

**MEETING AGENDA**  
**La Cygne City Council**  
**February 16, 2022**

**Meeting Place: La Cygne Community Building**

**Thank You** for **Not Talking** during the meeting until recognized by the Mayor. If you wish to be scheduled on a future agenda, Please contact the City Clerk by Friday preceding the meeting.

**1) CALL REGULAR MEETING TO ORDER (6:00 P.M.):**

a] Pledge of Allegiance

**2) MAYOR'S COMMENTS:**

a] Daylight Savings time begins March 13, 2022. The March 2<sup>nd</sup> meeting will begin at 6:00pm and the March 16<sup>th</sup> meeting will begin at 7:00pm.

**3) CONSENT AGENDA:**

Action Item: Motion to approve consent agenda;  
Minutes of February 2, 2022 City Council Meeting; (White Pages 5-13)  
January 2022 Budget Report; (White Pages 14-16)  
January 2022 Treasurer's Report; (White Pages 17)  
Check Register: February 3 – 11, 2022; (White Pages 18-19)  
Check Register: February 12 – February 16, 2022; (Blue Page )

**4) DISCUSSION FROM THE FLOOR:**

*Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.*

**5) SPECIAL PROJECTS:**

WATER TREATMENT PLANT SETTLING PONDS

No Updates

SEWER REHABILITATION PROJECT

Advertisement for Bids was released on February 9, 2022. Pre-Bid meeting is scheduled for February 23, 2022 at 10:00am. Bid Letting will be Wednesday, March 9, 2022 at 10:00am. CC Wade is working with Ransom Financial to get the interim financing ready for completion upon the rewarding of the project.

KDOT CLLIP PROJECT

Pre-Construction meeting with Killough Construction, KDOT and CFS Engineering on Thursday, February 17, 2022 at 9:00am. Patron letter draft. (White Page 20-21)

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### 5) **SPECIAL PROJECTS:**

#### LA CYGNE FIRE STATION

CC Wade is working with SEKRPC on the revisions to the narratives in preparation to submit the grant application by the week of February 21-25, 2022.

#### AMERICAN RESCUE PLAN FUNDS (ARPA)

The first annual Project and Expenditure Report for ARPA Local Fiscal Recovery Funds is due to the US Treasury by April 30, 2022.

### 6) **REPORTS OF CITY OFFICERS:**

- ✓ City Attorney – Burton Harding (Blue Pages)
- ✓ Police Chief Tina Fenoughty (Blue Pages)
- ✓ Codes Officer – Allison Fox (Blue Pages )
- ✓ Public Works Department – Dan Nasalroad (Blue Pages)
- ✓ Fire Chief – Dan Nasalroad
- ✓ City Clerk – Jodi Wade (Blue Pages)

### 7) **REPORTS OF COUNCIL COMMITTEES:**

- a] Water & Gas ----- Danny Curtis ----- Keith Stoker
  - ✓ Raymond James Financials ran some refunding analysis on the Water GO Bonds Series 2015(a)(b). Would the committee like to review the analysis with CC Wade? The refunding would consist of shortening the term from maturity date of 2055 to either 2045 or 2055. There is a potential for savings in the range of \$223,299 - \$485,370. C Wade is working the numbers to determine if the current water rate would be capable to cover the increase amount in annual payments and still have some funding available to put in reserves
- b] Street ----- Jerome Mitzner ----- Thomas Capp
  - ✓ RFQs for Stormwater Master plan review. BG Consultants, PEC and Bartlett & West participated in an interview session with the Council at a special meeting prior to the Regular Council meeting.
- c] Sewer ----- Keith Stoker ----- Thomas Capp
- d] Cemetery ----- Danny Curtis ----- David Brenneman
- e] Public Safety ----- Jerome Mitzner ----- Keith Stoker
  - ✓ Guide for renters, landlords, and homeowners (At the Table). Utility Clerk Gore has also acquired a copy of Pleasanton, KS and Osawatomie, KS landlord policy and programs. What day would the Council like to schedule a workshop?
- f] Community Building ----- David Brenneman -----Thomas Capp
- h] Employee Relations & Training ----- Jerome Mitzner ----- Danny Curtis
- d] Park ----- David Brenneman

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**8) SPECIAL COMMITTEE REPORTS:**

- a] Emergency Management - None
- b] Swanfest Committee - None
- c] Planning & Zoning Commission – Completed review of community Survey questions. The survey will be mailed out this week and will also be available on the City Website, Facebook page, and at the businesses around town. The 1<sup>st</sup> Community workshop will be held at the La Cygne Library on March 22, 2022 at 6:00pm. The Planning & Zoning Commission, by motion, changed the meeting day and time to the second Wednesday of each month at 6:00pm at the La Cygne Community Building.

**9) UNFINISHED BUSINESS:**

- a] 307 Swan Street. Property owned by Lincoln Township. Annual Building Storage agreement with Lincoln Township. (White Pages 22-23)
- b] Installation of an electrical pedestal in Thayer Park to provide power at the small shelter during Halloween and Christmas. The Chamber of Commerce was in agreement to at least take a look at what the cost would be to set up electricity for the park. CC Wade will get an estimate from Everygy.
- c] A resolution of the City of La Cygne, Linn County, Kansas regarding employee safety practices and procedures for COVID-19. CC Wade is still working on a draft.

**10) NEW BUSINESS**

- a] Resignation letter from Jeff Fulk, Planning & Zoning Commission member, effective February 1, 2022. (White Page 24)
- b] Workshop to review Chapter IV. Building and Construction, Article 2. Dangerous and Unfit Structures, Section 4-201 through 4-213 and Article 4. Mobile Homes and Mobile Home Parks, Section 4-401 through 4-413, as well as Chapter VII. Health and Welfare, Article 7. Minimum Housing Code, Section 7-701 through 7-719.

**EXECUTIVE SESSION:**

a] I move the city council recess into executive session to discuss \_\_\_\_\_ pursuant to \_\_\_\_\_ . The open meeting will resume in the city council meeting area at \_\_\_\_\_ p.m.

**11) OTHER BUSINESS**

**12) NOTES & COMMUNICATIONS TO COUNCIL**

- A] Planning & Zoning Meeting minutes 12/2/2021 and 1/27/2022 (White Pages 25-30)

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**13) GOVERNMENT BODY REMARKS**

**14) ADJOURNMENT**

**15) TABLED ITEMS TO FUTURE DATES:**

- a] Water Conservation plan review. (**Tabled until Summer 2022**)
- b] Ethics/Public Service Training. (**Tabled until Spring 2022**)