

MEETING AGENDA
La Cygne City Council
April 6, 2022

Meeting Place: La Cygne Community Building

Thank You for **Not Talking** during the meeting until recognized by the Mayor. If you wish to be scheduled on a future agenda, please contact the City Clerk by Friday preceding the meeting.

1) CALL REGULAR MEETING TO ORDER (7:00 P.M.):

a] Pledge of Allegiance

2) MAYOR'S COMMENTS:

a] Dog Days will be held on April 9, 2022 from 2pm – 4pm at the enclosed shelter at the La Cygne Community Park.

b] The Annual Easter Egg hunt sponsored by the La Cygne Chamber of Commerce will be held on April 16, 2022 from 9am – 10am.

3) CONSENT AGENDA:

Action Item: Motion to approve consent agenda;
Minutes of March 16, 2022; City Council Meeting; (White Pages 5-13)
2021 Annual Financial Statement; (White Page 14)
Check Register: March 17 – April 1, 2022; (White Pages 15-17)
Check Register: April 2 – April 6, 2022; (Blue Page 5)

4) DISCUSSION FROM THE FLOOR:

Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.

✓ Judith Patterson – regarding 177719 E. 2150 Road

5) SPECIAL PROJECTS:

WATER TREATMENT PLANT SETTLING PONDS (Midwest Engineering)

Change Order No. 1 dated March 23, 2022 for the replacement of existing Pre-Sed Basin #1 Outlet Structure and SDR35 Discharge piping plus 30 additional working days in the amount of \$27,564. (White Pages 18-21)

SEWER REHABILITATION PROJECT (BG Consultants/NOWAK Construction)

CC Wade is working with Raymond James Financial and Gilmore & Bell regarding the Interim Financing. Requests have been sent to the contractor for Bonds & Cert. of Insurance.

MEETING AGENDA

La Cygne City Council

April 6, 2022

Meeting Place: La Cygne Community Building

5) **SPECIAL PROJECTS:**

KDOT CCLIP (Killough Construction and CFS Engineer)

Killough Construction mobilized on Monday, March 28, 2022. The project is underway. Utility items have been rendered. Installation of the stormwater piping started at the Baptist Church and they are working towards the West. Payment Voucher for CFS Engineering for work performed from January 1, 2022 through February 25, 2022. (White Pages 22-24)

Action Needed: Motion to approve as to form.

NEW FIRE STATION

CC Wade submitted the application for the FOB Trustee Foundation grant. CC Wade is excited to announce the City of La Cygne received \$100,000 in grant funding from Roman and Kelly Foundations. Disbursement is expected sometime in the next two to three weeks. CC Wade has spoken to First Option Bank, Gilmore & Bell and USDA regarding financing for the remainder \$174,406. (Bond information at the table)

ARPA (AMERICAN RESCUE PLAN ACT)

At this time \$100,000 of the ARPA dollars are committed to the new Fire Station if the grant from First Option Bank is received. If the grant from FOB is not received then the total ARPA funds in the amount of \$170,770 will be utilized towards the new Fire Station. If the grant from FOB is received, what project would the Council consider to dedicate the remaining \$70,770?

STORMWATER MASTER PLAN

BG Consultants Client agreement for Stormwater Master Plan. (White Pages 25-31)

6) **REPORTS OF CITY OFFICERS:**

- ✓ City Attorney – Burton Harding (Blue Page 6)
- ✓ Police Chief & Codes Officer – Tina Fenoughty (Blue Page 7)
- ✓ Codes Officer – Allison Fox
- ✓ Public Works Department – Dan Nasalroad (Blue Page 8)
- ✓ Fire Chief – Dan Nasalroad (Blue Page 9-10)
 - 1. Purchase Order No. 2022-4 for New tires for Engine #31
- ✓ City Clerk – Jodi Wade (Blue page 11)
- ✓ City Treasurer – Connie Gore (Blue Page 12)

7) **REPORTS OF COUNCIL COMMITTEES:**

- a] Water & Gas----- Danny Curtis ----- Keith Stoker
 - ✓ Letter to owner of 177719 E. 2150 Road regarding options water connection to city main. (At the table)
- b] Street -----Jerome Mitzner-----Tommy Capp
- c] Sewer-----Keith Stoker -----Thomas Capp
 - ✓ Letter to patrons regarding upcoming Sewer Rehabilitation Project (White Page 32)
- d] Cemetery-----Danny Curtis ----- David Brenneman

MEETING AGENDA
La Cygne City Council
April 6, 2022
Meeting Place: La Cygne Community Building

7) REPORTS OF COUNCIL COMMITTEES CONTINUED:

- e] Public Safety-----Jerome Mitzner----- Keith Stoker
 ✓ Mobile/Manufactured/Modular Home Code review workshop.
- f] Community Building----- David Brenneman ---Thomas Capp
- g] Employee Relations & Training----- Jerome Mitzner ----- Danny Curtis
- h] Park-----David Brenneman

8) SPECIAL COMMITTEE REPORTS:

- a] Emergency Management – None
- b] Chamber of Commerce –
- c] Planning & Zoning Commission – Follow up from the Community Workshop with IBTS on the comprehensive plan revision. (White Page 33-38)

9) UNFINISHED BUSINESS:

- a] Draft resolution for COVID-19 safety practices and procedures. CC Wade is still working on a draft. (White Page 39)
- b] 2023 Budget Workshop: April 11, 2022 (?)
- b] Proposal from Carl Brown to perform a Water and Sewer analysis. **(TABLED UNTIL RECEIPT OF THE WATER TREATMENT PLANT ANALYSIS)**

10) NEW BUSINESS:

- a] Resolution No. ____ establishing fees established by the City and referenced within the code of the City of La Cygne, Kansas. Added section 11-112 Lot Sales and 11-112(c) Transfer of Title. (White Pages 40-42)
- b] Agreement with BG Consultants for “as-needed” basis for construction phase services not to exceed \$5,000. City will pay the consultant a fee based on the actual hours expended on services at consultant’s Standard Hourly Rates. (Blue Pages 13-15)
- c] Resolution No. ____ authorizing the offering for sale of General Obligation temporary renewal and improvement notes, Series 2022, of the City of La Cygne, Kansas. (Blue Pages 16-19).
- d] Codes Enforcement Officer/Zoning Administrator Permanent Part-time Position. Job description. (Blue Pages 20-23)

MEETING AGENDA
La Cygne City Council
April 6, 2022
Meeting Place: La Cygne Community Building

EXECUTIVE SESSION:

a] I move the city council recess into executive session to discuss _____ pursuant to _____ . The open meeting will resume in the city council meeting area at _____ p.m.

11) OTHER BUSINESS

a] Tier 3 Violation during the month of February 2022, no readings were listed on February 27 and February 28 on the Monitor report. Public notice must be issued as soon as practical, but within one calendar year from the date of the letter from KDHE. CC Wade will include this violation with the newsletter for the Annual CCR report for water. (White Page 43)

b] Consumer Confidence report covering the year 2021. (White Page 44-46)

12) NOTES & COMMUNICATIONS TO COUNCIL

a] Dog days is scheduled for April 9, 2022 from 2pm – 4pm at the enclosed shelter at the La Cygne Community Park.

b] Easter Egg Hunt sponsored by the Chamber of Commerce on April 16, 2022 from 9am – 10am at the La Cygne Community Park.

c] City Wide clean-up day will be June 18, 2022.

d] CC Wade will be providing a City Employment presentation to seniors at PV High School on April 13, 2022. CC Wade will be participating in the Linn County/Kansasworks Job Fair on April 23, 2022.

13) ADJOURNMENT