

MEETING AGENDA
La Cygne City Council
April 5, 2023
Meeting Place: La Cygne Community Building

Thank You for **Not Talking** during the meeting until recognized by the mayor. If you wish to be scheduled on a future agenda, please contact the City Clerk by Friday preceding the meeting.

1) CALL REGULAR MEETING TO ORDER (7:00 P.M.)

Pledge of Allegiance by Mayor Debra Wilson

2) MAYOR'S COMMENTS:

- Easter Egg Hunt – Saturday, April 8, 2023, La Cygne Community Park, 10am
- Build Your City – Open House, April 12, 2023, La Cygne Library Swan Room, 4p – 7p
- Dog Days – Saturday, April 15, 2023, La Cygne 10am – Noon.

3) CONSENT AGENDA:

Action Item: Motion to approve consent agenda;

Minutes of March 15, 2023 City Council Meeting; (Pages 5-12)

Check Register: March 16, 2023 – March 31, 2023; (Pages 13-14)

Check Register: April 1, 2023 – April 5, 2023; (At Table)

4) DISCUSSION FROM THE FLOOR:

Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.

5) REPORTS OF CITY OFFICERS:

- ✓ City Attorney – Burton Harding – (At the Table)
- ✓ Police Chief – Tina Fenoughty – (At the Table)
- ✓ Codes Officer – Allison Fox (At the Table)
- ✓ Public Works Superintendent – Dan Nasalroad (At the Table)
- ✓ Fire Chief - Dan Nasalroad
- ✓ City Clerk – Jodi Wade (At the Table)
- ✓ City Treasurer – Connie Gore (At the Table)

6) SPECIAL PROJECT REPORTS:

WATER TREATMENT PLANT SETTLING PONDS (MIDWEST ENGINEERING):

No updates at this time.

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6) SPECIAL PROJECT REPORTS CONTINUED:

SEWER REHABILITATION PROJECT (NOWAK CONSTRUCTION/BG CONSULTANTS):

Nowak Construction, Pay Application No. 10, in the amount \$192,214.62, for the period of 2/20/2023 through 3/20/2023. (White Pages 15-18)

Action needed: Motion to approve pay application

KDOT CCLIP (KILLOUGH CONSTRUCTION/CFS ENG/BG CONSULTANTS):

KDOT is reviewing all final numbers and will complete the closeout process.

NEW FIRE STATION 2022:

Pre-Bid Meeting was held on March 23, 2022 at 10am. Bid opening will be held on April 11, 2023 at 1pm.

WATER TREATMENT PLANT ANALYSIS

Dan Coltrain is finalizing the Master Plan for the Water Plant based on the analysis.

STORMWATER MASTER PLAN (BG Consultants)

No updates at this time.

602 N. 5th STREET

CC Wade and PWS Nasalroad are pursuing information regarding deed restrictions and covenant agreements. Linn County Housing Committee should find out in mid-April about the MIH grant. CC Wade inquired about the effects of deed restrictions/covenant agreements on lots involved with MIH grants. Feedback from the governing body regarding the contract service agreements for assistance with Planning & Zoning, Building Inspection review, etc?

7) REPORTS OF COUNCIL COMMITTEES:

- a] Water & Gas----- Danny Curtis----- Keith Stoker
- b] Street ----- Tommy Capp ----- Jerome Mitzner
- c] Sewer----- Keith Stoker ----- Thomas Capp
- d] Cemetery----- Danny Curtis----- David Brenneman
- e] Public Safety-----Jerome Mitzner----- Keith Stoker
- f] Community Building----- David Brenneman ----- Tommy Capp
- g] Employee Relations & Training----- Danny Curtis ----- Jerome Mitzner
- h] Park ----- Keith Stoker ----- Tommy Capp

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8) SPECIAL COMMITTEE REPORTS:

- a] Emergency Management – None
- b] Chamber of Commerce – None
- c] Planning & Zoning – April 12, 2023 Open House, La Cygne Library Swan Room, 4pm-7pm.
 - March 8, 2023 meeting minutes. (White Pages 19-23)

9) OTHER BUSINESS

a] Ordinance No. ____ to amend the zoning regulations of the City of La Cygne, Kansas to rezone land generally located at 00000 E. Market St. (abuts 1002 E. Market St) in La Cygne, Kansas from R-1 (Low Density Residential District) to C-1 (Restricted Commercial District). (White Pages 24-30)

Action Needed: Motion to approve Ordinance No ____

b] Ordinance No. ____ amending Article 26: Amendment Procedures, Section 26-3 Conditional Use Permits, Lin 26-302 and Line 26-304 of the Zoning Regulations and Adding Line 26-306 and Line 26-307 to the Zoning Regulations. (White page 31)

Action Needed: Motion to approve Ordinance No. ____

c] Ordinance No. ____ amending Chapter 1, Article 6. Boards and Commissions, of the code of the City of La Cygne, Kansas by amending section 1-604 Purpose and Duties of the Council Committees. (White page 32)

Action Needed: Motion to approve Ordinance No. ____

c] Resolution No. ____ amending Article E. Attendance and Leave in the Personnel Policies and Guidelines of the City of La Cygne, Kansas. (White pages 33-39)

Action Needed: Motion to approve Resolution No. ____

- e] 2024 Budget preparations 101.
 - Mill Levy Review
 - Public Services and Capital Improvement.
 - Taxing Entity Structure

f] DRAFT Article 18 – Factory Built Home District Article Review.

EXECUTIVE SESSION: (See Examples at Table)

a] I move the city council recess into executive session to discuss _____ pursuant to _____. The open meeting will resume in the city council meeting area at _____ p.m.

10) UNFINISHED POLICY REVIEW:

- a] Recreational Vehicle Storage/Permit Application
- b] Article 22 DRAFT Off-Street Parking Regulations.
- c] Article G. Discipline – Employee Policy and Procedures.
- d] Article 5. Parking

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- e] *Water and Sewer Rate Analysis: Carl Brown proposal.*
- f] *Draft ATV/UTV Regulations.*
- g] *Chapter 11. Public Property, Article 2. Parks and Camping.*
- h] *Ethics and Customer Service Training.*
- i] *Social-Media Policy.*
- j] *Chapter 6. Fire, Article 2. Fireworks.*
- k] *BNSF Quiet Zone*

11) NEW POLICY REVIEW:

12) NOTES & COMMUNICATIONS TO COUNCIL

April 12, 2023 Open House – “Build Our City” – La Cygne Swan Room – 4:00pm to 7:00pm.

13) GOVERNING BODY REMARKS

14) ADJOURNMENT