

MEETING AGENDA
La Cygne City Council
June 17, 2020

Meeting Place: La Cygne Community Building

Thank You for **Not Talking** during the meeting until recognized by the Mayor. If you wish to be scheduled on a future agenda, Please contact the City Clerk by Friday preceding the meeting.

1) CALL REGULAR MEETING TO ORDER (7:00 P.M.)

a] Pledge of Allegiance

2) MAYOR'S COMMENTS:

- a] Reminder about the 4th of July coming up and our codes for Fireworks.
- b] Angel Rice with Truly Insurance delivered the Insurance Dividend check this week in the amount of \$7,005.
- c] Letter of Interest for City Council vacancy: Logan Smith (Blue Page 5)

3) CONSENT AGENDA:

Action Item: Motion to approve consent agenda;
Minutes of June 3, 2020 City Council Meeting; (Pages 4-11)
May 2020 Budget Report (Blue Pages 6-8)
May 2020 Treasurer's Report (Blue Page 9)
Check Register: – June 4 – June 13, 2020; (Pages 12-13)
Check Register: June 13, 2020 – June 17, 2020 (Blue Page 10)
2020 Sale of Fireworks License for Eddie Shay (Blue Pages 11)

4) DISCUSSION FROM THE FLOOR:

Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.

- ✓ Patsy Berglund – Water for the Community Garden by the Methodist Church.

5) SPECIAL PROJECTS:

Water Treatment Plant

- i. Final Pay Application from Shelley Electric, Inc for the Water Treatment Plant improvements in the amount of _____. **UPDATE: Spoke to Eric Heathcoat on Monday, June 15, and was told we would have the final paperwork by June 17th.**

Sewer Project

- i. Letter was mailed out to the patrons regarding the new Sewer rate to take affect August 1, 2020. CC Wade has reached out to financial institutes regarding temporary financing in preparation for receipt of the Letter of Conditions from USDA.

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5) SPECIAL PROJECTS CONT:

KDOT CCLIP Project

- i. CC Wade is still waiting for notice on completion of course. **Update, CC Wade has to try the test again, will take the test tomorrow, (Thurs, June 18)**

6) REPORTS OF CITY OFFICERS:

- ✓ City Attorney – Burton Harding
- ✓ Police Chief & Codes Officer – Tina Fenoughty (at Table)
- ✓ Public Works Department – Dan Nasalroad (Blue Page 12)
- ✓ Fire Chief – Dan Nasalroad
- ✓ City Clerk – Jodi Wade (at Table)

7) REPORTS OF COUNCIL COMMITTEES:

- a] Water & Gas-----Danny Curtis -----
 - ✓ Draft Ordinance for Gas is almost ready to be presented. (Tabled until July meeting)
- b] Street -----James Thies ----- Jerome Mitzner
 - ✓ RFP being reviewed for Stormwater Master Planning.
 - ✓ 4th & Market street repair. (Blue Pages 13-14)
- c] Sewer-----James Thies ----- Thomas Capp
 - ✓ CC Wade has been in conversation with JLL (Jones, Lang & LaSalle) attempting to speak to the person in charge of the Permit department. **UPDATE: On Tuesday, June 16, CC Wade received an email from Shane Krueger with JLL indicating the City of La Cygne could proceed with the repair. (Blue Pages 15)**
- d] Park-----Danny Curtis ----- Thomas Capp
 - ✓ Re-opening of Playground & Camping for the La Cygne Community Park.
 - ✓ Bathroom/Showerhouse will remain closed at this time.
 - ✓ Enclosed Pavilion.
 - ✓ Pool will not open this season.
 - ✓ Blast in the Park update.
- e] Cemetery-----Danny Curtis ----- Thomas Capp
 - ✓ Draft created after researching regulations for other cemeteries.
 - ✓ CC Wade researched information regarding the Cemetery Districts.
 - ✓ Carol Stainbrook brought a copy of rules & regulations from 1994 for the La Cygne Cemetery.
- f] Public Safety-----Jerome Mitzner-----
- g] Community Building----- Danny Curtis ----- James Thies
 - ✓ The Public Building Commission drafted a survey to send out the community upon approval from the City Council. (Blue Page 16)

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7) REPORTS OF COUNCIL COMMITTEES:

- h] Employee Relations & Training-----Jerome Mitzner -----
 - ✓ Proposal received from Wichita State University Division of Diversity and Community Engagement for a Customer Service and/or Ethics ½ day and full day training with Paula Downs. (Page 14-18)
 - ✓ Still waiting to hear back from Jeff Deane regarding KORA/KOMA training.

8) SPECIAL COMMITTEE REPORTS:

- a] Emergency Management
- b] Swanfest Committee
- c] Planning & Zoning Commission
 - ✓ Appoint Devona Herrin
- d] LaHarper Heights Board vacancy. Letter of Interest received from Kelly Haupt. (Page 19)
- e] La Cygne Community Park Board Meeting Minutes. (Blue Pages 17-18)

9) UNFINISHED BUSINESS:

- a] Signed agreement for the Verizon Tower has been received. The next step will be permits for the construction of the tower to include a Building Permit and a Use Permit. **UPDATE: Building permit and Use Permit applications with payment have been received.**
- b] Administrative Policy No 9 draft – Purchasing and Bidding Policy. (Blue Pages 19-20)
- c] Re-opening City Hall or the Community Building.
- d] Conference Call Platform from Peoples Telecommunications.

10) NEW BUSINESS

- a] Modern Copy Systems Maintenance Agreement for TA 3500i Copier (Page 20)
- b] Theimer Claims Service report of hail damage to buildings for the City of La Cygne. Does the Council want to review the report to decide which repairs to have performed?
- c] MTI: Managing Municipal Services, June 18, 2020, Virtual Classroom, \$50. Mayor Debra Wilson to attend.
- d] MTI: Social Media for Cities, June 25, 2020, Virtual Classroom, \$50. Mayor Debra Wilson to attend.
- e] 2020 Governing Body Institute & Kansas Mayors Conference, July 31 – Aug 1, 2020, Manhattan, KS. Hilton Garden Inn Manhattan, \$119 rate/night. (Page 21)
- f] KRWA Surface Water Treatment training, June 25, 2020, Paola, KS, No Fee. 8am – 4pm. PWS Nasalroad and Codee Blanchett to attend.
- g] Ordinance No. ____ Amending Article 24 section 24-7(A) fences of the La Cygne Zoning Regulations, to remove Building Permit requirements. (Blue Page 21)

Action needed: Motion to approve the ordinance.

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10) NEW BUSINESS CONT:

h] Resolution No. ____ Resolution of the City of La Cygne, Linn County, Kansas regarding fireworks displays by approved organizations on non-exempt days. (Blue Page 22)

Action needed: Motion to approve the resolution.

EXECUTIVE SESSION: (Examples at Table)

a] I move the city council recess into executive session to discuss _____ pursuant to _____ . The open meeting will resume in the city council meeting area at _____ p.m.

12) OTHER BUSINESS

a] The KCC will conduct the annual audit of the Gas system on June 23 & June 24, 2020.

b] City of La Cygne did not receive a letter of award for the COVID-CV Grant. Linn County received a CDBG-CV grant for \$132,000 and Pleasanton received a CDBG-CV Grant for \$132,000. (Pages 22-25)

13) NOTES & COMMUNICATIONS TO COUNCIL

a]

14) ADJOURNMENT