

MEETING AGENDA
La Cygne City Council
December 7, 2022
Meeting Place: La Cygne Community Building

Thank You for **Not Talking** during the meeting until recognized by the mayor. If you wish to be scheduled on a future agenda, please contact the City Clerk by Friday preceding the meeting.

1) CALL REGULAR MEETING TO ORDER (7:00 P.M.)

Pledge of Allegiance by Mayor Debra Wilson

2) MAYOR'S COMMENTS:

a] Customer Appreciation Day: Friday, December 9, 2022. Cookies and Treats available to patrons at the City Hall.

b] Christmas on Broadway: Sunday, December 11, 2022 from 3-5pm. Fun activities for people to enjoy. Santa, Christmas train, craft activities, Band and Choir singing, Snowflake Prince/Princess, games, hot chocolate and hot cider, cookies, Christmas meal and the Grinch!

c] City Hall closure and Trash Compactor closure for the holidays: City Hall will be closed Friday, December 23, 2022 and Monday, December 26, 2022 and Monday January 2, 2023. The Trash compactor will be closed on December 25, 2022 and January 1, 2023.

3) CONSENT AGENDA:

Action Item: Motion to approve consent agenda;

Minutes of November 16, 2022 City Council Meeting; (White Pages 5-12)

Check Register: November 17, 2022 – December 5, 2022; (White Pages 13-14)

Check Register: December 6, 2022 – December 7, 2022; (At Table)

4) DISCUSSION FROM THE FLOOR:

Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.

5) REPORTS OF CITY OFFICERS:

✓ City Attorney – Burton Harding – (At the Table)

✓ Police Chief – Tina Fenoughty – (At the Table)

✓ Codes Officer – Allison Fox (At the Table)

✓ Public Works Superintendent – Dan Nasalroad (At the Table)

✓ Fire Chief - Dan Nasalroad

✓ City Clerk – Jodi Wade – (At the Table)

✓ City Treasurer – Connie Gore – (At the Table)

MEETING AGENDA
La Cygne City Council
December 7, 2022
Meeting Place: La Cygne Community Building

6) SPECIAL PROJECT REPORTS:

WATER TREATMENT PLANT SETTLING PONDS (MIDWEST ENGINEERING):

No updates at this time.

SEWER REHABILITATION PROJECT (NOWAK CONSTRUCTION/BG CONSULTANTS):

Nowak Construction pay application No. 6 in the amount of \$446,892.11 for the period of October 20, 2022 to November 18, 2022. (White Pages 15-18)

Action needed: Motion to approve the payment of Application No. 6.

KDOT CCLIP (KILLOUGH CONSTRUCTION/CFS ENG/BG CONSULTANTS):

CFS Engineering Payment Voucher #08 for the period of October 1, 2022 through October 28, 2022 in the amount of \$4,973.81. Quantities, material certifications and change orders are being prepared and submitted to KDOT for review. (White Pages 19-22)

Action needed: Motion to approve as to form payment voucher #08.

NEW FIRE STATION 2022:

Topography survey performed. Still on track for advertisement for bid in January 2023.

WATER TREATMENT PLANT ANALYSIS

CC Wade is working with KRWA reviewing the cost of operations and production and the current rates for all customers in order to provide financial information for the water treatment plant master plan.

STORMWATER MASTER PLAN (BG Consultants)

CC Wade is working on a Town Hall meeting for February 2023.

602 N. 5th STREET

CC Wade is gathering the estimated costs for platting the lot.

9) REPORTS OF COUNCIL COMMITTEES:

- a] Water & Gas----- Danny Curtis----- Keith Stoker
- b] Street ----- Tommy Capp ----- Jerome Mitzner
 - ✓ Everygy Fiber Optic Cable installation along Market Street – Burns & McDonnell (Tan Nguyen and Kevin McPherson)
- c] Sewer----- Keith Stoker ----- Thomas Capp
- d] Cemetery----- Danny Curtis----- David Brenneman
- e] Public Safety-----Jerome Mitzner----- Keith Stoker
- f] Community Building----- David Brenneman ----- Tommy Capp
 - ✓ Request for fee to be waived: Grady’s Kids for vigil held on November 19, 2022 for Jeremy and Stacy Nash granddaughter.
 - ✓ Request for fee to be waived: Mound City Radio Control Club for meeting February 2023.

MEETING AGENDA
La Cygne City Council
December 7, 2022
Meeting Place: La Cygne Community Building

9) REPORTS OF COUNCIL COMMITTEES:

- g] Employee Relations & Training----- Danny Curtis ----- Jerome Mitzner
- h] Park ----- Keith Stoker ----- Tommy Capp

10) SPECIAL COMMITTEE REPORTS:

- a] Emergency Management – None
- b] Chamber of Commerce – None
- c] Planning & Zoning – None
- d] La Harper Heights Board Members: The term for Jason Hightower ends on December 31, 2022. CC Wade was informed by Jason Hightower that he would like to continue for another term on the La Harper Heights Board.

11) OTHER BUSINESS

- a] Transfer Street Funds per Statutes K.S.A. 68-590 and K.S.A. 12-1, 118.

Action needed: Motion to approve transfer.

- b] Authority to transfer excess General Funds.

Action needed: Motion to approve transfer.

c] Cost of Living Adjustment (COLA) considerations for 2023? The City of La Cygne adjusted the COLA as follows in the past 5years:

- ✓ 2.0% in 2018
- ✓ 2.5% in 2019
- ✓ 2.0% in 2020
- ✓ 1.3% in 2021
- ✓ 3.0% in 2022

The CSRS (Civil Service Retirement System) adjusted to 8.7% for 2023 and the FERS (Federal Employment Retirement System) adjusted to 7.7%. (**Note: these are retirement programs which do not include additional pay raises).

- d] Request for authorization to write-off bad debt: Collection Fees. (White Page 23)

EXECUTIVE SESSION: (See Examples at Table)

a] I move the city council recess into executive session to discuss _____ pursuant to _____. The open meeting will resume in the city council meeting area at _____ p.m.

12) UNFINISHED POLICY REVIEW:

- a] Article 18 DRAFT Factory Built Home District review.
- b] Article 22 DRAFT Off-Street Parking Regulations.

MEETING AGENDA
La Cygne City Council
December 7, 2022
Meeting Place: La Cygne Community Building

12) UNFINISHED POLICY REVIEW CONTINUED:

- c] *Article G. Discipline – Employee Policy and Procedures.*
- d] *Article 5. Parking*
- e] *Water and Sewer Rate Analysis: Carl Brown proposal.*
- f] *ATV/UTV Regulations.*
- g] *Chapter 11. Public Property, Article 2. Parks and Camping.*
- h] *Ethics and Customer Service Training.*
- i] *Social-Media Policy.*
- j] *Chapter 6. Fire, Article 2. Fireworks.*
- k] *BNSF Quiet Zone*

13) NEW POLICY REVIEW:

14) NOTES & COMMUNICATIONS TO COUNCIL

15) GOVERNING BODY REMARKS

16) ADJOURNMENT