

MEETING AGENDA
La Cygne City Council
December 2, 2020

Meeting Place: La Cygne Community Building

Thank You for **Not Talking** during the meeting until recognized by the Mayor. If you wish to be scheduled on a future agenda, Please contact the City Clerk by Friday preceding the meeting.

1) CALL REGULAR MEETING TO ORDER (6:00 P.M.)

a] Pledge of Allegiance

2) **BUDGET HEARING TO AMEND THE 2020 Budget**

✓ (White Pages 5-7)

3) MAYOR'S COMMENTS:

a] Christmas on Broadway – sponsored by the La Cygne Chamber of Commerce, December 6th, 4:00pm – 6:00pm, Santa, Mayor's Tree, Christmas Train (Library), Goody bags (PTO), Hot Chocolate/Cookies (Peoples Telecom & First Option Bank), Activities in Thayer Park (Beauty Broadway/Tami Blanck), and Story Time by Ms. Claus.

b] City Hall and the Trash Compactor will be closed on December 24 and December 25, 2020 in observance of Christmas Eve and Christmas Day.

c] Christmas Grab-N-Go meals, reserve the meal by December 13 and pick up by December 16. Contact or text (913) 602-6888 to make reservations and to find out more information.

4) CONSENT AGENDA:

Action Item: Motion to approve consent agenda;

Minutes of November 4, 2020 City Council Meeting; (White Pages 8- 16)

October 2020 Budget Report; (White Page 17-19)

October 2020 Treasurers Report; (White Page 20)

Check Register: November 5 – November 25, 2020; (White Pages 22-23)

Check Register: November 26 - December 2, 2020; (Blue Page 5)

Dollar General Store Cereal Malt Beverage License 2021. (White Page 24)

5) DISCUSSION FROM THE FLOOR:

Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.

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6) SPECIAL PROJECTS:

Water Plant Settling Ponds

- i. Midwest Engineering Group, LLC, Daniel Coltrane, started coordinating survey and Geotech testing.

Sewer Project

Paul Owings, BG Consultants, said things were progressing well. Manhole surveys have been nearly completed and information is being prepared for the drawings/specifications. CC Wade confirmed the necessity to send a letter to owners of vacant lots and dilapidated homes which have not had active accounts for 3-5 years regarding the removal of the sewer tap. The purpose of this project is to minimize the infiltration in to the City sewer system and removing unused taps would be helpful.

KDOT CCLIP Improvement project

- i. Jason Hoskinson, BG Consultants, stated the design work is 99% finished. The plans will be sent to the City and to KDOT this month to be reviewed and to prepare the bid package. Utilities are beginning relocation plans (their cost). KDOT bid planned for April 2021. Summer 2021 construction.

7) REPORTS OF CITY OFFICERS:

- ✓ City Attorney – Burton Harding
- ✓ Police Chief & Codes Officer – Tina Fenoughty (Blue Page 6)
- ✓ Public Works Department – Dan Nasalroad (Blue Pages 7)
- ✓ Fire Chief – Dan Nasalroad (Blue Page 7)
- ✓ City Clerk – Jodi Wade (Blue Page 8)

8) REPORTS OF COUNCIL COMMITTEES:

- a] Water & Gas-----Danny Curtis ----- Logan Smith
- b] Street -----James Thies ----- Jerome Mitzner
 - ✓ (Postponed until Fall 2021) RFP for Stormwater Master Planning.
- c] Sewer-----James Thies ----- Thomas Capp
- d] Park-----Danny Curtis ----- Thomas Capp
- e] Cemetery-----Danny Curtis ----- Thomas Capp
 - ✓ (In Committee review) Chapter XI. Public Property, Article 1. Cemetery regulations
- f] Public Safety-----Jerome Mitzner----- Logan Smith
 - ✓ Animal Control Regulation/Code Draft
- g] Community Building----- Danny Curtis ----- James Thies
- h] Employee Relations & Training-----Jerome Mitzner ----- Logan Smith
 - ✓ (Postponed until Spring 2021) Ethics/Public Service Training.

9) SPECIAL COMMITTEE REPORTS:

- a] Emergency Management
- b] Swanfest Committee

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9) SPECIAL COMMITTEE REPORTS:

- c] Planning & Zoning Commission Unapproved Meeting Minutes (Blue Pages 9-11)
- d] La Cygne Community Park Board Unapproved Meeting Minutes (Blue Page 12)
 - ✓ Susan Harper – Term ends December 31, 2020
 - ✓ Tony Stallings – Term ends December 31, 2020

- e] La Harper Heights Housing Authority
 - ✓ Gerald Stanley – term ends December 31, 2020
 - ✓ Kelly Haupt – term ends December 31, 2020
 - ✓ Paul Kana – term ended in 2019, can't find motion in Council minutes

10) UNFINISHED BUSINESS:

- a] Street Committee follow up regarding the water pooling on the corner of Broadway and Chestnut street next to the La Cygne Library.

- b] Draft revision of Article 22, Section 22-3. (White Pages 25-31)

- c] Emergency Sewer Line Repair under the Railroad. Pay application from Ron Weers Construction, Inc and Contract Change order No. 1 with total amount due \$33,708. Invoice from Double Eagle Excavation for work performed on 8/25/2020 and 8/26/2020 in the amount of \$8,800. (White Pages 32-34)

11) NEW BUSINESS

- a] 10 x 12 Storage Shed to store the Christmas Pole Lights, Thayer Park decorations and Broadway Christmas decorations. Need a location for the shed, would the Council consider the vacant lot by the Community Building? (Blue Page 13-14)

- b] 2020 Sidewalk Grant for repair program for Commercial Areas of the City: Linn County approved a \$2500 grant to the City of La Cygne for Sidewalk repair/replacement for commercial areas. This is a matching grant which means the City will match the \$2500 received in grant dollars from Linn County. The total value of grant dollars available is \$5,000. An application has been received from Peoples Telecommunications for a project to tear out and replace a section of sidewalk on the East side of their business in the amount of \$8,547. (White Pages 35-38)

Action needed: Motion to approve a grant amount to the applicants.

- c] Gift Cards in the amount of \$20 from local restaurants and Calendars for City Employees/Attorney/Judge/Fireman/Board Members (Planning & Zoning Commission and La Cygne Community Park Board) for Holiday gift?

Action needed: Motion to approve holiday gift.

- d] Replace SonicWall Firewall for the City Server \$1323.00. The firewall has aged out and not sure if update would be compatible with new equipment. Need to replace the firewall. 1-2 hour shut down. (White Page 39)

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11) NEW BUSINESS CONT:

e] Internet service for the Community Building. Peoples telecommunications wi-fi service cost for router installation \$135 (one-time fee) and monthly cost for 100mb would range between \$148 to \$150/month. The service would be password protected and only available for City Government meetings.

f] Assignment and Assumption of Lease Agreement, and Consent to Assignment. Midwest Connections desires to assign the telecommunications tower site lease agreement to JMZ Corporation (800 W. Miller Rd, Iola, KS 66720). (Blue Pages 15-16)

Action needed: Motion for Mayor to sign.

EXECUTIVE SESSION:

a] I move the city council recess into executive session to discuss _____ pursuant to _____ . The open meeting will resume in the city council meeting area at _____ p.m.

12) OTHER BUSINESS

13) NOTES & COMMUNICATIONS TO COUNCIL

14) ADJOURNMENT