

MEETING AGENDA
La Cygne City Council
July 15, 2020

Meeting Place: La Cygne Community Building

Thank You for **Not Talking** during the meeting until recognized by the Mayor. If you wish to be scheduled on a future agenda, Please contact the City Clerk by Friday preceding the meeting.

1) CALL REGULAR MEETING TO ORDER (7:00 P.M.)

a] Pledge of Allegiance

2) MAYOR'S COMMENTS:

3) CONSENT AGENDA:

Action Item: Motion to approve consent agenda;
Minutes of July 1, 2020 City Council Meeting; (Pages 4-13)
June 2020 Budget Report (At the table)
June 2020 Treasurer's Report (Page 14)
2nd Quarter 2020 Financial Statement (Page 15)
Check Register: July 2 – July 10, 2020; (Pages 16-17)
Check Register: July 11, 2020 – July 15, 2020 (Blue Page 4)

4) DISCUSSION FROM THE FLOOR:

Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.

5) SPECIAL PROJECTS:

Sewer Project:

- ✓ USDA requested information regarding the repair of the sewer line underneath the railroad tracks. USDA wanted to know if the repair would be performed now under Capital Improvement dollars or if it was to be included in the PER. CC Wade informed USDA the RFQ for the repair has been issued and the expected completion date is August 2020.

Street Project -KDOT CCLIP Project

- ✓ BG Consultants started working on the acquisition strip map and legal descriptions of property acquisition on an acquisition form for up to (5) properties adjacent to the Project.

6) REPORTS OF CITY OFFICERS:

- ✓ City Attorney – Burton Harding
- ✓ Police Chief & Codes Officer – Tina Fenoughty (Blue Page 5)
- ✓ Public Works Department – Dan Nasalroad (Blue Page 6)

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6) REPORTS OF CITY OFFICERS CONT:

- ✓ Fire Chief – Dan Nasalroad
- ✓ City Clerk – Jodi Wade (Blue Page 7)

7) REPORTS OF COUNCIL COMMITTEES:

- a] Water & Gas-----Danny Curtis ----- Logan Smith
 - ✓ Draft Ordinance for Gas Utility being reviewed by the committee.
 - ✓ Committee review of the codes pertaining to water for the Community garden located to the north of the Methodist Church.
 - ✓ Committee review of a "return to service" process and fee for properties which have the risers/pits for water and gas but no meter is installed.
- b] Street -----James Thies ----- Jerome Mitzner
 - ✓ RFP for Stormwater Master Planning being reviewed by the committee.
 - ✓ Committee review of the regulations/codes pertaining to the entrance/parking lot/street repair located at 104 South 4th St (Frankies Liquor/Get the Funk Out Laundromat).
- c] Sewer-----James Thies ----- Thomas Capp
 - ✓ RFQ for the Emergency sewer line replacement has been posted on the City website, Facebook page, and emailed/hand-delivered to local contractors. Bids are due by 4:30pm on July 16th, 2020.
- d] Park-----Danny Curtis ----- Thomas Capp
- e] Cemetery-----Danny Curtis ----- Thomas Capp
 - ✓ Draft Cemetery regulations being reviewed by the committee.
- f] Public Safety-----Jerome Mitzner----- Logan Smith
- g] Community Building----- Danny Curtis ----- James Thies
 - ✓ Twenty-one (21) out of 440 Community Building survey cards have been completed and returned to the City Hall.
- h] Employee Relations & Training-----Jerome Mitzner -----Logan Smith
 - ✓ Proposal received from Wichita State University Division of Diversity and Community Engagement for a Customer Service and/or Ethics ½ day and full day training with Paula Downs.
 - ✓ Jeff Deane suggested the following dates for a KORA/KOMA training for the City of La Cygne: **July 29, August 5, and August 12.**

8) SPECIAL COMMITTEE REPORTS:

- a] Emergency Management – No updates
- b] Swanfest Committee – No updates
- c] Planning & Zoning – (1) vacant seat on the Planning & Zoning Commission. Appointment of Zoning Board of Appeals members. Appoint a Zoning Administrator.
- d] La Cygne Community Park Board – (2) Vacant seats on the board.

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9) UNFINISHED BUSINESS:

a] Theimer Claims service report of hail damage to buildings for the City of La Cygne. The following quotes to replace the shingles have been received:

1. McCool Roofing - \$13,333.41 (Pages 18-20)
2. Absolute Contracting Services Inc - \$14,530.00 (Pages 21-22)

Action Needed: Motion to approve a contractor.

10) NEW BUSINESS

a] Ordinance No. ____ amending Article 24 Section 24-7 Fences 24-701(a) of the La Cygne Zoning regulations to read as follows:

A building permit application, fee and certificate is required to build a fence. The City Zoning Administrator is the authority of approval. The zoning administrator may require a survey, disclaimer, or other documentation prior to approving the application. (Page 23).

b] Property located at 317 Walnut. Property owner requested the property to be rezoned from C-3 to R-1. No action was taken by the Planning and Zoning Commission and per state statute the matter must come before the council regardless of the Commission's findings. (Pages 24-27)

11) EXECUTIVE SESSION: (Examples at Table)

a] I move the city council recess into executive session to discuss _____ pursuant to _____ p.m. The open meeting will resume in the city council meeting area at _____ p.m.

12) OTHER BUSINESS

13) NOTES & COMMUNICATIONS TO COUNCIL

a] Waste Management started summer heat hours. Trash routes will start at 6am for the months of July and August.

14) ADJOURNMENT