

# MEETING AGENDA

## La Cygne City Council

June 02, 2021

Meeting Place: La Cygne Community Building

**Thank You** for **Not Talking** during the meeting until recognized by the Mayor. If you wish to be scheduled on a future agenda, please contact the City Clerk by Friday preceding the meeting.

### 1) **CALL REGULAR MEETING TO ORDER (7:00 P.M.)**

a] Pledge of Allegiance

### 2) **MAYOR'S COMMENTS:**

- i. Memorial Day – Thank you to Cemetery Caretaker (Bruce Snyder) and the Public Works crew. Thank you to the patrons who placed the American flags throughout the cemetery and at the entrance.

### 3) **CONSENT AGENDA:**

Action Item: Motion to approve consent agenda;  
Minutes of May 19, 2021 City Council Meeting; (Pages 5-12)  
Check Register: May 20 – May 28, 2021; (Pages 13-14)  
Check Register: May 29 – June 2, 2021; (Blue Page 5)  
2020 Annual Financial Statement revised (Blue Page 6)

### 4) **DISCUSSION FROM THE FLOOR:**

*Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.*

### 5) **SPECIAL PROJECTS:**

#### WATER TREATMENT PLANT SETTLING PONDS (MIDWEST ENGINEERING)

PWS Nasalroad spoke with Kevin of Starbuck Trucking LLC regarding the materials for the settling ponds. The pipe supplier reneged on their quote and stated they are unable to attain the valves and they have increased the pipe price by almost \$7/foot. The engineer, Danny Coltrain, is working together with Kevin to find the valves and to find pipe. Multiple submittals will be sent to Midwest Engineering for possible approval. The plans have been sent to Dan Clair with KDHE for review. Midwest Engineering has completed all comments and remarks sent by KDHE.

#### Sewer Project (BG Consultants)

Paul Owings, BG Consultants submitted the following schedule:

- Preliminary Plan Completion: June 4, 2021
- Field Check Plan Completion: July 2, 2021 (Meet with City)
- Final Plan Completion August 20, 2021
- Permitting: August-November
- Bid Letting: December-January
- Begin Construction: March 2022

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### 5) SPECIAL PROJECTS CONTINUED:

#### KS HWY 152/INDUSTRIAL RD – KDOT CCLIP (BG Consultants/CFS Engineer)

Per KDOT's District 4 Monthly direction, the bid letting is still set for the middle of June 2021.

#### 4<sup>th</sup> STREET REPLACEMENT – KDOT COST SHARE GRANT

The City of La Cygne project was not selected for the Spring 2021 round. We can submit again for the Fall 2021 application. (White Page 15)

#### NEW FIRE STATION

Rick Zingre, Zingre and Associates, reviewed the current not to exceed agreement in the amount of \$3010 and to date we have only paid \$1484.70 for the services on the Fire Station. Rick would be able to provide a new floor plan, a new site plan and an updated budget cost that combines the fire station with a police station in one building under the existing agreement. If the Council would like for him to proceed, he would need a written list from the Police Department of the necessary office space, garage space and meeting room needed. (White Page 16)

### 6) REPORTS OF CITY OFFICERS:

- ✓ City Attorney – Burton Harding
- ✓ Police Chief – Tina Fenoughty (Blue Page 7)
- ✓ Codes Officer – Allison Fox (Blue Page 8)
- ✓ Public Works Department – Dan Nasalroad
- ✓ Fire Chief – Dan Nasalroad
- ✓ City Clerk – Jodi Wade (Blue Page 9)
- ✓ City Treasurer – Connie Gore (Blue Page 10)

### 7) REPORTS OF COUNCIL COMMITTEES:

- a] Water & Gas-----Danny Curtis ----- Keith Stoker
- b] Street -----James Thies ----- Jerome Mitzner
  - ✓ (Postponed until Fall 2021) RFP for Stormwater Master Planning.

(In Committee review) La Cygne Library parking lot water pooling. Follow up letter was sent to the Engineer. (White Page 17-19)

- c] Sewer-----James Thies ----- Thomas Capp
- d] Park-----Danny Curtis ----- Thomas Capp
- e] Cemetery-----Danny Curtis ----- Thomas Capp
  - ✓ Draft of Chapter XI. Public Property, Article 1. Cemetery regulations was given to the cemetery board on Monday, May 24 for review.
- f] Public Safety-----Jerome Mitzner----- Keith Stoker
- g] Community Building----- Danny Curtis ----- James Thies
  - ✓ Masks requirement for the City Hall and Community Building.
- h] Employee Relations & Training-----Jerome Mitzner ----- Keith Stoker
  - ✓ (Postponed until Spring 2021) Ethics/Public Service Training.

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### 8) **SPECIAL COMMITTEE REPORTS:**

- a] Emergency Management - None
- b] Swanfest Committee – None

#### c] Planning & Zoning Commission:

- ✓ Ordinance No. \_\_\_\_ replacing section 15-102 of Chapter XV, Article 1 of the Code of the City of La Cygne and replacing Article 25, Section 25-1, Line 25-101 of the Zoning Regulations and adding sections 15-107, 15-108, 15-109, 15-110, and 15-111. (White Pages 20-21) **(REVISION TO ORDINANCE IN THE BLUE PAGES 11-13)**

*Action needed: Should this be done by two different ordinances in order to change the zoning regulation portion of this ordinance?*

#### d] La Cygne Community Park Board:

- ✓ Resolution No. \_\_\_\_ a resolution of the City of La Cygne regarding fireworks display by approved organizations on non-exempt days. (White Page 22)

*Action needed: Motion to approve resolution*

### 9) **UNFINISHED BUSINESS:**

- a] Ordinance No. \_\_\_\_ annexing land to the City of La Cygne, Kansas  
**(Tabled until June 16, 2021 meeting)**

- b] Resolution No. 02-17 regarding maintenance of streets within the Linn County Industrial Park, La Cygne, Kansas. **(Tabled until June 16, 2021 meeting)**

- c] Water Conservation plan review. **(Tabled until Summer 2021)**

- d] Personnel Policy & Guidelines review by the Employee relations & Training Committee.  
**(Tabled until August 2021)**

### 10) **NEW BUSINESS**

- a] On the Go Johns, LLC, 129 SE County Rd 775, Butler, MO. \$80/unit for porta-potty's and \$60/unit for hand-washing stations. How many would the City like to have delivered for the Swanfest/Blast in the Park event. The price includes delivery. The units would be delivered Saturday morning and picked up on Sunday. (White Pages 23-24)

- b] Purchase Order No. 6: Replace Multitrode DSP2PC-3 output transformer on the board in the City Park lift station, estimated cost \$3040. (White Page 25-26)

- c] Modern Copy Systems Maintenance Agreement for 6/29/2021 to 6/29/2022 in the amount of \$1175.00. Prior years it was \$1100. Increased \$75.00 (Blue Page 14)

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**EXECUTIVE SESSION: (Examples at Table)**

a] I move the city council recess into executive session to discuss \_\_\_\_\_ pursuant to \_\_\_\_\_ . The open meeting will resume in the city council meeting area at \_\_\_\_\_ p.m.

**12) OTHER BUSINESS**

**13) NOTES & COMMUNICATIONS TO COUNCIL**

**14) ADJOURNMENT**