

MEETING AGENDA
La Cygne City Council
March 4, 2020
Meeting Place: La Cygne City Hall

Thank You for **Not Talking** during the meeting until recognized by the Mayor. If you wish to be scheduled on a future agenda, Please contact the City Clerk by Friday preceding the meeting.

1) CALL REGULAR MEETING TO ORDER (6:00 P.M.)

a] Pledge of Allegiance

2) MAYOR'S COMMENTS:

3) NEW YEAR ORGANIZATION:

a] Council President

4) CONSENT AGENDA:

Action Item: Motion to approve consent agenda;
Minutes of February 19, 2020 City Council Meeting; (Pages 5-13)
Check Register: February 20 – 28, 2020; (Pages 14)
Check Register: February 29 – March 4, 2020; (Blue Page)
City Wide Garage Sales, May 2 & May 3, 2020; (Page 15)

5) DISCUSSION FROM THE FLOOR:

Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.

✓ Tate West regarding Olive Hope

6) SPECIAL PROJECTS:

Report from Public Works Superintendent (PWS) – Dan Nasalroad

Water Plant
Sewer Project

PWS Nasalroad requested additional pricing from BG Consultants to perform a "boundary survey" while they are doing the topographic survey of the sewer lagoon berms. BG Consultants stated an increase cost of \$2500. We have not received confirmation from BG Consultants pertaining to the legal adjustments to the Consultant-Client agreement.

Action Needed: Motion to approve an increase of \$2500 for boundary survey.

MEETING AGENDA
La Cygne City Council
March 4, 2020
Meeting Place: La Cygne City Hall

7) REPORTS OF CITY OFFICERS:

- ✓ City Attorney – Burton Harding
- ✓ Interim Police Chief & Codes Officer – Kurtis West (at Table)
- ✓ Public Works Department – Dan Nasalroad (Blue Page)
- ✓ Fire Chief – Dan Nasalroad
- ✓ City Clerk – Jodi Wade (Blue Page)

8) REPORTS OF COUNCIL COMMITTEES:

- a] Water & Gas-----Danny Curtis ----- Keith Stoker
 - ✓ Gas Utility Codes Book Section Draft #1 provided to Committee.
- b] Street -----James Thies----- Jerome Mitzner
- c] Sewer-----James Thies----- Thomas Capp
- d] Park-----Danny Curtis ----- Thomas Capp
- e] Cemetery-----Danny Curtis ----- Thomas Capp
- f] Public Safety-----Jerome Mitzner----- Keith Stoker
- g] Community Building----- Danny Curtis ----- James Thies
 - ✓ Consider asking the Public Building Commission to research remodeling/replacing the Community Building/City Hall/Police Station?

- h] Employee Relations & Training-----Jerome Mitzner -----Keith Stoker
 - ✓ Special Meeting for Interviewing Applicants for the position of Chief of Police. Recommendation for March 9, 2020 starting at 5pm and last interview to start at 7pm.

Action Needed: None

- ✓ KORA/KOMA training and Public Relations. Training conducted by Jeff Deane with Lauber Municipal Law, LLC. Potential dates include: April 8, 12 or 29th. This would be (2) separate 1hr to 1 1/2hr Workshops for Mayor/Council/All City employees held at the La Cygne City Hall or Community Building.

Action Needed: Motion for approval to set up trainings.

9) SPECIAL COMMITTEE REPORTS:

- a] Emergency Management- No Updates

- b] Swanfest Committee – Next meeting March 6, 2020 at 6pm and March 30, 2020 at 6pm at the Community Building, a light meal will be provided (free will donation accepted). Theme for the Swanfest is “French Roots-Mardi Gras/French Quarter”. Date for Swanfest is July 11 from 11am – 4pm.

- c] Planning & Zoning Commission – Meeting Minutes from February 13, 2020 meeting. Draft of the Request for Proposal (RFP) for the review and revision of the Comprehensive Plan & Zoning Regulations for the City of La Cygne Planning & Zoning Commission. (Pages 16)

MEETING AGENDA
La Cygne City Council
March 4, 2020
Meeting Place: La Cygne City Hall

9) SPECIAL COMMITTEE REPORTS CONT:

d] Zoning Appeals Board – Board to consist of (5) members all residents of the City to include: (1) Council member, (2) Planning/Zoning Board Members, and (2) citizens at large. We have (2) citizens at large who have submitted interest – Chelsie Stainbrook and Randy Broyles.

Action needed: Recommendation by the Mayor, motion approval from the Council

10) UNFINISHED BUSINESS:

a] Public Safety Committee:

City Wide Clean-up on May 9th starting at 6am. Cost is \$2900 for (2) trucks. Bryce with Waste Management indicated with bulk you can usually look at around 6 ton on average compared to regular trash they can normally get 8 to 9 ton on a load.

Action needed: Motion to approve City Wide Clean-up day and cost.

b] Ordinance No. 1464 motioned for approval at the February 19, 2020 meeting was approved with an incorrect Ordinance No. The motion needs to be rescinded and a new motion to approve Ordinance No. _____ pertaining to the amendments and additions to the Water Utility sections of the Codes Book for the City of La Cygne. (Pages 17-22)

Action Needed: Motion for approval of the Ordinance.

11) NEW BUSINESS

a] Ordinance No. _____ Rezoning 410 W Grand Ave, La Cygne, KS (Subdivision 33-19-24, Acres 29.8, W30A of NW4 Less RD Section 33, Township 19, Range 24) and 417 W Grand Ave (S32,T19,R24, Acres 75.3, N2 NE4 & PT Lots 5 & 6 LYG N O F RR Ex Beg NW/C NE4 TH E 1320 S 590 W 970 N 277.8 W 350 N to POB & EX BEG 640 N SE/C LOT*) from R-1 (Residential 1) to C-2 (Commercial Zone 2). (Page 23)

Action needed: Motion for approval of the Ordinance.

b] Spectrum Lease Agreement (FCC Notification for Spectrum Manager Lease): An agreement to be filed with the FCC (Federal Communication Commission) by Sensus for the operations of the automated meters located within our city area. Purpose is for registration, no fee involved. (Pages 24-29)

Action needed: Motion for Mayor to sign.

c] Quote for remodeling/replacing the front service counter/Electrical outlets at the La Cygne City Hall. Total \$1075 (\$475.00/materials and \$600/Labor). Kent Wade will be doing the work.

Action needed: Motion for approval to proceed.

d] Ordinance No. _____ Amending Chapter XIV, Article 6 Solid Waste, 14-603 (a,b) Permits; Fees; and Application Required and 14-613 (c) additional rules and regulations and adding 14-613 (a,b) additional rules and regulations of La Cygne, Kansas relating to solid waste utility bills and responsibilities. (Pages 30)

Action Needed: Motion to approve the ordinance.

MEETING AGENDA
La Cygne City Council
March 4, 2020
Meeting Place: La Cygne City Hall

EXECUTIVE SESSION: (Examples at the Table)

a] I move the city council recess into executive session to discuss _____ pursuant to _____. The open meeting will resume in the city council meeting area at _____ p.m.

12) OTHER BUSINESS

13) NOTES & COMMUNICATIONS TO COUNCIL

14) ADJOURNMENT