

MEETING AGENDA

La Cygne City Council

Aug 19, 2019

Meeting Place: La Cygne Community Building

Thank You for **Not Talking** during the meeting until recognized by the Mayor. If you wish to be scheduled on a future agenda, Please contact the City Clerk by Friday preceding the meeting.

1) **CALL REGULAR MEETING TO ORDER (7:00 P.M.)**

a] Pledge of Allegiance

2) **MAYOR'S COMMENTS:**

3) **CONSENT AGENDA:**

Action Item: Motion to approve consent agenda;

Minutes of August 5, 2020 City Council Meeting; (Pages 6-15)

Minutes of August 10, 2020 Special Council Meeting; (Page 16-17)

Minutes of August 11, 2020 Special Council Meeting; (Page 18-19)

July 2020 Budget Report (Page 20-22)

July 2020 Treasurer's Report (Page 23)

Check Register: Aug 6 – Aug 14, 2020; (Pages 4-5)

Check Register: Aug 15 – Aug 19, 2020; (Blue Page)

4) **DISCUSSION FROM THE FLOOR:**

Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.

5) **SPECIAL PROJECTS:**

Sewer Project

- i. Notice for BG Consultants to proceed with the preliminary design phase for the Sewer rehabilitation project as indicated in Exhibit A of the agreement between owner and engineer for professional services signed by the City on September 4, 2019.

Action needed: Motion for a notice to proceed to be issued to BG Consultants.

Street Project - KDOT CCLIP

- i. CC Wade distributed copies of the two (2) received letter of interests for KDOT Qualified construction engineering inspection. CC Wade contacted the client references listed on both letters of interest. Council will need to review and make a decision regarding the construction engineering inspector.
- ii. Draft Acquisition letters were distributed to all Council members/Mayor for review. The Council would need to determine opinion on the waiver appraisal process and determine just compensation and approval to make an offer.

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5) SPECIAL PROJECTS CONT:

Emergency Sewer Line Repair – Double Eagle Excavating

- i. Double Eagle Excavating is scheduled to begin work on August 25. BNSF has been contacted and will have flagman scheduled for that week.

6) REPORTS OF CITY OFFICERS:

- ✓ City Attorney – Burton Harding
- ✓ Police Officer & Codes Officer – Corporal Kurtis West (Blue Pages)
- ✓ Public Works Department – Dan Nasalroad (Blue Pages)
- ✓ Fire Chief – Dan Nasalroad
- ✓ City Clerk – Jodi Wade (Blue Pages)

7) REPORTS OF COUNCIL COMMITTEES:

- a] Water & Gas-----Danny Curtis----- Logan Smith
 - ✓ Gas line located at 18325 E 2300 Lane – City Attorney Harding was awaiting contact from Michael Hixon’s legal representative.
 - ✓ (In Committee review) Draft Ordinance for Gas Utility.
 - ✓ (In Committee review) Vacant Pit or Riser - Meter installation fee. (Page 24)
- b] Street -----James Thies ----- Jerome Mitzner
 - ✓ (In Committee review) RFP for Stormwater Master Planning being reviewed by the committee.
 - ✓ (In Committee review) 104 South 4th St (Frankie’s Liquor/Get the funk out laundromat): continued review of the regulations/codes pertaining to the entrance/parking lot/street repair. (Page 25)
- c] Sewer-----James Thies ----- Thomas Capp
 - ✓ The new sewer rate went in to affect on August 1, 2020 and the Debt service fee line will reflect on the September 1 billing. The debt service fee revenue will go to a separate fund from the sales.
- d] Park-----Danny Curtis ----- Thomas Capp
- e] Cemetery-----Danny Curtis ----- Thomas Capp
 - ✓ Sale of Surplus Equipment – Exmark mower. (Page 26)
- f] Public Safety-----Jerome Mitzner----- Logan Smith
- g] Community Building----- Danny Curtis ----- James Thies
 - ✓ A wedding in the Community Building was booked back in February 2020 for October 1-3, 2020. Can the wedding still take place and would the \$85 refundable deposit cover the necessary cleaning fees?
- h] Employee Relations & Training-----Logan Smith ----- Jerome Mitzner

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8) SPECIAL COMMITTEE REPORTS:

- a] Emergency Management
- b] Swanfest Committee
- c] Planning & Zoning (1) vacant seat
- d] La Cygne Community Park Board (1) vacant seat

9) UNFINISHED BUSINESS:

a] 106 S Commercial Street (Old Water Tower lot). Consideration was given at the October 2019 Council meeting to surplus real estate property located at 106 S. Commercial Street. The Council asked PWS Nasalroad to evaluate the utility locates for the lot area. PWS Nasalroad has determined the footings from the old water tower were cut off approx. 4ft below the ground, the water main is in the utility ROW, there is a possible old service line on the North side of the property line which goes from the main gas line to the West about 20' that is not live and has been capped off. Is the Council still wanting to advertise this lot for surplus real estate sale? (Page 27)

Action Needed: Motion of approval to advertise.

10) NEW BUSINESS

EXECUTIVE SESSION: (Examples at Table)

a] I move the city council recess into executive session to discuss _____ pursuant to _____ . The open meeting will resume in the city council meeting area at _____ p.m.

12) OTHER BUSINESS

13) NOTES & COMMUNICATIONS TO COUNCIL

a] Ray of Hope Community Impact Foundation Information Brochure (Page 28-30)

14) ADJOURNMENT