

MEETING AGENDA
La Cygne City Council
January 3, 2024
Meeting Place: La Cygne Community Building

Thank You for **Not Talking** during the meeting until recognized by the mayor. If you wish to be scheduled on a future agenda, please contact the City Clerk by Friday preceding the meeting.

1) CALL REGULAR MEETING TO ORDER (7:00 P.M.)

Pledge of Allegiance by Mayor Debra Wilson

2) MAYOR'S COMMENTS:

a] Happy New Year! We are looking forward to a fulfilling 2024.

3) NEW YEAR ORGANIZATION

a] Resolution # ____ - Authority to Pay Payroll and Certain Bills Early (White Page 5)

Action needed: Motion to approve Resolution.

b] Resolution # ____ - Waiver from Certain Accounting Procedures (White Page 6)

Action needed: Motion to approve Resolution.

c] Official City Newspaper – Linn County News

Action needed: Motion to approve.

4) CONSENT AGENDA:

Action Item: Motion to approve consent agenda;

Minutes of the December 20, 2023 Council Meeting; (Pages 7-13)

Check Register: December 21, 2023 – December 29, 2023; (Page 14)

5) DISCUSSION FROM THE FLOOR:

Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.

6) REPORTS OF CITY OFFICERS (IN PACKETS)(PAGE 15-18):

a] CC Wade researched to find other waste hauling companies which service the La Cygne area.

7) SPECIAL PROJECT REPORTS:

SEWER REHABILITATION PROJECT (NOWAK CONSTRUCTION/BG CONSULTANTS):

No updates at this time.

STORMWATER MASTER PLAN

Schedule a workshop to review the Master Plan presented by BG Consultants.

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8) SPECIAL PROJECT REPORTS CONTINUED:

SEWER LAGOON DESLUDGING:

Will begin work the end of March 2024 or beginning of April 2024

KDOT CCLIP KS HWY 152 & INDUSTRIAL ROAD IMPROVEMENT PROJECT:

Reached out to Ian Stringham, KDOT Construction MGR. He stated he does not have an answer regarding the remaining funds on the CCLIP project "until the project is complete and he is done with CFS and get's their final invoice". He stated it does take some to get completed as they work on them through the winter as time allows and he also has 40 other jobs his office has to get through. He thinks this job is close but will still have to get the contractor to submit some paperwork so he thinks maybe April 2024 he will be complete with our project which will then have to go to Topeka for audit. CC Wade spoke to CFS and they submitted and signed off on final plans November 2023 and were told the request from KDOT for the final invoice would be in January 2024.

WATER PLANT IMPROVEMENT ANALYSIS

CC Wade submitted the application for the Water Project Grant through the Kansas Water Office on December 27, 2023.

NEW FIRE STATION 2022:

Construction continues. Inside walls are all framed, Sheetrock and Metal siding installed inside, concrete apron has been poured.

7) REPORTS OF COUNCIL COMMITTEES:

- a] Water & Gas----- Danny Curtis----- Keith Stoker
- b] Street ----- Tommy Capp ----- Jerome Mitzner
- c] Sewer----- Keith Stoker ----- Thomas Capp
- d] Cemetery----- Danny Curtis----- David Brenneman
- e] Public Safety-----Jerome Mitzner----- Keith Stoker
- f] Community Building----- David Brenneman ----- Tommy Capp
- g] Employee Relations & Training----- Danny Curtis ----- Jerome Mitzner
- h] Park ----- Keith Stoker ----- Tommy Capp

8) SPECIAL COMMITTEE REPORTS:

- a] **Emergency Management** – None
- b] **Chamber of Commerce** – None
- c] **Planning & Zoning Commission** – Resignation letter from Commissioner Ed Smith.

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9) NEW BUSINESS:

10) UNFINISHED BUSINESS:

a] COST OF LIVING (COLA) considerations for 2024. The City of La Cygne adjusted the COLA as follows in the past 5 years:

- ✓ 2.5% in 2019
- ✓ 2.0% in 2020
- ✓ 1.3% in 2021
- ✓ 3.0% in 2022
- ✓ In 2023 Pay scales were modified and years of service increases were given.

The CSRS (Civil Service Retirement System) adjusted to 3.2% for 2024 and the FERS (Federal Employment Retirement System) adjusted to 2.2%. (**Note: these are retirement programs which do not include additional pay raises).

b] 528 N. 6th Street – Codes Officer Canada contacted the property owner by phone and certified mail. The property owner responded and was provided the opportunity to attend a Council meeting in January to present their concerns or plan for moving the home.

c] Draft Article 3. Work-site Utility Vehicles, Golf Carts, and All Terrain Vehicles.

Action: CC Wade needs assistance from Chief Fenoughty and Interim Chief LeSturgeon to prepare a draft.

EXECUTIVE SESSION: (See Examples at Table)

a] I move the city council recess into executive session to discuss _____ pursuant to _____. The open meeting will resume in the city council meeting area at _____ p.m.

11) POLICY REVIEW IN PROGRESS:

a] *Article 22 DRAFT Off-Street Parking Regulations* - Planning & Zoning is currently reviewing all Articles with IBTS.

b] *Draft Landlord Registration*

12) NEW POLICY REVIEW:

a] *Article 5. Parking*

b] *Social-Media Policy.*

c] *BNSF Quiet Zone*

d] *Company Vehicle Use*

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13) NOTES & COMMUNICATIONS TO COUNCIL

Monday, January 8th is the official swearing in of elected officials. Since COVID the swearing in has been handled at the La Cygne City Hall. Does the City want to continue with that practice or do they want to schedule a Special Meeting for the purpose of swearing in the newly elected officials?

14) GOVERNING BODY REMARKS

15) ADJOURNMENT