

MEETING AGENDA
La Cygne City Council
January 18, 2023
Meeting Place: La Cygne Community Building

Thank You for **Not Talking** during the meeting until recognized by the mayor. If you wish to be scheduled on a future agenda, please contact the City Clerk by Friday preceding the meeting.

1) CALL REGULAR MEETING TO ORDER (7:00 P.M.)

Pledge of Allegiance by Mayor Debra Wilson

2) MAYOR'S COMMENTS:

a] Year End Review (White Pages 5-7)

3) CONSENT AGENDA:

Action Item: Motion to approve consent agenda;

Minutes of January 2, 2023 Special City Council Meeting; (White Pages 8-10)

Minutes of January 4, 2023 City Council Meeting; (White Pages 11-18)

Minutes of January 13, 2023 Special City Council Meeting; (White Pages 19-20)

December 2022 Budget Report; (White Pages 21-23)

December 2022 Treasurer's Report; (White Page 24)

4th Quarter 2022 Financial Report; (White Page 25)

2022 Annual Financial Statement; (White Page 26)

Check Register: January 5, 2023 – January 13, 2023; (White Pages 27-28)

Check Register: January 14, 2023 – January 18, 2023; (At Table)

4) DISCUSSION FROM THE FLOOR:

Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.

5) REPORTS OF CITY OFFICERS:

✓ City Attorney – Burton Harding – (At the Table)

✓ Police Chief – Tina Fenoughty – (At the Table)

✓ Codes Officer – Allison Fox (At the Table)

✓ Public Works Superintendent – Dan Nasalroad (At the Table)

Purchase Order No. 2023-1 (At the Table)

✓ Fire Chief - Dan Nasalroad

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6) SPECIAL PROJECT REPORTS:

WATER TREATMENT PLANT SETTLING PONDS (MIDWEST ENGINEERING):

No updates at this time.

SEWER REHABILITATION PROJECT (NOWAK CONSTRUCTION/BG CONSULTANTS):

BG Consultants December 2022 invoice in the amount of \$32,095.00. (White Page 29-30)

Action needed: Motion to approve payment of invoice.

KDOT CCLIP (KILLOUGH CONSTRUCTION/CFS ENG/BG CONSULTANTS):

No updates at this time.

NEW FIRE STATION 2022:

No updates at this time.

WATER TREATMENT PLANT ANALYSIS

No updates at this time.

STORMWATER MASTER PLAN (BG Consultants)

BG Consultants December 2022 invoice in the amount of \$4400.00.(White Page 31)

Action needed: Motion to approve payment of invoice.

602 N. 5th STREET

Per Article 6 of the Planning & Zoning Subdivision regulations Section 6-1 Pre-Application, the City of La Cygne would need to submit the Preliminary plat to the Planning Commission for consideration. (At the table)

7) REPORTS OF COUNCIL COMMITTEES:

- a] Water & Gas----- Danny Curtis----- Keith Stoker
- b] Street ----- Tommy Capp ----- Jerome Mitzner
 - ✓ Every Fiber Optic Cable installation along Market Street – Burns & McDonnell (Tan Nguyen and Kevin McPherson)
- c] Sewer----- Keith Stoker ----- Thomas Capp
- d] Cemetery----- Danny Curtis ----- David Brenneman
- e] Public Safety-----Jerome Mitzner----- Keith Stoker
- f] Community Building----- David Brenneman ----- Tommy Capp
- g] Employee Relations & Training----- Danny Curtis ----- Jerome Mitzner
 - ✓ Administrative Policy 33 Employee Payscales and Evaluation Procedures revised. (White Pages 32-35)

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7) REPORTS OF COUNCIL COMMITTEES:

- h] Park ----- Keith Stoker ----- Tommy Capp
 - ✓ Deputy City Clerk Vogt is preparing an Operations Manual for the La Cygne Swimming pool which will define the Manager and Lifeguard duties and responsibilities, forms to be used at the pool and the pool operation rules and regulations. Advertising for managers will begin on January 25, 2023.

8) SPECIAL COMMITTEE REPORTS:

- a] Emergency Management – None
- b] Chamber of Commerce – None
- c] Planning & Zoning – Resignation letter of Paul Kana (White Page 36)

9) OTHER BUSINESS

- a] Resolution No. _____ acknowledging the amendment of tenant for the Verizon Tower agreement regarding ground lease for the portion of property located at 419 S. 5th Street in the City of La Cygne, Kansas from STC Towers, LLC to Vertical Bridge Development, LLC. (White Page 37)

- b] KMGa Prepay Gas Supply Project (at the table)

- c] *Article 18 DRAFT Factory Built Home District (Revision 11-16-2022)* (At the table)

EXECUTIVE SESSION: (See Examples at Table)

a] I move the city council recess into executive session to discuss _____ pursuant to _____. The open meeting will resume in the city council meeting area at _____ p.m.

10) UNFINISHED POLICY REVIEW:

- a] *Article 22 DRAFT Off-Street Parking Regulations.*
- b] *Article G. Discipline – Employee Policy and Procedures.*
- c] *Article 5. Parking*
- d] *Water and Sewer Rate Analysis: Carl Brown proposal.*
- e] *Draft ATV/UTV Regulations.*
- f] *Chapter 11. Public Property, Article 2. Parks and Camping.*
- g] *Ethics and Customer Service Training.*
- h] *Social-Media Policy.*
- i] *Chapter 6. Fire, Article 2. Fireworks.*
- j] *BNSF Quiet Zone*

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- 11) NEW POLICY REVIEW:**
- 12) NOTES & COMMUNICATIONS TO COUNCIL**
- 13) GOVERNING BODY REMARKS**
- 14) ADJOURNMENT**