] I move the city council recess into executive session to discuss

\_\_\_\_\_ pursuant to \_\_\_\_\_. The open meeting will resume in the city council meeting area at \_\_\_\_\_ p.m.

**11) UNFINISHED POLICY REVIEW:**

- a] *Article 18 DRAFT Factory Built Home District (Revision 11-16-2022).*
- b] *Article 22 DRAFT Off-Street Parking Regulations.*
- c] *Article G. Discipline – Employee Policy and Procedures.*
- d] *Article 5. Parking*
- e] *Water and Sewer Rate Analysis: Carl Brown proposal.*

**MEETING AGENDA**  
**La Cygne City Council**  
**January 4, 2023**  
**Meeting Place: La Cygne Community Building**

**11) UNFINISHED POLICY REVIEW CONTINUED:**

- f] *ATV/UTV Regulations.*
- g] *Chapter 11. Public Property, Article 2. Parks and Camping.*
- h] *Ethics and Customer Service Training.*
- i] *Social-Media Policy.*
- j] *Chapter 6. Fire, Article 2. Fireworks.*
- k] *BNSF Quiet Zone*

**12) NEW POLICY REVIEW:**

**13) NOTES & COMMUNICATIONS TO COUNCIL**

**14) GOVERNING BODY REMARKS**

**15) ADJOURNMENT**