

**REGULAR MEETING:**

The La Cygne City Council met on Wednesday, January 6, 2021 at the La Cygne Community Building. Council Members present were: James Thies; Thomas Capp; Jerome Mitzner; and Danny Curtis. Absent: Logan Smith.

Others in attendance included, but not limited to: City Clerk (CC) Jodi Wade; Police Chief Tina Fenoughty; Public Works Superintendent (PWS) Dan Nasalroad; Codes Officer Intern Allison Fox; Emil Wilson; Linn County News Tony Furse; Codee Blanchett; and Jeff Chaplin.

**CALL REGULAR MEETING TO ORDER (6:00 P.M.)**

Pledge of Allegiance – Mayor Debra Wilson

**PUBLIC HEARING – CONDEMNATION 612 N. 8<sup>th</sup> STREET:**

Mayor Wilson reviewed the procedures for Public hearings, to include; person advocating speaks, patrons and the council can ask questions for clarification and no action is done during the hearing. Mayor Wilson opened the Public hearing and directed business over to Codes Officer Intern Allison Fox. Allison presented the following Finding of Facts slide presentation for 612 N. 8<sup>th</sup> Street:

- I. One-story ranch (1,134 sq ft) built in 1976
- II. Inspection report dated September 3, 2019 (by Codes Officer Tate West) recommended the structure be declared dangerous, unsafe and unfit for human use for the following reasons:
  - a. Huge holes in the roof and front porch.
  - b. Shingles are almost totally gone.
  - c. Sheetrock has fallen or water damaged.
  - d. Furnishings left behind are fully destroyed.
  - e. Yard overgrown.
  - f. Soffits have fallen or have holes in them.
  - g. House is full of mold.
  - h. Weatherhead has fallen through the roof.
  - i. Tree in the backyard is rotted and dangerous.
- III. Utilities have been off since October 2015 or before. Water service stops at meter pit and no existing service line. Gas meter removed with only stub outs remaining. No electrical service.
- IV. Violations for Grass (2014, 2016 and 2019) and Violation for Nuisance sent certified mail to the owner of 612 N. 8<sup>th</sup> St (2018).
- V. Public Hearing Resolution No. 422 sent by certified mail to the owner and USDA on November 25, 2020.

Comments from the patrons present for hearing:

Emil Wilson asked if only (1) person was listed as the owner. Codes Officer Intern Allison Fox indicated it was listed as a trust under one persons' name.

Mayor Wilson asked for any further questions, none presented. Mayor Wilson closed the Public hearing at 6:07pm.

**CALL REGULAR MEETING TO ORDER (6:07 P.M.)**

❖ **Motion**

**Council Member Curtis motioned to resolve the Finding of Facts by condemning the house located at 612 N. 8<sup>th</sup> St and sending a certified letter to the owner, Helen Perkins, of 612 N. 8<sup>th</sup> St, giving her 60-days from the date the letter is sent to demolish the house. Owner must contact the City Council if unable to complete within designated time to ask for an extension. Motion seconded by Council Member Mitzner, voted on, passed 4-0.**

**MAYOR COMMENTS:**

- a] Mayor Wilson wished the patrons and City a happy New Years!
- b] Mayor Wilson read the following 2020 Mayor's annual report:

2020 was an unusual and eventful year. As Mayor, I began my term with a whimper instead of a bang and came down with influenza B and stayed home to swear in over the phone. That set the tone for much of our year it seems because by March the COVID-19 pandemic had arrived and we were dealing with a bigger health crisis throughout the country.

**COVID** - By March – the pandemic hit – we had to cancel one meeting on March 18<sup>th</sup> but by March 27<sup>th</sup> we went live video with an admittedly rough meeting and by the next meeting we had most of the bugs worked out for video streaming and were able to meet our open meeting requirements and keep our people safe. Peoples Telecom, helped out by donating to us the ability to host enough people on a conference call from city hall to accommodate our needs until we could meet in person with some safety guidelines in place.

Here are some highlights of actions and responses to the Pandemic within our city:

- First, we locked the city hall doors and restricted access to limit exposure while maintaining all services.
- We had daily contact with emergency management to ensure we were following all guidelines and communicating those out to citizens and businesses.
- Made phone calls and in person visits to most of the businesses in town to make sure they were aware of guidelines
- Converted the Community center to Government use only – City meetings and voting.
- Other changes were:
  - o The pool remained closed for 2020.
  - o Some of the park facilities and equipment were closed for a period of time.
  - o There was an early out for school.
  - o The usual graduation ceremonies were postponed.
  - o Prom was postponed.
  - o No Swanfest for 2020.
  - o Blast in the park was modified to a public firework display on July 11<sup>th</sup>

But our responses to the crisis in many ways made us all proud

- o Senior and Kids meals - provided daily by volunteers at the library. Donations were accepted but these meals were provided with no expectation or promised funds and were no cost to the people getting the meals. Many people helped make this happen but Retia and Greg Grant along with the library staff and other volunteers spearheaded this project and together they made such a difference.

**MAYOR COMMENTS CONTINUED:**

- CDBG-CV GRANT \$20,000 - The city applied for and received a grant that allowed us to help the library meal group and the La Cygne Food pantry recover a portion of the costs that they incurred during the crisis.
- Our businesses and churches had to adapt also to changing situations and orders from the government and they did so with grace and ingenuity. And our citizens got creative with drive-by celebrations.
- By the year's end we had experienced and worked through a COVID-19 case in our city staff and kept our operations going throughout it all.

**Storm on May 4<sup>th</sup>** - On May 4<sup>th</sup> La Cygne was hit with major wind and hail which caused extensive damage to most structures in our city. Today, you will see new roofs all over town, many renovations, fresh paint and facelifts.

With all the challenges the city faced we still accomplished a lot this year.

**A few changes instituted right away were:**

- Changed the City council meetings to.
  - More work done in Committee to streamline council meetings.
  - Written Officer Reports.
  - Purchase order requests – no verbal requests for money without supporting documentation.
- Redesign of City Hall: historical pictures, counter, Mayors office area.

**Library expansion** – The City Council voted to help out by waiving the \$1,682.96 building permit fee for the \$1,637,957 addition to the library (the permit fee was based on \$50 for the first \$5000 and \$1 for every \$1000 thereafter).

**New Police Chief** - We hired a new police chief, Tina Fenoughty.

**Other personnel changes** and additions included:

- Katie Russell – Clerk intern duties include: Social media, receptionist.
- Allison Fox – Part time officer/codes.
- Craig Haley - Part time officer.
- Keith Stoker - Left the Council.
- Logan Smith - Joined the Council.
- Jesse Merril – Public works.
- Bruce Snyder – Cemetery caretaker.

**Some of the highlights of the city business this year.**

- Finishing the water project punch list and paying the bill.
  - After action review of the water project.
- Leased land for a Verizon.
- KORA KOMA training for boards, council and city employees.
- New computers and upgraded system for city hall.
- Administrative policy for Professional Standards for board members.
- Training reimburse policy.
- Revised our purchasing policy.
- Revised the gas, sewer and water utility policies.
- Adopted a Nepotism policy.
- Trunk or Treat sponsored by the Chamber of Commerce.
- Christmas on Broadway sponsored by the Chamber of Commerce.
- Outdoor lighting contest sponsored by the La Cygne Community Park Board.

**MAYOR COMMENTS CONTINUED:**

- Two elections – Primary in August and General in November
- 2020 Census
- Sewer line repair under the railroad tracks – completed.
- Sold the city property that housed the old water tower to Beachner’s Grain.

Still underway are

- Revising Article 22 – off street parking facilities/access points – almost complete.
- First steps of sewer rehabilitation.
  - o Preliminary design.
  - o Temporary/interim financing.
  - o Right-of-way and utility easements.
  - o Manhole survey.
- CCLIP project to widen the road at the intersection of Market and Industrial Parkway.
- Water purchase agreement with Linn Valley Lakes – incomplete.
- Working on revising cemetery policy.

**Public works**

- New t-shirts and clothing allowance program adopted in place of the unwanted uniforms of the past.
- Formed and implemented a maintenance program for all city equipment.
- Public works can now monitor the water plant during off hours from the cell phones.
- Added the trash compactor employee to public works list of employees.
- Water settling ponds project research.
- Addressing sewer pond issues.
- Coordinating with new business ventures for utility needs.
- CCLIP project utility concerns.

Big success was

- Codee Blanchett - certified Class 2 water – December – Passed first attempt.
- Jeff Chaplain – certified Wastewater 1 – December – Passed first attempt.

(Eliminating the need to contract out for a trained operator)

**Fire Department**

- Fire department Christmas Sharing tree project.
- Hot dogs for Halloween in the park – 15<sup>th</sup> year.
- New Fire Station project preliminary design.

**Police and Court**

- Purchased animal traps and formed a policy regarding those traps.
- Animal control policy developed and ready for approval by council.
- Dog Days July 25<sup>th</sup>.
- New judge, Sheila Schultz and municipal court changes.
  - o Zoom court initiated – starting January 2021.
- Two Grants submitted by Corporal Kurtis West, one awarded.
- Working on fee schedule and administration policies.

**Public Building Commission**

- Refinance the 2009 series pool revenue bond.

**MAYOR COMMENTS CONTINUED:**

- Public Building Commission to research the conditions of the Community Building and costs for repairs.
- Community Building survey dispersed to the community.

### **Boards**

#### **Planning and Zoning:**

##### Personnel Changes:

- Appointed Devin Canada and Brendon O’Rielly.
- Terry Weitman resigned from the board.
- Allison Fox will replace Connie Gore and Tina Fenoughty as the city representative to this Commission.

##### Highlights of business conducted:

- Pie Pantry - food trailer business – developed and approved a conditional use permit.
- 417 W Grand St – rezoned, conditional use permit in progress.
- 317 Walnut St – application submitted for rezoning or other consideration to allow use.
- Manufactured home parks and RV articles being reviewed.
- Zoning Appeals Board – appointed Chelsie Stainbrook, Randy Broyles, Shawn Hite, Ron Wier and Keith Stoker.

##### Future

- Article 18 and RV regulations.
- Tiny homes consider special zone to allow.
- Annexing possibilities.
- Condemnations.

#### **La Cygne Community Park Board**

- Swimming pool closed for 2020.
- Modified Blast in the Park to a special fireworks display for the public on July 11<sup>th</sup>.

##### Personnel changes:

- Appointed Linda Elder and Tony Stallings to the board, Beth Smith and Leslie Mitzner resigned from the board.
- Park maintenance operator Frances Campbell resigned and Jim Johnson was hired.

### **Going into 2021**

- Storm water survey.
  - Identify areas of concern (if anyone sees water pooling after rains please contact Jodi and add it to our list).
- Sewer rehabilitation project.
- Annual meeting for boards and committees for recognition and training.
- Town Hall meetings.
- Street project planning.
- Water treatment settling ponds.

**MAYOR COMMENTS CONTINUED:**

- New firehouse station.
- Christmas street lighting project.
  - Funding from franchise fee and from the Lincoln township.
  - Electrician repairs of outlets on the poles.
  - New decorations purchased for our market street poles.
  - Storage for our Christmas décor, for parks, street and city hall.

**NEW YEAR ORGANIZATION:**

- a) Resolution #\_\_\_ – Authority to Pay Payroll and Certain Bills Early

❖ **Motion**

**Council Member Capp motioned to approve Resolution No. 424 Authority to pay payroll and certain bills early for the fiscal year ending December 31, 2021. Motion seconded by Council Member Mitzner voted on, passed 4-0.**

- b) Resolution #\_\_\_ – Waiver from Certain Accounting Procedures

❖ **Motion**

**Council Member Capp motioned to approve Resolution No. 425 a waiver from GAAP-prescribed statements and general fixed assets accounting for the fiscal year ending December 31, 2021. Motion seconded by Council Member Mitzner voted on, passed 4-0.**

**CONSENT AGENDA:**

❖ **Motion to approve Consent Agenda:**

**Council Member Capp motioned to accept the Consent Agenda as presented.**

Minutes of December 16, 2020 City Council Meeting;  
Check Register: December 17 – December 31, 2020;

**Motion seconded by Council Member Curtis, voted on, passed 4-0.**

**DISCUSSION FROM THE FLOOR:**

NONE

**SPECIAL PROJECTS:**

**WATER PLANT SETTLING POND PROJECT**

NONE

**SEWER REHABILITATION PROJECT**

NONE

**SPECIAL PROJECTS CONTINUED:**

**STREET PROJECT – KDOT CCLIP PROJECT AT KS HWY 152 AND INDUSTRIAL ROAD**

Kansas Department of Transportation revised the bid letting date to 6/2020 due to plan production.

**REPORTS OF CITY OFFICERS:**

**CITY ATTORNEY – BURTON HARDING**

City Attorney Harding was not present but submitted the following written report:

Between Christmas and New Years it has been relatively slow. Since the last Council Meeting my work has primarily consisted of continuing to work with Jodi and Mayor Wilson on the parking lot and street issues and working with our police department and the Sheriff's Department.

Recently the Sheriff sent out a memo stating that they were at capacity and that the jail would not be accepting any new prisoners unless it was a violent felony or a mandatory misdemeanor arrest. I have approached the Sheriff to see if any compromise could be reached to assist the City while waiting for space to open up, as well as researching and reaching out to other jails to see if we can solve the problem ourselves by taking prisoners to Miami County, for example. It is my opinion that we can take our prisoners to another jail if Linn County is not accepting them which should solve our problem in the short term, should the need arise. Police Chief Fenoughty and I have discussed this and are on the same page. As recently as yesterday the Sheriff sent out a new email saying that they had 2 bed spaces available and wanted to use them very sparingly so it may not even come up.

Finally, a question was raised about property taxes potentially owed by Verizon Wireless for the site they are leasing for the tower and it is something still being looked into.

**CHIEF OF POLICE / CODES OFFICER**

**14 Traffic Stops Conducted**

**Citations issued since last meeting**

|                      |   |             |   |
|----------------------|---|-------------|---|
| Speed in School Zone | 2 | Illegal Tag | 1 |
|----------------------|---|-------------|---|

**Calls for Service / Reports – 12/15/20 thru 1/5/21**

|                         |  |
|-------------------------|--|
| Animal Complaint – 4    | 911 Open Line - 1                        |
| Vehicle Lockout – 1     | Civil Matter / Child Custody Standby – 3 |
| Elder Abuse – 1         | Citizen Assist CFS / contact - 6         |
| Theft – 1               | Juvenile Incident – 1                    |
| Check Welfare – 1       | Traffic Hazard- 1                        |
| Follow Up – 8           | Assist Outside Agency – 2                |
| Suspicious Activity – 1 | Criminal Threat – 1                      |
| Sexual Assault – 1      | Suicidal Subject - 2                     |
| Criminal Damage - 1     |  |

**CHIEF OF POLICE / CODES OFFICER**

**Codes Enforcement**

The following letters have been sent: **Multiple Violations are being prepared to be sent.**

**Animal Control**

At the request of the City Clerk holding animal discussion / ordinance until 1/20/21 meeting.

**REPORTS OF CITY OFFICERS CONTINUED:**

**CHIEF OF POLICE / CODES OFFICER**

**VIN Inspections- 2 completed**

**New Business**

01/07/21 will be first Municipal Court with Judge Schultz via Zoom.  
Field Training Officer Manual – 1<sup>st</sup> draft has been completed.

**Accrued Overtime for Department:** Accrued overtime for last pay period = 0

Council Member Mitzner asked for clarification about contract service agreements and cost for farming out prisoners. Police Chief Fenoughty acknowledged a contract agreement would be necessary if we took them directly to a jail in another district. If the process occurs in connection with Linn County jail then we do not need a contract for services.

**PUBLIC WORKS DEPARTMENT – PUBLIC WORKS SUPERINTENDENT (PWS) DAN NASALROAD**

Report from 12/17/2020 to 1/6/2021

**Committee Discussions**

**Water and Gas:**

- Should be seeing a preliminary draft of plans for the pre-sediment pos in the next few weeks.
- Codee Blanchett passed his Class II water certification.

**Sewer:**

- New lift station pump shipped on the 5<sup>th</sup> and hope to have it here and installed next week. Rebuild parts for the other pump are still on order and no ship date known.
- Still waiting on an estimate for the check valves at the park lift station.
- Alley behind downtown sewer was plugged, Reddi Rooter had to come down twice to jet the line and pump out the mud and gravel. The mud and gravel appear to be entering the system from the car wash.
- Jeff passed his Class 1 sewer certification.
- Met with Mark Frashier from Frashier Construction on the Rivers lodge and Hunt Club (417 Grand Ave) and reviewed the following sewer concerns:
  - a. Chief Fenoughty has requested final stamped plans showing the buildings and calculations for flow.
  - b. PWS Nasalroad confirmed we can't supply a sewer main do the degree of upslope from the property to our existing main.
  - c. City will not be responsible for the cost to the owner to connect to our system.
  - d. Reviewed options of a holding tank and then lifting it to our system at a reasonable rate or to have them install a holding tank which would be pumped and hauled off by an outside service.
  - e. Easement costs (?)

**EXECUTIVE SESSION:**

❖ **Motion**

**Council Member Capp motioned to go in to executive session for 5 minutes for non-elected personnel matter for employee performance review and will return to the Council table at 6:45pm. Motion seconded by Council Member Curtis voted on, passed 4-0. 6:40pm**

**REPORTS OF CITY OFFICERS CONTINUED:**

**PUBLIC WORKS DEPARTMENT – PUBLIC WORKS SUPERINTENDENT (PWS) DAN NASALROAD**

Others in attendance included, but not limited to: PWS Nasalroad and CC Wade.

**OPEN SESSION RESUMED AT 6:45pm:**

❖ **Motion**

**Council Member Capp motioned to approve a \$1.00 pay increase for Jeff Chaplin for completing the Wastewater I certification effective as of the first payroll of the year. Motion seconded by Council Member Mitzner voted on, passed 4-0.**

❖ **Motion**

**Council Member Capp motioned to approve a \$2.00 pay increase for Codee Blanchett for completing the Water Class II certification effective as of the first payroll of the year. Motion seconded by Council Member Mitzner voted on, passed 4-0.**

**FIRE DEPARTMENT – FIRE CHIEF DAN NASALROAD –**

- Had a meeting with the Rick Zingre on the new fire station to go over our wants and needs. He is working on a preliminary plan. Got a preliminary site plan for our review.
- Thanks to all who helped and supported the sharing tree project. Helped 65 kids or 25 families located in La Cygne and Linn Valley.

**CITY CLERK – JODI WADE**

Report from 12/16/2020 – 1/6/2021

**City Clerk**

- Completed the Year-End roll in gWorks financial program
- Researched Gas pipeline and rates
- Revised Article 22 draft
- Worked with Advantage Computer to resolve computer problems
- Completed the Temporary notes for the Design services for the sewer rehabilitation project.
- Contacted financial analyst to review utility rates
- Researched Copier replacement and color printer replacement
- Researched highway maintenance agreement

**Office Assistant**

- Set-up Zoom Meeting for Court
- Completed Payroll year-end
- Prepared files and binders for 2021 year.
- Started preparing Auditor report file for Accounts Payable
- Removed records from the Vault that need to be destroyed.
- Boxed up 2020 Payroll and Accounts Payable

**Treasurer/Utility Clerk/Court Clerk**

- Set up City Hall for Zoom Court

**REPORTS OF CITY OFFICERS CONTINUED:**

**CITY CLERK – JODI WADE**

- Completed Gas, Sewer and Water Monthly reports

- Prepped Court forms for virtual court
- Completed Year-end procedures for Utility and Court
- Worked with g-Works technicians to resolve account issues
- Planning & Zoning research and training new Codes Officer

**Codes Officer/Planning & Zoning**

- Prepared presentation for 612 N. 8<sup>th</sup> Street Condemnation and researched tax assessment.
- Researched regulations and codes for Manufacture/Processing facility.
- Researching Tiny home subdivisions
- Handled a couple of Building Permit applications and Lot Split requests
- Reviewed preliminary plans for 417 Grand Avenue (Event Venue) and submitted Building
- Patrolled the town for nuisance and codes issues

**Meetings/Trainings Attended virtually:**

- League of Municipality Weekly Conference Call
- Linn County Economic Development meeting

Overtime Hours for City Hall for the last pay period: None

**COUNCIL COMMITTEE REPORTS:**

**WATER & GAS -**

Mayor Wilson asked the Gas Committee to set up a meeting with City Clerk Wade to review some Gas Utility information. Council Member Curtis is available any day after 4pm.

**STREET - NONE**

- (Postponed until Fall 2021) RFP for Stormwater Master Planning.
- (In Committee review) La Cygne Library parking area drainage.

**SEWER-NONE**

**PARK-NONE**

**CEMETERY -**

- (Postponed until January 2021) Chapter XI. Public property, Article 1. Cemetery regulations.

**PUBLIC SAFETY -**

- Animal Control regulation draft being revised and presented at the January 20, 2021 meeting.

**COMMUNITY BUILDING-**

- Mayor Wilson reminded the Council the Community building had been closed for rental in order for Government business to be conducted in the facility until December 31, 2020. Discussion was held regarding the continued spikes with COVID-19. At this time the Community Building

**COUNCIL COMMITTEE REPORTS CONTINUED:**

will remain closed for rental and used for Government business. Availability for opening will be reviewed at the first meeting of each month.

**EMPLOYEE RELATIONS & TRAINING –**

- (Postponed until Spring 2021) -Ethics/Public Service Training.
- KORA regulations regarding emails, phone numbers and applications. CC Wade reviewed exception No. 4 and exception No. 49 from the League of Municipality Kansas Open Record Manual. Per exception No. 4, for employees and applicants the only open record are names, positions, salaries or actual compensation employment contracts, lengths of service of officers and employees of public agencies. Per exception No. 49 an individuals' e-mail address, cell phone number and other contact information which has been given to the public agency for the purpose of public agency notifications or communications which are widely disbursed such as newsletters, agendas, emergency notifications and that type of thing will not be shared outside of city hall.

**SPECIAL COMMITTEE REPORTS:**

**EMERGENCY MANAGEMENT -NONE**

**SWANFEST COMMITTEE -NONE**

**LA CYGNE COMMUNITY PARK BOARD –NONE**

**PLANNING & ZONING COMMISSION (PZC) -NONE**

**UNFINISHED BUSINESS:**

**DRAFT REVISION OF ARTICLE 22, SECTION 22-3. DRAFT DEFINITIONS. DRAFT APPLICATION. DRAFT PERMIT**

Mayor Wilson reviewed section 22-201 with the Council. She requested to remove the wording which created "grandfathering" for businesses to not be required to make the necessary changes unless the business is sold or changes use. Mayor Wilson explained her concern with adding grandfathering clauses to articles because it defeats the purpose for creating the changes. Mayor Wilson stated the Council needs to approve the Article and upon approval reach out to the constituents to advise them of the changes and consider options for completion of those changes. Mayor Wilson asked each Council Member to address their concerns with the current draft of the Article. Council Member Capp inquired about the penalty if the business owner does not meet the requirements in the article. Mayor Wilson reviewed section 22-402 Penalty with the Council. She indicated the process would be the same as it is for a nuisance in our city. The Codes officer would address the owner and give written notice for the repair to be completed within (10) days of notification. If the owner does not complete the repair, the City will repair and assess the cost against the owner. If the owner does not pay the invoice within 30 days it will be added to the property tax as a special assessment. Council Member Curtis expressed his concern of creating additional cost to business owners and a concern with asking business owners to repair their part when the city hasn't met their responsibility to repair the streets. Mayor Wilson indicated the City is planning to repair and improve the streets and part of that process is making sure the Articles are up to date in order to protect the investments made with taxpayers' dollars. The purpose of ordinances is to make sure our infrastructure is safe and structured properly. Council Member Mitzner was satisfied with the Article and felt it would help make the flow of traffic safer and minimize the destruction to the street edge. Council Member Mitzner indicated it would minimize the responsibility of the business owner by

**UNFINISHED BUSINESS CONTINUED:**

**DRAFT REVISION OF ARTICLE 22, SECTION 22-3. DRAFT DEFINITIONS. DRAFT APPLICATION. DRAFT PERMIT**

defining the driveway in which they are responsible for the maintenance to the street edge vs. them having to be responsible for the entire length of their property over to the paved street edge. Council Member Thies and Capp had no further comments regarding the draft. CC Wade stated the Council can approve Article 22 and upon approval has the authority by motion to define the procedure and timeline for constituents to meet the requirements of Article 22. Mayor Wilson again stated the importance to have written policy which is clear and defined and reminded the Council this journey to redraft Article 22 began because the policy was not clearly defined.

Mayor Wilson asked CC Wade to put the draft in Ordinance form for the January 20, 2021 meeting.

**NEW BUSINESS:**

NONE

**EXECUTIVE SESSION:**

❖ **Motion**

**Council Member Capp motioned to go in to executive session for 30 minutes following a 5-minute break for review of financial affairs pertaining to trade secrets and will return to the Council table at 7:55pm. Motion seconded by Council Member Mitzner voted on, passed 4-0. 7:20pm**

Others in attendance included, but not limited to: PWS Nasalroad, CC Wade, Codes Officer Tina Fenoughty, Codes Officer Intern Allison Fox and City Attorney Burton Harding via speaker phone if necessary.

**OPEN SESSION RESUMED AT 7:55pm:**

**OTHER BUSINESS:**

NONE

**NOTES AND COMMUNICATIONS TO COUNCIL:**

NONE

**ADJOURNMENT:**

❖ **Motion**

**Council Member Mitzner moved to adjourn the meeting. Motion seconded by Council Member Thies, voted on, passed 4-0. Time 7:57pm.**

I, \_\_\_\_\_ La Cygne City Clerk, do hereby declare  
(Jodi Wade) the above to be true and correct, to the best of  
my knowledge, and do hereby subscribe my name  
on this 6<sup>th</sup> day of January, 2021.