

**MEETING AGENDA**  
**La Cygne City Council**  
**March 3, 2021**

**Meeting Place: La Cygne Community Building**

**Thank You** for **Not Talking** during the meeting until recognized by the Mayor. If you wish to be scheduled on a future agenda, please contact the City Clerk by Friday preceding the meeting.

**1) CALL REGULAR MEETING TO ORDER (6:00 P.M.):**

a] Pledge of Allegiance

**2) MAYOR'S COMMENTS:**

a] Daylight Savings time begins March 14, 2021. the March 17<sup>th</sup> meeting will begin at 7:00pm.

**3) CONSENT AGENDA:**

Action Item: Motion to approve consent agenda;

Minutes of February 16, 2021 Special Council Meeting; (White Pages 4-6)

Minutes of February 17, 2021 City Council Meeting; (White Pages 7- 14)

Minutes of February 23, 2021 Special Council Meeting; (Blue Pages 6 -7)

Check Register: February 18 – February 26, 2021; (White Pages 15-16)

Check Register: February 27 – March 3, 2021; (Blue Page 5)

**4) DISCUSSION FROM THE FLOOR:**

*Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.*

✓ Jessica Hightower – Linn County Economic Development

**5) SPECIAL PROJECTS:**

WATER TREATMENT PLANT SETTLING PONDS

Midwest Engineering group meeting with PWS Nasalroad on March 1, 2021 to review the preliminary plans and costs for the Sediment Ponds.

SEWER REHABILITATION PROJECT

BG Consultants is working on concept drawings and estimated costs for possible sewer main extensions on 4<sup>th</sup> Street and Grand Ave. Paul Owings, BG Consultants indicated on February 26, 2021 his team is going through each zone and labeling areas in which more data/information is needed for completing the drawing. Paul is hoping to meet with PWS Nasalroad in April to review the questions in those zones.

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### 5) **SPECIAL PROJECTS CONTINUED:**

#### KDOT CCLIP

No updates at this time.

### 6) **REPORTS OF CITY OFFICERS:**

- ✓ City Attorney – Burton Harding
- ✓ Police Chief & Codes Officer – Tina Fenoughty (Blue Page 11)
- ✓ Codes Officer – Allison Fox (Blue Page 12)
  - a) Codes update.
  - b) Condemnation – 602 N. 5<sup>th</sup> St
  - c) Resolution NO. \_\_\_\_ for a Public Hearing on Abatement (Blue Page 13)
- ✓ Public Works Department – Dan Nasalroad (Blue Page 8)
  - a) Purchase Order 2021-4 for (2) 6” Check Valves revised (Blue Page 9-10)
- ✓ Fire Chief – Dan Nasalroad
- ✓ City Clerk – Jodi Wade (Blue Page 14-15)

### 7) **REPORTS OF COUNCIL COMMITTEES:**

- a] Water & Gas----- Danny Curtis ----- Keith Stoker
  - ✓ CC Wade received a certified letter from the KS Attorney General’s office. CC Wade submitted the requested information regarding an investigation of natural gas pricing during state of disaster emergency. (Blue Pages 16-18)
  - ✓ CC Wade has been in conversation with KMGGA, Gilmore & Bell Bond Counsel, and financial institutions regarding options for municipalities required to make “spike” payment.
  - ✓ HB 2429 to create a low-interest loan program for a city to borrow from the state. Loan would be paid back over a 10-year period, with an interest rate 2% below the market rate as per K.S.A. 75-4237. This loan would be only for repayment due to extraordinary costs, not for normal operating expenses. (Blue Page 19)
  - ✓ Resolution No. \_\_\_\_ temporarily prohibiting utility penalties. (Blue Pages 20)
- b] Street -----Jerome Mitzner-----James Thies
  - ✓ (Postponed until Fall 2021) RFP for Stormwater Master Planning.
  - ✓ (In Committee review) Follow up regarding the water pooling on the corner of Broadway and Chestnut street next to the La Cygne Library. The Committee is scheduled to meet with the La Cygne Library team on Wednesday, March 10<sup>th</sup> at 5:30pm.
  - ✓ Jerome Mitzner attended the Planning & Zoning Public special meeting on February 25, 2021 regarding Article 22. Planning & Zoning scheduled a workshop for March 4, 2021 at 7pm regarding Article 22.

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**7) REPORTS OF COUNCIL COMMITTEES CONTINUED:**

- c] Sewer-----James Thies -----Thomas Capp
- d] Park-----Danny Curtis ----- Thomas Capp
- e] Cemetery-----Danny Curtis ----- Thomas Capp
  - ✓ (In Committee review) Chapter XI. Public Property, Article 1. Cemetery regulations
- f] Public Safety-----Jerome Mitzner----- Keith Stoker
- g] Community Building----- James Thies -----Danny Curtis
  - ✓ Rental of the Community Building to the Public.
  - ✓ City Hall status of open door to the Public.
- h] Employee Relations & Training----- Jerome Mitzner ----- Keith Stoker
  - ✓ (Postponed until Spring 2021) Ethics/Public Service Training.
  - ✓ Potential City Officials training on March 19, 2021 sponsored by Lauber Municipal Law, LLC. Further information to be received next week.

**8) SPECIAL COMMITTEE REPORTS:**

- a] Emergency Management - None
- b] Swanfest Committee – Chamber of Commerce is looking for volunteers to help with Swanfest.
- c] Planning & Zoning Commission – unapproved minutes February 11, 2021 (At the Table)
- d] La Cygne Community Park Board - None

**9) UNFINISHED BUSINESS:**

- a] Ordinance No. \_\_\_ annexing land to the City of La Cygne, Kansas – **TABLED UNTIL March 17, 2021 meeting.**
- b] Resolution No. 02-17 regarding maintenance of streets within the Linn County Industrial Park, La Cygne, Kansas. **TABLED UNTIL March 17, 2021 meeting.**
- c] Employee Policy & Guidelines: Employee Pay scales and evaluation procedures for the City of La Cygne. **Tabled until Summer 2021.**

**10) NEW BUSINESS:**

- a] Water Conservation plan review. **postponed until Summer 2021.**
- b] Contractor-Client service agreement with Bartlett and West, Topeka, KS for engineer review of the existing sewer lagoon facilities for capacity and conditions for future growth. (Gold Pages at the Table).

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**10) NEW BUSINESS CONTINUED:**

c] Water Purchase Contract with the City of Linn Valley, KS (Green Pages At the Table)

d] Truly Insurance Policy renewal for April 1, 2021 through April 1, 2022. Increase amount is \$6240. The change in amount is due to the improvements in the Water Utility, purchase of new dump truck, Mini-excavator, trailer and mower. Just a slight increase under each section. (Blue Pages 21-22).

e] Prairie View High School After Prom (Blue Page 23)

f] Ordinance No. \_\_\_\_ amending Table 15-1, in Article 15 of the La Cygne Zoning regulations, to amend line 21 of the Table 15-1 to allow manufacturing processing with a conditional use permit in zones I-1 and I-2. (Blue Page 24)

g] Wage rate increase for Full-time employees for the City of La Cygne for 2021. (Blue Page 25)

**EXECUTIVE SESSION:**

a] I move the city council recess into executive session to discuss \_\_\_\_\_ pursuant to \_\_\_\_\_ . The open meeting will resume in the city council meeting area at \_\_\_\_\_ p.m.

**11) OTHER BUSINESS**

**12) NOTES & COMMUNICATIONS TO COUNCIL**

A. State of Kansas, Governor Kelly letter to the Federal Regulatory Commission, dated February 19, 2021. (Blue Page 26-27)

**13) ADJOURNMENT**