

MEETING AGENDA
La Cygne City Council
July 6, 2022
Meeting Place: La Cygne Community Building

Thank You for **Not Talking** during the meeting until recognized by the Mayor. If you wish to be scheduled on a future agenda, Please contact the City Clerk by Friday preceding the meeting.

1) CALL REGULAR MEETING TO ORDER (7:00 P.M.)

2) MAYOR'S COMMENTS:

3) CONSENT AGENDA:

Action Item: Motion to approve consent agenda;
Minutes of June 15, 2022 City Council Meeting; (Pages 5-12)
Check Register: June 16 – July 1, 2022; (Pages 13-15)
Check Register: July 2 – July 6, 2022; (Blue Page)

4) DISCUSSION FROM THE FLOOR:

Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.

5) SPECIAL PROJECTS:

WATER TREATMENT PLANT SETTLING PONDS (MIDWEST ENGINEERING):

Starbuck Trucking, LLC has been working on desludging the existing settling pond.

SEWER REHABILITATION PROJECT (NOWAK CONSTRUCTION/BG CONSULTANTS):

Progress meeting was held on June 28, 2022. To date, Nowak Construction has completed the CCTV inspection of manholes/lines not done prior to construction. A few additional linear ft. was discovered and filmed (*note additional LF on pay application). The crew has been working on manholes and point repairs in the Northern part of town near Grand/Hillside/Broadway/6th/8th Street. Nowak plans to have a second crew the week of July 4 -8 and possibly a third crew in the following weeks. Discussion was held at the meeting regarding communication of field problems/decisions as well as any changes(extras). BG Consultant, Paul Owings and Abby Mills confirmed for Nowak to contact Craig first and then proceed to Abby or Paul in order to resolve the issue quickly. BG Consultant, Abby Mills, is still attempting to get confirmation from JLL with BNSF regarding work in the laydown area of the railroad. Discussion was held in regards to the challenges of finding the quantity/availability of some of the supplies. Ryan with Nowak and Abby having been working together on resolving supply issues.

Pay Application No. 1 has been submitted for review and approval. (White Pages 16-18).
Action needed: Motion to approve pay application No. 1

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5) **SPECIAL PROJECTS CONTINUED:**

KDOT CCLIP (KILLOUGH CONSTRUCTION/CFS ENG/BG CONSULTANTS):

KDOT and Killough Construction have scheduled a final walk thru for July 14, 2022 at 1:00pm. Payment Voucher for CFS Engineering. (White Pages 19-24)

NEW FIRE STATION:

Invoice No. 3944 in the amount of \$4180 for the work performed to date. (White Page 25)

Action needed: Motion to approve the invoice for payment.

The Public Building Commission reviewed the resolution for publication regarding the issuing of revenue bonds in an amount not to exceed \$210,000. (At the Table)

Proposals for Geotechnical Services from Kaw Valley Engineering in the amount of \$4325 or Palmerton & Parrish, Inc in the amount of \$4850. (At the Table)

Action needed: Motion to approve proposal.

602 N. 5th STREET DEMOLITION BIDS

A sealed bid was received from Double Eagle Excavating and opened by the Planning & Zoning Commission on April 13, 2022. The City Council advertised for sealed bids which were received on June 15, 2022. Both sealed bids were received appropriately and for the same purpose, demolition of 602 N. 5th Street, and opened appropriately by the Chairman and Mayor. Per the City Attorney, the Planning & Zoning Commission can't obligate the City to a contract. Both bids need to be reviewed by the City Council. (At the Table)

Action needed: Motion to accept or reject the bid(s) for the demolition of 602 N. 5th Street.

WATER TREATMENT PLANT ANALYSIS

MW Engineering Group, Dan Caltrane, will present their analysis of the current capacity of the Water Treatment facility.

6) **REPORTS OF CITY OFFICERS:**

- ✓ City Attorney - Burton Harding -
- ✓ Police Chief & Codes Officer - Tina Fenoughty - (Blue Pages -)
- ✓ Codes Officer - Allison Fox (Blue Pages)
- ✓ Public Works Department - Dan Nasalroad - (Blue Page)
- ✓ Fire Chief - Dan Nasalroad
- ✓ City Clerk - Jodi Wade - (Blue Page)
- ✓ Treasurer - Connie Gore - (Blue Page)

7) **REPORTS OF COUNCIL COMMITTEES:**

- a] Water & Gas----- Danny Curtis----- Keith Stoker
- b] Street ----- Tommy Capp ----- Jerome Mitzner
 - ✓ 4th Street Interconnect (KDOT Cost Share grant)
 - ✓ Street Maps
- c] Sewer----- Keith Stoker ----- Thomas Capp

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7) REPORTS OF COUNCIL COMMITTEES CONTINUED:

- d] Cemetery----- Danny Curtis----- David Brenneman
 - ✓ Information Board Pricing (**Table until July 20 meeting**)

- e] Public Safety-----Jerome Mitzner----- Keith Stoker
 - ✓ KDOL Safety Inspection was performed on June 23, 2022. All departments did well. Only a few minor corrections.
 - ✓ Keller Fire performed the annual inspection of the Fire Extinguishers for all department areas.

- f] Community Building----- David Brenneman ----- Tommy Capp

- g] Employee Relations & Training----- Danny Curtis ----- Jerome Mitzner
 - ✓ Article G. Discipline of the Personnel Policies and Guidelines City of La Cygne, KS (White Pages 29-30)

- h] Park ----- David Brenneman
 - Blast in the Park July 9, 2022 from 6pm – 9pm with fireworks starting at dusk. Still need volunteers to help with clean-up either Saturday evening or Sunday morning.

8) SPECIAL COMMITTEE REPORTS:

- a] Emergency Management - None
- b] Chamber of Commerce – Ribbon Cutting at Reyo’s July 7, 2022 at 10am.
- c] Planning & Zoning – Letter of Interest from April Powell (White Page 26)
- d] Board of Zoning Appeals – Letter of Interests from Chelsea Stainbrook and Randy Broyles (White Pages 27-28)

9) UNFINISHED BUSINESS:

- a] **528 N. 6th STREET** Agreement dated October 10, 2003 between the City of La Cygne and Linda K. Williams (formerly known as Linda K. Grizzle) and George Williams, husband and wife, and the City of La Cygne, Kansas. (At the Table). A motion was made at the April 6, 2022 meeting to approve for City Attorney Harding to draft a letter to send to the owner(s) of 528 N. 6th Street to proceed forward as outlined in the agreement with the removal of the home from the city right-of-way (Alley). The Council would like to address if moving the trailer off of the city right-of-way (alley) would then cause the trailer to be within the front setback of the lot.

- b] 109 N. 2nd Street. Waiver signed? Ready for advertisement for bids?

- c] Proposal from Carl Brown to perform Water and Sewer Rate Analysis (**TABLED UNTIL RECEIPT OF THE WATER TREATMENT PLANT ANALYSIS**)

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10) NEW BUSINESS

a] NOTICE OF REVENUE NEUTRAL RATE INTENT:

Notice must be sent to the Linn County Clerk by 5pm on July 20, 2022 of the intent to exceed the revenue neutral rate otherwise it cannot be exceeded. (White Page 31-32) Do you want to hold the hearings for the Revenue Neutral Rate and 2023 Budget on August 24 or August 31, 2022?

Review of the General Fund Budget and Revenue Neutral Rate 72.624:

- Previous Mill Levy – 84.593 Assessed Value: 6,269,534 Ad Valorem \$530,359
- Proposed Mill Levy – 75.386 Assessed Value: 7,302,800 Ad Valorem \$550,529
- Review Detailed Expenditure Page showing NO transfers to reserves for 2023.
- Review Resources Available page to show the amount of Ad Valorem required based on the revenue received in order to cover the expenditure.

b] BOUNDARY SURVEYS: Agricultural Engineering Associates (Blue Pages)

EXECUTIVE SESSION: (See Examples at Table)

a] I move the city council recess into executive session to discuss _____ pursuant to _____. The open meeting will resume in the city council meeting area at _____ p.m.

11) OTHER BUSINESS

12) NOTES & COMMUNICATIONS TO COUNCIL

- a] Council Workshop, July 20, 2022 at 6:00pm for Article 18 Draft
- b] Swanfest and Blast in the Park, July 9, 2022 starting at 6:00pm.

13) TABLED ITEMS:

- a] BNSF Quiet Zone
- b] ATV/UTV Regulations

14) GOVERNING BODY REMARKS

15) ADJOURNMENT