

**MEETING AGENDA**  
**La Cygne City Council**  
**Aug 5, 2020**

**Meeting Place: La Cygne Community Building**

**Thank You** for **Not Talking** during the meeting until recognized by the Mayor. If you wish to be scheduled on a future agenda, Please contact the City Clerk by Friday preceding the meeting.

**1) CALL REGULAR MEETING TO ORDER (7:00 P.M.)**

a] Pledge of Allegiance

**\*\* 2021 LA CYGNE BUDGET HEARING \*\***

a] Notice of Budget Hearing (Final Draft Packet at Table)  
i. Open Budget Hearing  
ii. Comments from the Public  
iii. Close Budget Hearing

b] Motion to Approve Budget (As is or with changes)

**2) MAYOR'S COMMENTS:**

a] School will be back in session August 19<sup>th</sup>, reminder of school zone safety and students walking to school.

**3) CONSENT AGENDA:**

**\*\*Action Needed: Motion to correct an address in the motion for waiving the sewer rate which was made at the July 15, 2020 Council meeting. \*\***

Action Item: Motion to approve consent agenda;  
Minutes of July 15, 2020 City Council Meeting; (Pages 4-12)  
Minutes of July 22, 2020 Special Council Meeting (Page 13-14)  
Check Register: July 16 – July 29, 2020; (Pages 15-16)  
Check Register: July 30 – Aug 5, 2020 (Blue Page 5)

**4) DISCUSSION FROM THE FLOOR:**

*Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.*

**5) SPECIAL PROJECTS:**

Sewer Project

i. Mike Billings (USDA) and ~~Paul Owings (BG Consultants)~~, regarding the notification of funding for the La Cygne Sewer Rehabilitation project. (Page 17)

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**5) SPECIAL PROJECTS:**

- Street Project - KDOT CCLIP
- ✓ Reviewed the selection criteria chart for letters of interest from KDOT qualified consulting firms for the construction engineering inspection during the CCLIP project. The request for firm responses was emailed out on July 20,2020 and a Letter of Interest must be received by August 7, 2020 at 5:00pm. (Page 18)

**6) REPORTS OF CITY OFFICERS:**

- ✓ City Attorney – Burton Harding
- ✓ Police Chief & Codes Officer – Tina Fenoughty (Blue Page 6)
- ✓ Public Works Department – Dan Nasalroad (Blue Page 7)
- ✓ Fire Chief – Dan Nasalroad
- ✓ City Clerk – Jodi Wade (Blue Page 8)

**7) REPORTS OF COUNCIL COMMITTEES:**

- a] Water & Gas-----Danny Curtis ----- Logan Smith
  - ✓ Gas line located at 18325 E 2300 Lane – USDI was going to repair a leak. It was determined that the gas service line was not the property of the City per an agreement dated November 19, 2008 between the City of La Cygne and Clint Clark. (Blue Page 9-11)
  - ✓ (In-Committee review) Draft Ordinance for Gas Utility.
  - ✓ (In-Committee review) A “return to service” process and fee for properties which have the risers/pits for water and gas but no meter is installed.
  - ✓ Installation of a water meter in to an existing meter pit at the vacant lot at 317 N. 4<sup>th</sup> Street owned by Patsy Berglund in order to install a garden hydrant. Is there a charge for the meter?
- b] Street -----James Thies ----- Jerome Mitzner
  - ✓ RFP for Stormwater Master Planning being reviewed by the committee.
  - ✓ Committee review of the regulations/codes pertaining to the entrance/parking lot/street repair located at 104 South 4<sup>th</sup> St (Frankies Liquor/Get the Funk Out Laundromat).
- c] Sewer-----James Thies ----- Thomas Capp
  - ✓ CC Wade reached out to Cat Romaine with JLL regarding the necessary flagging for the Emergency Sewer Line Repair. Hand delivered a Notice of Award to Jim Thompson with Double Eagle Excavating and followed up with Danny McElreath with McElreath excavating regarding the bid results.
- d] Park-----Danny Curtis ----- Thomas Capp
- e] Cemetery-----Danny Curtis ----- Thomas Capp
- f] Public Safety-----Jerome Mitzner----- Logan Smith

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### 7) REPORTS OF COUNCIL COMMITTEES:

- g] Community Building----- Danny Curtis ----- James Thies
  - ✓ Peoples Telecommunications Community Blood drive is scheduled for December 2020, will they be able to use the Community building? (Page 19)
- h] Employee Relations & Training-----Logan Smith ----- Jerome Mitzner
  - ✓ (In-Committee) Proposal received from Wichita State University Division of Diversity and Community Engagement for a Customer Service and/or Ethics ½ day and full day training with Paula Downs.

### 8) SPECIAL COMMITTEE REPORTS:

- a] Emergency Management - None
- b] Swanfest Committee - None
- c] Planning & Zoning Commission – (1) vacant seat. Unapproved minutes July 9, 2020. (Page 20-22)
- d] La Cygne Community Park Board – (1) vacant seat

### 9) UNFINISHED BUSINESS:

- a] Property located at 317 Walnut St in La Cygne. The request to rezone the property from C-3 to R-1 which had been forwarded to the City Council had not been fully processed by the Planning & Zoning Commission. The application filed will proceed with a public hearing in September 2020.

### 10) NEW BUSINESS

- a] City of La Cygne received a letter of conditions from the Kansas Department of Commerce awarding the City a Community Block Grant-CV of \$22,000. The following forms need to be signed: Grant Agreement NO. 20-CV-091; Certification regarding Lobbying; Authorized Signature Form; Designation of Depository; and Authorization for Electronic Deposit of Supplier Payment. Purpose of the grant is for Meal programs being provided due to COVID-19 as outlined in the application proposal. A plan for disbursing the funds will need to be adopted by the Council. (Page 23)

### EXECUTIVE SESSION: (Examples at Table)

a] I move the city council recess into executive session to discuss \_\_\_\_\_ pursuant to \_\_\_\_\_ . The open meeting will resume in the city council meeting area at \_\_\_\_\_ p.m.

### 12) OTHER BUSINESS

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## **13) NOTES & COMMUNICATIONS TO COUNCIL**

a] KDHE letter regarding Haloacetic Acids (HAA) MCL Exceedance Violation. Sample collected 5/11/2020 was at 58 ug/L. The average for the year is currently at 67 ug/L. The Kansas and Federal EPA required level of 60 ug/L was exceeded. Public notice must be issued within (30) days. (Page 24)

## **14) ADJOURNMENT**