

MEETING AGENDA
La Cygne City Council
April 21, 2021
Meeting Place: La Cygne Community Building

Thank You for **Not Talking** during the meeting until recognized by the Mayor. If you wish to be scheduled on a future agenda, Please contact the City Clerk by Friday preceding the meeting.

1) CALL REGULAR MEETING TO ORDER (7:00 P.M.)

2) MAYOR'S COMMENTS:

3) CONSENT AGENDA:

Action Item: Motion to approve consent agenda;
Minutes of April 7, 2021 City Council Meeting; (White Pages 5-14)
March 2021 Budget Report; (White Page 15-17)
March 2021 Treasurer's Report; (White Page 18)
First Quarter 2021 Financial Statement; (White Page 19)
Check Register: April 8 – April 16, 2021; (White Pages 20)
Check Register: April 17 – April 21, 2021. (Blue Page)

4) DISCUSSION FROM THE FLOOR:

Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.

5) SPECIAL PROJECTS:

WATER TREATMENT PLANT SETTLING PONDS (Midwest Engineering)

Advertisement for bids were issued on Wednesday, April 14, 2021. Sealed bids are due April 28, 2021. Dan Caltrain (MW Engineering) will review and validate the bids prior to presenting to the City Council at the May 5, 2021 Council meeting. Performance and payment bonds are required by statute for government projects which exceed \$100,000.

SEWER REHABILITATION PROJECT (BG Consultants)

Paul Owings, BG Consultants, is forecasting a bid letting for around November 2021.

KDOT CCLIP (BG Consultants and CFS Engineer)

CC Wade reached out to Jason Hoskinson, BG Consultants, to perform a survey to identify the ROW and utility easements to the south of KS HWY 152 to assist with utility movement for Gas and electric. Cost was NTE \$1,000. USDI has completed the bore under KS HWY 152 for the Gas line.

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5) SPECIAL PROJECTS:

SEWER LAGOON ANALYSIS: (Bartlett & West)

Bartlett & West came down to field check the existing sewer lagoons and sewer lift stations. We should have a total analysis of the current atmosphere and capacity of the existing sewer lagoons by April 29, 2021.

KDOT COST SHARE PROGRAM - 4th Street Replacement Grant Application

CC Wade with assistance from Paul Owings, BG Consultants, completed the application for the Spring 2021 Cost Share Program grant. Application was submitted on April 9, 2021. The grants will be awarded in May 2021. If project is awarded the tentative schedule is for a March 2022 bid letting.

7) REPORTS OF CITY OFFICERS:

- ✓ City Attorney – Burton Harding
- ✓ Police Chief – Tina Fenoughty (Blue Page -)
- ✓ Codes Officer – Allison Fox (Absent – KLETC Training)
- ✓ Public Works Department – Dan Nasalroad (Blue Page)
- ✓ Fire Chief – Dan Nasalroad
- ✓ City Clerk – Jodi Wade (Blue Page)
- ✓ Treasurer/Court Clerk – Connie Gore (Blue Page)

8) REPORTS OF COUNCIL COMMITTEES:

- a] Water & Gas-----Danny Curtis ----- Keith Stoker
 - ✓ 2021 Gas Inspection of records from the 2020 calendar year and public awareness plan/records to be performed on April 28, 2021.
- b] Street -----James Thies ----- Jerome Mitzner
 - ✓ (Postponed until Fall 2021) RFP for Stormwater Master Planning.
 - ✓ (In Committee review) La Cygne Library parking lot water pooling. Finkle Williams architects sent an email on April 7, 2021 containing comments from a Civil engineer.
- c] Sewer-----James Thies ----- Thomas Capp
- d] Park-----Danny Curtis ----- Thomas Capp
- e] Cemetery-----Danny Curtis ----- Thomas Capp
 - ✓ (In Committee review) Chapter XI. Public Property, Article 1. Cemetery regulations
- f] Public Safety-----Jerome Mitzner----- Keith Stoker
- g] Community Building----- Danny Curtis ----- James Thies
 - ✓ Public Building Commission met on April 15, 2021 to discuss the Community Building. Richard Zingre, Zingre Architects, did a walk-through of the Community Building and submitted a quote of NTE \$2940 to coordinate with the Owner to develop a space a preliminary design and cost estimate. (White Pages 21-22)

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8) REPORTS OF COUNCIL COMMITTEES:

- h] Employee Relations & Training-----Jerome Mitzner----- Keith Stoker
- ✓ (Postponed until Spring 2021) Ethics/Public Service Training.
 - ✓ CC Wade would like to meet with the Committee to review a few items in the Personnel Policies and Guidelines of the City of La Cygne.

10) SPECIAL COMMITTEE REPORTS:

- a] **Emergency Management** – None
- b] **Swanfest Committee** – July 17th is the tentative date. If no volunteers step forward to help with the event, then it may not occur. At this time, Rick James has volunteered to do the Parade, City Hall volunteered to handle vendor applications, Sylvia Brooks has volunteered to plan a few games for children. Lindsay Jaccard will reach out on facebook and website to see if any clubs, sport teams, churches, organizations or businesses have interest in setting up and operating any activities or events for Swanfest.
- c] **Planning and Zoning Commission** – Unapproved April 8, 2021 meeting minutes. (White Pages -).
- ✓ Workshop scheduled for the City Council and Planning & Zoning on Thursday, April 29, at 6pm.
- d] **La Cygne Community Park Board** - None

11) UNFINISHED BUSINESS:

- a] Ordinance No. ____ annexing land to the City of La Cygne, Kansas – **TABLED UNTIL May 5, 2021 meeting.** (White Pages 23-24)
- b] Resolution No. 02-17 regarding maintenance of streets within the Linn County Industrial Park, La Cygne, Kansas. **TABLED UNTIL May 5, 2021 meeting.**
- c] Water Conservation plan review. (**Tabled until Summer 2021**)

12) NEW BUSINESS

- a] Ordinance No. ____ amending the zoning map of the City of La Cygne, Kansas by approval of a conditional use permit to establish an event venue located at 410 W. Grand Avenue and 417 W. Grand Avenue currently zoned "C-2" (General Commercial District).

Action needed: Motion to approve the Ordinance.

- b] Budget Workshop: CC Wade has one more budget training on May 11, 2021. CC Wade would like to schedule a Budget workshop with the Council. The approval of SB13 which removed the tax lid and implemented the revenue neutral tax rate there will be a change in the budget process. Would May 26, 2021 work?

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EXECUTIVE SESSION: (Examples at the Table)

a] I move the city council recess into executive session to discuss _____ pursuant to _____. The open meeting will resume in the city council meeting area at _____ p.m.

12) OTHER BUSINESS:

a] Election packets are available at the La Cygne City Hall. The City of La Cygne has (3) Council seats up for election. Packets must be filed to the County Clerk and filing fee of \$20 paid by June 1, 2021 at noon.

13) NOTES AND COMMUNICATIONS TO COUNCIL:

- a] May 1, 2021 – City Wide Garage Sales;
- b] May 6, 2021 – Prayer Breakfast at 7am at the La Cygne Library;
- c] May 6, 2021 – “Aging Expo” Watch Party from 1 to 4pm at the La Cygne Library;
- d] May 8, 2021 – City Wide Clean-up Day
- e] May 29, 2021 – La Cygne Rural Alumni
- f] May 30, 2021 – Museum Annual Lunch
- g] May 31, 2021 – Memorial Day Ceremony

14) ADJOURNMENT: