

MEETING AGENDA
La Cygne City Council
July 20, 2022
Meeting Place: La Cygne Community Building

Thank You for **Not Talking** during the meeting until recognized by the Mayor. If you wish to be scheduled on a future agenda, Please contact the City Clerk by Friday preceding the meeting.

1) CALL REGULAR MEETING TO ORDER (7:00 P.M.)

2) MAYOR'S COMMENTS:

3) CONSENT AGENDA:

Action Item: Motion to approve consent agenda;
Minutes of July 6, 2022 City Council Meeting; (Pages 5-16)
Minutes of July 14, 2022 Special City Council Meeting; (Pages 17-18)
June 2022 Budget Report; (Page 22-24)
June 2022 Treasurer's Report; (Page 25)
Check Register: July 7 – July 15, 2022; (Pages 19-21)
Check Register: July 16 – July 20, 2022; (Blue Page 9)
1st Quarter 2022 Financial Statement (revised); (Blue Page 5)
2nd Quarter 2022 Financial Statement; (Blue Page 6)

4) DISCUSSION FROM THE FLOOR:

Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.

- Gale Grizzle – 528 N. 6th Street regarding agreement with City to remove house from the right-of-way (alley). May not arrive until 8:00pm.
- Doug Hensley – Mobile Home Park Updates for Broadway location and Sycamore/Vine location.

5) SPECIAL PROJECTS:

WATER TREATMENT PLANT SETTLING PONDS (MIDWEST ENGINEERING):

Starbuck Trucking, LLC has been working on desludging the existing settling pond.

SEWER REHABILITATION PROJECT (NOWAK CONSTRUCTION/BG CONSULTANTS):

Nowak Construction continues to work on point repairs in areas on the North side of La Cygne. Notices have been provided and updated weekly on the Facebook page and website as well as in the City Hall advising patrons of the areas in which the crew is working.

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5) SPECIAL PROJECTS CONTINUED:

KDOT CCLIP (KILLOUGH CONSTRUCTION/CFS ENG/BG CONSULTANTS):

KDOT, Killough Construction, BG Consultants, CFS Engineering, Kelly Haupt (Lincoln-Scott Township Medical Board), PWS Nasalroad, Council Member Capp and City Clerk Wade were all on site for the final walk-thru for the CCLIP project. A punch list of items has been created and reviewed. All items on the punch list will need to be completed and reviewed before final sign-off. The only item with a warranty period is the stripping which is 185 days from the date of substantial completion. Once the final forms are signed the project will be closed out by KDOT and final payment will be made to all parties. (Blue Page 10-11)

NEW FIRE STATION:

Rick Zingre has prepared some preliminary drawings which have been reviewed by Fire Chief Nasalroad and at a station meeting with the firefighter members. To date Rick is waiting for soil testing results so the engineers can complete the specifications for the foundation. Fire Chief Nasalroad completed a list of questions presented by Rick Zingre in regards to specifications of items to assist Rick with completing the design work for the building.

602 N. 5th STREET DEMOLITION BIDS

No updates at this time.

WATER TREATMENT PLANT ANALYSIS

PWS Nasalroad would like to make a request for the council to schedule a workshop for Tuesday, July 26, 2022 at 6pm to review the information presented by MW Engineering Group.

Action needed: Motion to approve workshop.

109 N. 2nd STREET

Agreement and Waiver letter has been reviewed by both parties' legal counsel and is prepared for signature by the mayor. (White Page 26)

Action needed: Motion to approve for the mayor to sign.

6) REPORTS OF CITY OFFICERS:

- ✓ City Attorney - Burton Harding - (Blue Page 7)
- ✓ Police Chief & Codes Officer - Tina Fenoughty - (At the Table)
- ✓ Codes Officer - Allison Fox (Blue Page 8)

7) REPORTS OF COUNCIL COMMITTEES:

- a] Water & Gas----- Danny Curtis----- Keith Stoker
 - ✓ CC Wade has been gathering data information for the gas committee to review the gas rates. Could the Gas committee meet at 5:00pm on August 3, 2022?
- b] Street ----- Tommy Capp ----- Jerome Mitzner

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7) REPORTS OF COUNCIL COMMITTEES:

- c] Sewer----- Keith Stoker ----- Thomas Capp
- d] Cemetery----- Danny Curtis ----- David Brenneman
 - ✓ Information Board Pricing (at the Table)
- e] Public Safety-----Jerome Mitzner----- Keith Stoker
- f] Community Building----- David Brenneman ----- Tommy Capp
- g] Employee Relations & Training----- Danny Curtis ----- Jerome Mitzner
 - ✓ Article G. Discipline of the Personnel Policies and Guidelines City of La Cygne, KS (Tabled until Aug 3, 2022 meeting)
- h] Park ----- David Brenneman
 - Blast in the Park went well. Big thank you to Jenn Vogt, Susan Harper, Jodi Wade, Katie Russell, Dan Nasalroad, Allison Fox, Tina Fenoughty, Craig Haley, Mayor Deb Wilson, Beau Elder and Thomas Capp for helping to organize the event, maintain trash and public safety during the event, and guiding traffic leaving the event.

8) SPECIAL COMMITTEE REPORTS:

- a] Emergency Management – None
- b] Chamber of Commerce – None
- c] Planning & Zoning – Meeting Minutes June 8 meeting. IBTS will be scheduling a workshop for the Planning & Zoning Commission and the City Council either the later part of August or the first part of September regarding the review of the Comprehensive Plan Revisions.
- d] Board of Zoning Appeals – Planning & Zoning Commission will need to recommend one member of the commission to the BZA at their meeting in August.

9) UNFINISHED BUSINESS:

- a] **528 N. 6th STREET** City Attorney Harding was to draft a letter to send to the owner addressing the removal of the home from the right-of-way (alley)
- b] Proposal from Carl Brown to perform Water and Sewer Rate Analysis (**TABLED UNTIL RECEIPT OF THE WATER TREATMENT PLANT ANALYSIS**)
- c] Tree Removal Bids: No bids received for the tree removals for 1002 Market St and 714 N. 4th Street. Had one phone call at 4:15pm today, didn't see the advertisement. Run ad again or contact 2-3 tree removal companies to get quotes?? (Blue Page 12)

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10) NEW BUSINESS

- a] FEMA draft Flood Insurance Rate Map (FIRM) database for Linn County, KS. The engineering data will form the basis for mapping the proposed Special Flood Hazard Areas (SFHAs) on the FIRM for the City of La Cygne in the area being revised. A web map has been provided for review at <https://gis2.kda.ks.gov/gis/linn/> (Blue Pages 13-16)

Action needed: Comments must be submitted prior to August 15, 2022.

EXECUTIVE SESSION: (See Examples at Table)

a] I move the city council recess into executive session to discuss _____ pursuant to _____. The open meeting will resume in the city council meeting area at _____ p.m.

11) OTHER BUSINESS

12) NOTES & COMMUNICATIONS TO COUNCIL

13) TABLED ITEMS:

- a] BNSF Quiet Zone
b] ATV/UTV Regulations

14) GOVERNING BODY REMARKS

15) ADJOURNMENT