

**MEETING AGENDA**  
**La Cygne City Council**  
**March 1, 2023**  
**Meeting Place: La Cygne Community Building**

**Thank You** for **Not Talking** during the meeting until recognized by the mayor. If you wish to be scheduled on a future agenda, please contact the City Clerk by Friday preceding the meeting.

**1) CALL REGULAR MEETING TO ORDER (7:00 P.M.)**

Pledge of Allegiance by Mayor Debra Wilson

**2) MAYOR'S COMMENTS:**

**3) CONSENT AGENDA:**

Action Item: Motion to approve consent agenda;

Minutes of February 15, 2023 City Council Meeting; (Pages 5-13)

Check Register: February 16, 2023 – February 24, 2023; (Pages 14-15)

Check Register: February 25, 2023 – March 1, 2023; (At Table)

**4) DISCUSSION FROM THE FLOOR:**

*Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.*

**5) REPORTS OF CITY OFFICERS:**

- ✓ City Attorney – Burton Harding – (At the Table)
- ✓ Police Chief – Tina Fenoughty – (At the Table)
- ✓ Codes Officer – Allison Fox (At the Table)
- ✓ Public Works Superintendent – Dan Nasalroad (At the Table)
- ✓ Fire Chief - Dan Nasalroad
- ✓ City Clerk – Jodi Wade (At the Table)
- ✓ City Treasurer – Connie Gore (At the Table)

**6) SPECIAL PROJECT REPORTS:**

**WATER TREATMENT PLANT SETTLING PONDS (MIDWEST ENGINEERING):**

Waiting for the final punch list.

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**SEWER REHABILITATION PROJECT (NOWAK CONSTRUCTION/BG CONSULTANTS):**

All the relining is complete. A few manhole repairs remaining. Continue to work on the taps.

Pay Application No. 9 Nowak Construction in the amount of \$279,765.49 for the period of January 1, 2023 to February 19, 2023. (Pages 16-19)

*Action needed: Motion to approve the pay application.*

**KDOT CCLIP (KILLOUGH CONSTRUCTION/CFS ENG/BG CONSULTANTS):**

KDOT is reviewing all final numbers and will complete the closeout process.

**NEW FIRE STATION 2022:**

Finalizing specifications and plans for bidding. City Attorney Harding is reviewing the bid bond and project bond information and general conditions in the specifications. PWS Nasalroad met with Everyg to review the electric utility for the new station.

**WATER TREATMENT PLANT ANALYSIS**

Dan Coltrain is finalizing the Master Plan for the Water Plant based on the analysis.

**STORMWATER MASTER PLAN (BG Consultants)**

Abby Mills, BG Consultants, continues to prepare models and maps to present at the April 12, 2023 open house.

**602 N. 5<sup>th</sup> STREET**

City Council requested additional information to determine how many lots to plat. What additional information does the council need to complete the application for platting?

**7) REPORTS OF COUNCIL COMMITTEES:**

- a] Water & Gas----- Danny Curtis----- Keith Stoker
  - ✓ Purchase Order No. 2023-4, Powder Activated Carbon Feeder, 25 pounds/cu. ft. with a feed rate of 1.5 pounds/hour. Model No. W105Z. Quote from Acrison in the amount of \$65,000. Funds from the Water Capital Outlay (03-25-5001: 2023 Budget \$150,000) (Pages 20-23)
  - ✓ Gas Rate Review. CC Wade is working on a report for the Gas Rates. The 2015 Gas bond final payment will be made in October 2023.
- b] Street ----- Tommy Capp ----- Jerome Mitzner
  - ✓ Street Infrastructure Project. Concept. Consulting. Financing. Current Special Hwy Reserve balance \$789,035.
  - ✓ Presentation ideas for the April 12, 2023 Open House?
  - ✓ Everyg Fiber Optic Cable installation along Market Street – Burns & McDonnell (Tan Nguyen and Kevin McPherson)
- c] Sewer----- Keith Stoker ----- Thomas Capp

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**7) REPORTS OF COUNCIL COMMITTEES:**

- d] Cemetery----- Danny Curtis----- David Brenneman
- e] Public Safety-----Jerome Mitzner----- Keith Stoker
- f] Community Building----- David Brenneman ----- Tommy Capp
  - ✓ Mayor Wilson, at the last council meeting, asked council members to prepare written reports regarding the current and future use of the community building.
- g] Employee Relations & Training----- Danny Curtis ----- Jerome Mitzner
  - ✓ Court Clerk Gore is attending the Court Conference on March 2-3, 2023.
  - ✓ Deputy Clerk Vogt is attending the CCMFOA Clerks Spring Conference March 22-24,2023.
  - ✓ PWS Nasalroad and City Clerk Wade are attending the KRWA Conference March 28-March 30, 2023.
- h] Park ----- Keith Stoker ----- Tommy Capp
  - ✓ Pool managers have been interviewed and offers have been presented to applicants. Lifeguards will be interviewed the first week of March 2023. Lifeguard Training is scheduled for April/May 2023. Waterslide is to be removed by April 2023. Pool is scheduled to open May 27, 2023.
  - ✓ Purchase Order No. for a Wright ZTR Mower (serial # WZXT72S61G8E1B) from Blue Valley Tractor in the amount of \$15, 618 to replace the current Grasshopper mower for the park. Funds coming from the Special Park & Pool Tax fund (23-00-5001: 2023 Budget \$75,000) (Pages 24-25)

**8) SPECIAL COMMITTEE REPORTS:**

- a] Emergency Management – None
- b] Chamber of Commerce – None
- c] Planning & Zoning – Remove Randy Broyles from the Board of Appeals. The city did not receive a response from his appointment letter to accept the position.

**9) OTHER BUSINESS**

a] Article 18 Draft review, Factory-Built Home District. Workshop was held at 6:00pm prior to the council meeting. Any further discussion needed. Modify Article 9, Section 9-11, Line 9-1102 Where Permitted. Currently the regulation states a travel trailer park shall be allowed to locate only in the C-2 District and only upon the issuance of a Conditional Use Permit. A suggestion has been brought forward to modify the regulation to allow travel trailer parks to locate only in the Public (P) District.

b] 2024 Budget preparations 101. Public Services and Capital Improvement.

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**EXECUTIVE SESSION:** (See Examples at Table)

a] I move the city council recess into executive session to discuss \_\_\_\_\_ pursuant to \_\_\_\_\_. The open meeting will resume in the city council meeting area at \_\_\_\_\_ p.m.

**10) UNFINISHED POLICY REVIEW:**

- a] Recreational Vehicle Storage/Permit Application
- b] *Article 22 DRAFT Off-Street Parking Regulations.*
- c] *Article G. Discipline – Employee Policy and Procedures.*
- d] *Article 5. Parking*
- e] *Water and Sewer Rate Analysis: Carl Brown proposal.*
- f] *Draft ATV/UTV Regulations.*
- g] *Chapter 11. Public Property, Article 2. Parks and Camping.*
- h] *Ethics and Customer Service Training.*
- i] *Social-Media Policy.*
- j] *Chapter 6. Fire, Article 2. Fireworks.*
- k] BNSF Quiet Zone

**11) NEW POLICY REVIEW:**

**12) NOTES & COMMUNICATIONS TO COUNCIL**

**13) GOVERNING BODY REMARKS**

**14) ADJOURNMENT**