

**MEETING AGENDA**  
**La Cygne City Council**  
**March 2, 2022**

**Meeting Place: La Cygne Community Building**

**Thank You** for **Not Talking** during the meeting until recognized by the Mayor. If you wish to be scheduled on a future agenda, please contact the City Clerk by Friday preceding the meeting.

**1) CALL REGULAR MEETING TO ORDER (6:00 P.M.):**

a] Pledge of Allegiance

**2) MAYOR'S COMMENTS:**

a] Daylight Savings time begins March 13, 2022. the March 16<sup>th</sup> meeting will begin at 7:00pm.

b] Community Survey has been posted on the City of La Cygne website and facebook page and is available around town at the Library, Pharmacy, and restaurants. This survey is important to help assist the Planning & Zoning Commission with the revision of the Comprehensive plan for the City of La Cygne. Please complete by March 15, 2022. (White Pages 5-6)

**3) CONSENT AGENDA:**

Action Item: Motion to approve consent agenda;

Minutes of February 16, 2022 Special Council Meeting; (White Pages 7-8)

Minutes of February 16, 2022 City Council Meeting; (White Pages 9-16)

Check Register: February 17 – February 26, 2022; (White Pages 17-18)

Check Register: February 27 – March 2, 2022; (Blue Page 5)

Retail Liquor License 2022 – Frankie's Liquor (White Page 19)

**4) DISCUSSION FROM THE FLOOR:**

*Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.*

- ✓ Jackie Pribble – 109 N 2<sup>nd</sup> Street owner
- ✓ Judith Patterson – connection to city water

**5) SPECIAL PROJECTS:**

WATER TREATMENT PLANT SETTLING PONDS

Midwest Engineering Group and Starbucks Trucking have been working on a change order request for the replacement of the outlet piping from the existing settling pond to the water treatment plant. No work has been performed on the project the past two weeks. (Blue Pages 6-10)

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**5) SPECIAL PROJECTS CONTINUED:**

SEWER REHABILITATION PROJECT

A pre-bid construction meeting was held on February 23, 2022 at the La Cygne Community Building. Abby Mills, BG Consultants, conducted the meeting. PWS Nasalroad and CC Wade were in attendance. Paul Owings, BG Consultants, zoomed in for the meeting. Five companies were present for the meeting. Questions were asked about the work performed in Railroad right-of-way. Discussion was also held regarding drop lines at man holes. Abby Mills inquired if 24-hour notice to patrons regarding temporary shut-off of sewer use was ample.

KDOT CCLIP

PWS Nasalroad, Council Member Brenneman, Council Member Capp, Chief Fenoughty, Officer Fox, CC Wade and Utility Clerk Gore all participated in the pre-construction meeting with KDOT, Killough Construction and CFS Engineers. The project is expected to mobilize on March 14, 2022. Killough Construction has been visiting with Kelly Haupt with the Medical Board regarding the use of the vacant lot to the West of the Medical Clinic for a parking area/lay down yard for equipment. Discussion was held regarding all required paperwork to start the project as well as during the project. Killough Construction indicated flagman would be used during the project at times when traffic would need to be slowed down/controlled for the purpose of doing the pours. Construction meetings will be held twice a month.

CC Wade has visited with the Medical Clinic, Silvercreek Pharmacy, resident of 1002 Market Street and residents on Industrial Road, and businesses in the Industrial Park. At this time the letter has not been mailed out to patrons only hand delivered to the businesses and residents within the construction zone area.

NEW FIRE STATION

CC Wade revised the application for the First Option Bank Trustee Foundation grant to include only the Fire Station and future shell. The completed application was submitted by email to First Option Bank on February 23, 2022.

STORMWATER MASTER PLAN

CC Wade sent out thank you notes to all engineers who interviewed and did follow up calls with Bartlett & West and Professional Engineering Consultants (PEC). CC Wade sent an email to BG Consultants confirming notice of receipt of the project. BG Consultants is preparing a contract for the City to review.

**6) REPORTS OF CITY OFFICERS:**

- ✓ City Attorney – Burton Harding (Blue Page 11)
- ✓ Police Chief & Codes Officer – Tina Fenoughty (Blue Page 12)
- ✓ Codes Officer – Allison Fox (Blue Page 13)
- ✓ Public Works Department – Dan Nasalroad (Blue Page 14)
- ✓ Fire Chief – Dan Nasalroad
- ✓ City Clerk – Jodi Wade (Blue Page 15)
- ✓ City Treasurer – Connie Gore (Blue Page 16)

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**7) REPORTS OF COUNCIL COMMITTEES:**

- a] Water & Gas----- Danny Curtis ----- Keith Stoker
- b] Street -----Jerome Mitzner-----Thomas Capp
- c] Sewer-----Keith Stoker -----Thomas Capp
- d] Public Safety-----Jerome Mitzner----- Keith Stoker
  - ✓ Mobile/Manufactured/Modular Home code review workshop
  - ✓ Guide for Homeowner, Landlords and Tenants workshop
- e] Community Building-----David Brenneman ---Thomas Capp
- f] Employee Relations & Training----- -Jerome Mitzner ----- Danny Curtis
- g] Cemetery-----David Brenneman-----Danny Curtis
- h] Park-----David Brenneman
  - ✓ Resignation of Tony Stallings from the La Cygne Community Park Board effective March 1, 2022.

**8) SPECIAL COMMITTEE REPORTS:**

- a] Emergency Management - None
- b] Chamber of Commerce – Reaching out to businesses about participation in the Chamber.
- c] Planning & Zoning Commission – March 10, 2022, 7pm, meeting with IBTS
- d] La Cygne Community Park Board – monthly meeting held on Monday, February 28, 2022.

**9) UNFINISHED BUSINESS:**

- a] Proposal from Carl Brown to perform a Water and Sewer Rate analysis. (White Pages 20-21)
- b] 307 Swan Street – Property owned by Lincoln Township. Storage agreement with Lincoln Township (White Pages 22-23)
- c] Draft Resolution for COVID-19 safety practices and procedures. CC Wade is still working on a draft.

**10) NEW BUSINESS:**

- a]

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**EXECUTIVE SESSION:**

a] I move the city council recess into executive session to discuss \_\_\_\_\_ pursuant to \_\_\_\_\_ . The open meeting will resume in the city council meeting area at \_\_\_\_\_ p.m.

**11) OTHER BUSINESS**

**12) NOTES & COMMUNICATIONS TO COUNCIL**

**13) ADJOURNMENT**