

MEETING AGENDA
La Cygne City Council
February 19, 2020
Meeting Place: La Cygne City Hall

Thank You for **Not Talking** during the meeting until recognized by the Mayor. If you wish to be scheduled on a future agenda, please contact the City Clerk by Friday preceding the meeting.

1) CALL REGULAR MEETING TO ORDER (6:00 P.M.):

a] Pledge of Allegiance

2) MAYOR'S COMMENTS:

a] Daylight Savings time begins March 8, 2020. The March 4th meeting will begin at 6:00pm and the March 18th meeting will begin at 7:00pm.

3) CONSENT AGENDA:

Action Item: Motion to approve consent agenda;
Minutes of February 5, 2020 City Council Meeting; (Pages 4-12)
January 2020 Budget Report; (Pages 13-15)
January 2020 Treasurer's Report; (Page 16)
Check Register: February 6 – Feb 14, 2020; (Pages 17-18)
Check Register: February 15 - 19, 2020; (Blue Pages 4)

4) DISCUSSION FROM THE FLOOR:

Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.

- ✓ Linda Elder, Frankie and Chris Epperson with Grady's Kids regarding shelters at the La Cygne Elementary School for the students to stand under while waiting for the buses.
- ✓ Russell Pope – First Option Bank/Chamber of Commerce; Introduction & Swanfest.

5) SPECIAL PROJECTS:
Report from Public Works – Dan Nasalroad

Water Treatment Plant
No updates at this time.

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5) SPECIAL PROJECTS CONT:

Sewer Project

We have requested pricing for an elevation survey of the sewer lagoons. USDA is moving forward with the review of the application and has indicated NO Environmental Review required. A more current Year-End Fund Balance report was submitted to Mike Billings due to the project being stalled a few months.

BG Consultants has submitted a Consultant-Client agreement in an amount NOT TO EXCEED \$6,000 to perform the topographical survey of the South sewer lagoon. This survey will establish horizontal and vertical control and locate above ground topographic features. Set two horizontal control points and establish two benchmarks. Prepare the survey map of the "PROJECT" area on a 22" x 36" sheet. The proposed survey is not a boundary survey and is provided to establish vertical control. (At Table)

KDOT CCLIP

Progress has been made on the CCLIP drawings per Jason Hoskinson, BG Consultants. Looking at maybe March to be ready to start discussing easement acquisitions.

6) REPORTS OF CITY OFFICERS:

- ✓ City Attorney – Burton Harding
- ✓ Interim Police Chief & Codes Officer – Kurtis West (at Table)
- ✓ Public Works Department – Dan Nasalroad (Blue Page 5)
 - 1) Scrap Fire Hydrants
 - 2) Surplus the Old Dump Truck (at table K.S.A. 75-6602)
 - 3) Applicant Review
- ✓ Fire Chief – Dan Nasalroad
- ✓ City Clerk – Jodi Wade (Blue Page 6)

7) REPORTS OF COUNCIL COMMITTEES:

- a] Water & Gas----- Danny Curtis -----Keith Stoker
 - ✓ Set a date to meet about the Codes book section
- b] Street -----Jerome Mitzner-----James Thies
- c] Sewer-----James Thies -----Thomas Capp
- d] Park-----Danny Curtis ----- Thomas Capp
- e] Cemetery-----Danny Curtis ----- Thomas Capp
- f] Public Safety-----Jerome Mitzner----- Keith Stoker
- g] Community Building----- James Thies -----Danny Curtis
 - ✓ Peoples Telecommunications has scheduled (2) Community Blood drives (July 7, 2020 and December 3, 2020) and would like to ask the Council to waive the fee for the Community building.
- h] Employee Relations & Training----- Jerome Mitzner -----Keith Stoker
 - ✓ Advertisements for Police Chief, Public Works and Cemetery update.

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8) SPECIAL COMMITTEE REPORTS:

- a] EMERGENCY MANAGEMENT
- b] Swanfest Committee
- c] Planning & Zoning Commission

9) UNFINISHED BUSINESS:

- a] Draft #3 of the Water utility section of the Codes Book. Water Committee has not met yet. Water Committee met and Draft (#4) is attached for final review prior to approval of the Ordinance. (Blue Pages 7-11).

10) NEW BUSINESS:

- a) Municipal Training Institute: Personnel Management (CORE), Friday, March 27, 2020, De Soto, KS, \$75 fee.
- b) Resolution No. ____ - A resolution enabling fees pertaining to Solid Waste Services, Permits and application established by the city and referenced within the code of the City of La Cygne, Kansas. (Blue Pages 12-18)
- c) Resolution No. ____ - A resolution defining policy regarding an employee on Extended Unpaid Leave. (Blue Page 19)
- d) Replacement computers for (2) Desk Tops and (1) Laptop computer for the La Cygne City Hall. Peoples Telecommunications \$1350 for new desktop w/Office 2019/Advantage Computers \$1185 for new desktop w/Office 2019, Peoples Telecommunications \$1040 for new laptop w/Office 2019/Advantage Computers \$1010 for new laptop w/Office. See differences in GB for SSD. (Blue Pages 20-21).
- e) Building Permit fee for Library District #2 of Linn County. Library District would like to ask if the city would waive the Building Permit. (Letter Attached) (Blue Pages 22-23)

EXECUTIVE SESSION:

a] I move the city council recess into executive session to discuss _____ pursuant to _____ . The open meeting will resume in the city council meeting area at _____ p.m.

11) OTHER BUSINESS

12) NOTES & COMMUNICATIONS TO COUNCIL

- a] Legislative updates from the League of Municipalities (Pages 19-20)

13) ADJOURNMENT