

MEETING AGENDA
La Cygne City Council
July 1, 2020

Meeting Place: La Cygne Community Building

Thank You for **Not Talking** during the meeting until recognized by the Mayor. If you wish to be scheduled on a future agenda, Please contact the City Clerk by Friday preceding the meeting.

1) CALL REGULAR MEETING TO ORDER (7:00 P.M.)

a] Pledge of Allegiance

2) MAYOR'S COMMENTS:

a] Oath of Office – Logan Smith, Council Seat

3) CONSENT AGENDA:

Action Item: Motion to approve consent agenda;

Minutes of June 17, 2020 City Council Meeting; (Pages 4-14)

Check Register: June 18 – June 26, 2020; (Pages 15)

Check Register: June 27, 2020 – July 1, 2020 (Blue Page 4)

4) DISCUSSION FROM THE FLOOR:

Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.

- ✓ Amanda Miller – Regarding sewer rate increase for 2020
- ✓ Frankie Elder – Parking area/road repair

5) SPECIAL PROJECTS:

Water Treatment Plant

- i. Final Pay Application from Shelley Electric, Inc for the Water Treatment Plant improvements in the amount of _____. **(Nothing received yet)**

Sewer Project

- i. USDA requested some updated financial reports. The PER is being reviewed by a different office due to the amount of the loan.

Street Project – KDOT CCLIP Application

- i. CC Wade completed the certification process for LAS.
- ii. Supplemental Agreement No. 1 to agreement Consultant-Client between BG Consultants, Inc and the City of La Cygne for K-152 Hwy and Industrial Road Geometric Improvements for the following scope of services: provide property acquisition strip map and legal description of property acquisition on an acquisition form for up to (5) properties adjacent to the Project. (Page 16)

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6) REPORTS OF CITY OFFICERS:

- ✓ City Attorney – Burton Harding
- ✓ Police Chief & Codes Officer – Tina Fenoughty (Blue Pages 5)
- ✓ Public Works Department – Dan Nasalroad (Blue Pages 6-8)
- ✓ Fire Chief – Dan Nasalroad
- ✓ City Clerk – Jodi Wade (Blue Pages 9)
 - i. Budget Workshop – July 15th (?)

7) REPORTS OF COUNCIL COMMITTEES:

- a] Water & Gas-----Danny Curtis -----
 - ✓ Draft Ordinance for Gas. (Pages 17-24)
- b] Street -----James Thies ----- Jerome Mitzner
 - ✓ RFP being reviewed for Stormwater Master Planning.
- c] Sewer-----James Thies ----- Thomas Capp
- d] Park-----Danny Curtis ----- Thomas Capp
- e] Cemetery-----Danny Curtis ----- Thomas Capp
 - ✓ Draft created after researching regulations for other cemeteries. (Pages 25-30)
- f] Public Safety-----Jerome Mitzner-----
- g] Community Building----- Danny Curtis ----- James Thies
- h] Employee Relations & Training-----Jerome Mitzner-----
 - ✓ Proposal received from Wichita State University Division of Diversity and Community Engagement for a Customer Service and/or Ethics ½ day and full day training with Paula Downs.
 - ✓ Still waiting to hear back from Jeff Deane regarding KORA/KOMA training. **UPDATE: Jeff offered the dates of July 29, August 5, and August 12.**

8) SPECIAL COMMITTEE REPORTS:

- a] Emergency Management
- b] Swanfest Committee

9) UNFINISHED BUSINESS:

- a] Resolution No. to replace the existing Administrative Policy No 9 – Purchasing and Bidding Policy. (Page 31-32)
- b] Re-opening the La Cygne Community Building.
- c] Conference Call Platform from Peoples Telecommunications.
- d] Theimer Claims Service report of hail damage to buildings for the City of La Cygne. Contractor Quotes for repair.

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10) NEW BUSINESS

a] 402 N 1st Street: Beau Elder would like to purchase the property. There is a water meter pit but no meter. The house has been vacant for several years. Does the cost for the meter/antennae/cable/lid fall on the customer or the city?

b] Resignation letter from Beth Smith, La Cygne Community Park Board member. (Page 33)

c] KMGa appointment of a Director and Alternate to serve on the Board of Directors of the Kansas Municipal Gas Agency. Recommendation of City Clerk Jodi Wade as Director and Public Works Superintendent Dan Nasalroad as the alternate. (Blue Pages 10-11)

d] Request for Quotation for Emergency Sewer Replacement RFQ#:2020-001. (Blue Pages 12-19)

e] SEK Center for Aging Meals on Wheels program. Sarah Russell contacted the La Cygne City Hall regarding the possibility of being the 'drop-off' zone for the containers of meals for the volunteers to pick up daily at noon Mon – Fri.

f] Hach Service Agreement Quotation. (Blue Pages 20-22)

11) EXECUTIVE SESSION: (Examples at Table)

a] I move the city council recess into executive session to discuss _____ pursuant to _____ . The open meeting will resume in the city council meeting area at _____ p.m.

12) OTHER BUSINESS

13) NOTES & COMMUNICATIONS TO COUNCIL

a] 2020 Distribution of Park Money for the special parks and recreation fund from Linn County. (Page 34)

14) ADJOURNMENT