

MEETING AGENDA
La Cygne City Council
March 20,2024
Meeting Place: La Cygne Community Building

Thank You for **Not Talking** during the meeting until recognized by the mayor. If you wish to be scheduled on a future agenda, please contact the City Clerk by Friday preceding the meeting.

1) CALL REGULAR MEETING TO ORDER (7:00 P.M.)

Pledge of Allegiance by Mayor Debra Wilson

2) MAYOR'S COMMENTS:

a] Chamber of Commerce Easter Egg Hunt in the La Cygne Community Park will be held at 10am on Saturday, March 30, 2024. Kids from the ages of babies up to fourteen may participate.

b] Dog Days will be held at 10am on Saturday, March 30, 2024 at the La Cygne Community Park. This year the veterinary asked for patrons to sign up ahead of time and walk-ins will be helped as available between appointments.

3) CONSENT AGENDA:

Action Item: Motion to approve consent agenda;

Minutes of March 6, 2024 City Council Meeting; (Pages 4-11)

February 2024 Budget Report; (Pages 12-14)

February 2024 Treasurer's Report; (Page 15)

Check Register: March 2, 2024 – March 15, 2024; (Pages 16-18)

4) DISCUSSION FROM THE FLOOR:

Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.

NONE

5) REPORTS OF CITY OFFICERS (IN PACKETS) (PAGE 19):

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6) SPECIAL PROJECT REPORTS:

SEWER REHABILITATION/LAGOON DESLUDGE/LIFT STATIONS PROJECT (REED ENVIRONMENTAL/BG CONSULTANTS):

CC Wade met with Greg (Raymond James Financial), Kevin Cowan (Gilmore & Bell Bond Counsel), Dan (USDA) regarding the temporary financing bonds and USDA loan for the sewer rehabilitation project. Discussion was held on the remainder of work to be performed and the estimated cost for the project. Considering what was remaining and the timeframe for getting the electronic parts for the lift station, Dan with USDA indicated he would be receptive to proceeding with closing out the full amount of the requested loan in the timeframe defined by contract (June 2024). If the city does not utilize the entire \$6.26 million then we can use the overage to pay on the backside of the loan to reduce it by a year. Doing this would avoid additional interests and closing cost to refinance the temporary notes for another quarter. Kevin Cowan would move forward with the paperwork to present to the council at the May 15th meeting and we would close on the bonds May 28, 2024.

KDOT CCLIP (KILLOUGH CONSTRUCTION/CFS ENG/BG CONSULTANTS):

No new updates.

NEW FIRE STATION 2022:

Hofer & Hofer & Associates continues to work on the punch list items.

WATER TREATMENT PLANT ANALYSIS

No new updates.

7) REPORTS OF COUNCIL COMMITTEES:

- a] Utilities Committee----- Tommy Capp----- David Brenneman
- b] Street Committee ----- Keith Stoker ----- Ed Smith
- c] City Facilities ----- David Brenneman --- Keith Stoker
- d] Public Safety Committee ----- Jerome Mitzner ----- Tommy Capp
- e] Employee Relations and Training ----- Jerome Mitzner ----- Ed Smith

8) SPECIAL COMMITTEE REPORTS:

- a] Emergency Management – Linn County Quarterly Emergency Management meeting will be held at the La Cygne Community Building in April 2024.
- b] Chamber of Commerce – Donated eggs for the Easter egg hunt can be delivered to either the La Cygne City Hall or the La Cygne Library.
- c] Planning & Zoning – Two Public Hearings for Conditional Use Permits were held on March 13, 2024 at 6:00pm at the La Cygne Community Building for Harsco Environmental-Reed Minerals and Whistle Ready Mix. Both hearings were adjourned to the April 10, 2024 meeting.

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8) **SPECIAL COMMITTEE REPORTS CONTINUED:**

Permits and additional information was requested to be obtained prior to April 10, 2024. The Planning Commission will hold a workshop on April 2, 2024 at 4:30pm to review their finding of facts to date.

Letter of Interest: Melanie Smith submitted a letter of interest on March 1, 2024 for serving in the position of Planning & Zoning Commissioner. She has been a professional editor for many years. Proofing and editing of written documents is a skill she would bring to the position.

9) **UNFINISHED BUSINESS**

a] Draft Ordinance No. _____ amending Chapter 5. Business Regulations, Article 1. Solicitors, Canvassers, Peddlers of the Code of the City of La Cygne, Kansas. (At the Table)

c] 528 N. 6th Street – No updates to report.

EXECUTIVE SESSION: (See Examples at Table)

a] I move the city council recess into executive session to discuss _____ pursuant to _____. The open meeting will resume in the city council meeting area at _____ p.m.

10) **UNFINISHED POLICY REVIEW:**

a] Standard Operation Procedure Manuals for Police and City Hall – Lexipol consideration.

b] Draft Company Vehicle Use Policy

c] Rental Ready Program (Landlord Registration)

d] Draft Article 3. Work-Site Utility Vehicles, Golf Carts and All-Terrain Vehicles.

11) **NEW POLICY REVIEW:**

a] Article 5. Parking

b] Social-Media Policy

c] BNSF Quiet Zone

12) **NOTES & COMMUNICATIONS TO COUNCIL**

13) **GOVERNING BODY REMARKS**

14) **ADJOURNMENT**