

MEETING AGENDA
La Cygne City Council
May 1, 2024
Meeting Place: La Cygne Community Building

Thank You for **Not Talking** during the meeting until recognized by the mayor. If you wish to be scheduled on a future agenda, please contact the City Clerk by Friday preceding the meeting.

1) CALL REGULAR MEETING TO ORDER (7:00 P.M.)

Pledge of Allegiance by Mayor Debra Wilson

2) MAYOR'S COMMENTS:

a] City Wide Garage Sales, May 3 – 5, 2024. Citizens hosting a garage sale may contact the La Cygne City Hall to place your address on the Garage Sale List.

b] City Wide Clean-up Day, May 11, 2024.

c] La Cygne Fire Station Grand Opening, May 4, 11:00am – 3:00pm. Citizens may stop by to tour the new station, see the fire trucks, enjoy hotdogs and hamburgers, and visit with the La Cygne Fire Department team.

d] Basketball Tournament, sponsored by Reyo's, La Cygne Community Park, May 5, 2024.

e] Lead and Copper Inventory completion. We still need the assistance of our citizens for the completion of the Federal and State required Lead and Copper pipe inventory for all homes, businesses, and public facilities.

3) CONSENT AGENDA:

Action Item: Motion to approve consent agenda;

Minutes of April 17, 2024 City Council Meeting; (Pages 5-10)

Minutes of April 15, 2024 Special Council Meeting; (Pages 11-13)

1st Quarter 2024 Financial Report; (Page 15)

Check Register: April 13, 2024 – April 27, 2024; (Pages 16-17)

4) DISCUSSION FROM THE FLOOR:

Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.

Kevin Cowan – Gilmore & Bell, Bond Counsel, Charter Ordinance exempting the City of La Cygne, Kansas from the provisions of K.S.A. 15-731 and providing substitute and additional provisions on the same subject relating to street improvements and the issuance of bonds for the purpose of paying for said improvements. (Pages 18-21)

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5) REPORTS OF CITY OFFICERS (IN THE PACKET)(PAGES 22-23):

6) SPECIAL PROJECT REPORTS:

SEWER REHABILITATION/LAGOON DESLUDGE/LIFT STATIONS PROJECT (REED ENVIRONMENTAL/BG CONSULTANTS):

The paperwork will be presented at the May 15, 2024 meeting to closeout the temporary financing to roll over to the USDA Loan. The closing date for the temporary financing bonds will be May 28, 2024.

Reed Environmental has been informed the Council approved to begin the work for desludging the sewer lagoons. The project will be billed through pay applications as work is completed.

KDOT CCLIP (KILLOUGH CONSTRUCTION/CFS ENG/BG CONSULTANTS):

No new updates.

NEW FIRE STATION 2022:

Hofer & Hofer final pay application for retainage in the amount of \$90,998.97.(Pages 24-25)

WATER TREATMENT PLANT IMPROVEMENTS:

Our grant application was not selected in the first round of Water Project Grant Funds from the Kansas Water Office. The applications for round 2 will be available this summer. There were 187 applications for water projects and 12 projects were selected of towns under 2,000 population. The projects selected ranged in cost from \$84,000 up to \$3.7 million. CC Wade will submit an application for Round 2.

7) REPORTS OF COUNCIL COMMITTEES:

- a] Utilities Committee----- Tommy Capp----- David Brenneman
✓ 317 Walnut – The rental house has not had a tenant since December 19, 2024. The owner called regarding the bills received which showed consumption. Public Works checked the meter and found the actual meter was leaking on the customer connection side. The meter was replaced on April 22, 2024. Total amount billed for the 4-month period was \$531.96. Total amount for the period of February 1, 2024 to May 1, 2024 should have been \$266.52. Refund total \$265.44. (NTE \$275)
Action needed: Motion from Council to approve refund due to a damaged meter.
- b] Street Committee ----- Keith Stoker ----- Ed Smith
- c] City Facilities ----- David Brenneman --- Keith Stoker
✓ Thank you note from Parker Elementary PTO for the donation of a Season Pass for the pool for their basket raffle. (At the table)

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7) REPORTS OF COUNCIL COMMITTEES CONTINUED:

- d] Public Safety Committee ----- Jerome Mitzner ----- Tommy Capp
 ✓ School Zone Lights Replacement
- e] Employee Relations and Training ----- Jerome Mitzner ----- Ed Smith

8) SPECIAL COMMITTEE REPORTS:

- a] Emergency Management - Report from Quarterly Meeting on April 25, 2024. Mock Gas Leak training. (Pages 26-27)
- b] Chamber of Commerce – Networking Evening “Cocktails and Commerce”, May 8, 2024 at 6pm at the Wagon Wheel.
- c] Planning & Zoning – Webinar, May 2, 2024, at 11am, Planning & Zoning 101. Members of Planning & Zoning and the Council are welcome to attend.

9) UNFINISHED BUSINESS

- a] Request for Proposals for Legal Services for the City of La Cygne.
- b] 528 N. 6th Street – The property owner, Gale Grizzle, submitted an application for a variance permit. Currently the Board of Zoning Appeals only has one (1) member. Can the Planning & Zoning Commission be temporarily assigned the roles of the Board of Zoning Appeals or do we need to wait until we get the vacant seats filled?
- c] Police Department discussion points of structure and parameters. Police Chief Applications.
- d] Employee Pay Scales (At the table)
- e] Draft Ordinance No. _____ amending Chapter 5. Business Regulations, Article 1. Solicitors, Canvassers, Peddlers of the Code of the City of La Cygne, Kansas. (In Progress)

10) NEW BUSINESS

- a] Ordinance No. _____ AN ORDINANCE OF THE CITY OF LACYGNE, KANSAS GOVERNING BODY AMENDING THE CITY ZONING MAP BY APPROVAL OF A CONDITIONAL USE PERMIT FOR A CONCRETE BATCH PLANT LOCATED AT 701 LINNCO DRIVE IN THE LACYGNE INDUSTRIAL PARK. (Pages 28-30)

APPLICANT: Whistle Redi-Mix

ADDRESS/LEGAL: **701 Linnco Drive** – Linn County Industrial Park, Lot 8, Acres 3.5,
La Cygne Industrial Park Lot 8 Section 04 Township 20 Range 24.

00000 Linnco Drive - Linn County Industrial Park, La Cygne
Industrial Park- BEG NE/C Lot 7 TH S 324.99 W 100.33 N 300.22 NELY 69.41
ELY TO POB SECTION 04 TOWNSHIP 20 RANGE 24.

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b] Ordinance No. ____ AN ORDINANCE OF THE CITY OF LACYGNE, KANSAS GOVERNING BODY AMENDING THE CITY ZONING MAP BY APPROVAL OF A CONDITIONAL USE PERMIT FOR A FACILITY FOR STORAGE AND PROCESSING OF COAL SLAG FOR USE IN THE AIR BLAST/SURFACE PREPARATION AND ROOFING MARKETS LOCATED AT 18730 E 2150 ROAD OF THE LACYGNE INDUSTRIAL PARK. (Pages 31-33)

APPLICANT: Harsco Environmental – Reed Minerals
ADDRESS/LEGAL: **18730 East 2150 Industrial Park Road** – *Linn County Industrial Park, Acres 17.4, Lot 12, 13, 14, and 15 Linn County Industrial Park Section 04 Township 20 Range 24.*

EXECUTIVE SESSION: (See Examples at Table)

a] I move the city council recess into executive session to discuss _____ pursuant to _____. The open meeting will resume in the city council meeting area at _____ p.m.

11) UNFINISHED POLICY REVIEW:

- a] Standard Operation Procedure Manuals for Police and City Hall – Lexipol consideration.
- b] Draft Company Vehicle Use Policy
- c] Rental Ready Program (Landlord Registration)
- d] Draft Article 3. Work-Site Utility Vehicles, Golf Carts and All-Terrain Vehicles.

12) NEW POLICY REVIEW:

- a] Article 5. Parking
- b] Social-Media Policy
- c] BNSF Quiet Zone

13) NOTES & COMMUNICATIONS TO COUNCIL

14) GOVERNING BODY REMARKS

15) ADJOURNMENT