

MEETING AGENDA
La Cygne City Council
DECEMBER 20, 2023
Meeting Place: La Cygne Community Building

Thank You for **Not Talking** during the meeting until recognized by the mayor. If you wish to be scheduled on a future agenda, please contact the City Clerk by Friday preceding the meeting.

1) CALL REGULAR MEETING TO ORDER (7:00 P.M.)

Pledge of Allegiance by Mayor Debra Wilson

2) MAYOR'S COMMENTS:

A] Thank you to all who prepared and participated in Christmas on Broadway, the Whoville Parade and the Lighting of the Mayor's Tree. We had a fantastic community turnout. The evening was filled with fun for the entire family! The parade was spectacular!

C] City Hall and Trash Compactor closure for the holidays: City Hall will be closed Monday, December 25, 2023 and Tuesday, December 26, 2023 and Monday, January 1, 2024. The Trash Compactor will be closed on Sunday, December 24, 2023, Monday, December 25, 2023 and January 1, 2024.

3) CONSENT AGENDA:

Action Item: Motion to approve consent agenda;

Minutes of the December 6, 2023 Council Meeting; (Pages 5-13)

November 2023 Budget Report; (Pages 14-16)

November 2023 Treasurer's Report; (Page 17)

Check Register: December 7, 2023 – December 15, 2023; (Pages 18-20)

4) DISCUSSION FROM THE FLOOR:

Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.

5) REPORTS OF CITY OFFICERS (IN PACKETS)(PAGE 21-22):

6) SPECIAL PROJECT REPORTS:

SEWER REHABILITATION PROJECT (NOWAK CONSTRUCTION/BG CONSULTANTS):

No updates at this time.

STORMWATER MASTER PLAN

No updates at this time.

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6) SPECIAL PROJECT REPORTS CONTINUED:

SEWER LAGOON DESLUDGING:

No updates at this time.

KDOT CCLIP KS HWY 152 & INDUSTRIAL ROAD IMPROVEMENT PROJECT:

No updates at this time.

WATER PLANT IMPROVEMENT ANALYSIS

CC Wade will be submitting the grant application for the Kansas Water Office "Water Project Grant" next week. CC Wade is submitting for the entire project cost of \$3.8 million.

NEW FIRE STATION 2022:

Project Construction Meeting was held on Wednesday, December 13 on site with Hofer & Hofer and Zingre Architects. Field Notes discussed (Page 23-24)

7) REPORTS OF COUNCIL COMMITTEES:

- a] Water & Gas----- Danny Curtis----- Keith Stoker
- b] Street ----- Tommy Capp ----- Jerome Mitzner
- c] Sewer----- Keith Stoker ----- Thomas Capp
- d] Cemetery----- Danny Curtis----- David Brenneman
- e] Public Safety-----Jerome Mitzner----- Keith Stoker
- f] Community Building----- David Brenneman ----- Tommy Capp
- g] Employee Relations & Training----- Danny Curtis ----- Jerome Mitzner
- h] Park ----- Keith Stoker ----- Tommy Capp
 - ✓ Waterslide – a non-profit camp doesn't have the funds currently to install the slide but would consider moving the parts to their location until they are able to fund the installation.

8) SPECIAL COMMITTEE REPORTS:

- a] **Emergency Management** – None
- b] **Chamber of Commerce** – None
- c] **Planning & Zoning Commission** – Working with IBTS on updating the Zoning Regulations. Currently the Commission and IBTS are doing an analysis of the New Comprehensive Plan in relation to the existing Zoning District classifications.
- d] **La Harper Heights Board** – Paul Kana advised the board who was not interested in another term. Robert Burnett submitted a letter of interest to serve on the La Harper Heights Board. (Page 25)

Action Needed: Motion to approve recommendation of Mayor Wilson.

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8) SPECIAL COMMITTEE REPORTS CONTINUED:

a] **Public Building Commission** – John Dowty, Scott Calvert and Matthew Boyd would all like to serve another term.

Action Needed: Motion to approve recommendation of Mayor Wilson.

9) NEW BUSINESS:

a] Recognition of Council Member Danny Curtis for his years of service on the council.

b] COST OF LIVING (COLA) considerations for 2024. The City of La Cygne adjusted the COLA as follows in the past 5 years:

- ✓ 2.5% in 2019
- ✓ 2.0% in 2020
- ✓ 1.3% in 2021
- ✓ 3.0% in 2022
- ✓ PAYSCALES WERE FULLY REVISED AND YOS INCREASE WAS GIVEN

The CSRS (Civil Service Retirement System) adjusted to 3.2% for 2024 and the FERS (Federal Employment Retirement System) adjusted to 2.2%. (**Note: these are retirement programs which do not include additional pay raises).

10) UNFINISHED BUSINESS:

a] 528 N. 6th Street – No updates at this time.

b] 209 N Broadway – Water standing at the corner of Chestnut and Broadway after rain.

Action: Council will proceed with action upon review of the stormwater survey and an engineers opinion.

c] Draft Article 3. Work-site Utility Vehicles, Golf Carts, and All Terrain Vehicles.

Action: CC Wade needs assistance from Chief Fenoughty and Interim Chief LeSturgeon to prepare a draft.

EXECUTIVE SESSION: (See Examples at Table)

a] I move the city council recess into executive session to discuss

_____ pursuant to _____. The open meeting will resume in the city council meeting area at _____ p.m.

11) POLICY REVIEW IN PROGRESS:

a] *Article 22 DRAFT Off-Street Parking Regulations* - Planning & Zoning is reviewing final draft for recommendation.

b] *Draft Landlord Registration*

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12) NEW POLICY REVIEW:

- a] *Article 5. Parking*
- b] *Ethics and Customer Service Training.*
- c] *Social-Media Policy.*
- d] *BNSF Quiet Zone*
- e] *Company Vehicle Use*

13) NOTES & COMMUNICATIONS TO COUNCIL

14) GOVERNING BODY REMARKS

15) ADJOURNMENT