

MEETING AGENDA
La Cygne City Council
September 16, 2020
Meeting Place: La Cygne Community Building

Thank You for **Not Talking** during the meeting until recognized by the Mayor. If you wish to be scheduled on a future agenda, Please contact the City Clerk by Friday preceding the meeting.

1) CALL REGULAR MEETING TO ORDER (7:00 P.M.)

a] Pledge of Allegiance

2) MAYOR'S COMMENTS:

3) CONSENT AGENDA:

Action Item: Motion to approve consent agenda;
Minutes of September 2, 2020 City Council Meeting; (Pages 2-14)
August 2020 Treasurer's Report; (Page 15)
August 2020 Budget Report; (Page 16-18)
Check Register: September 3 - 11, 2020; (Pages 19-20)
Check Register: September 12 - September 16, 2020; (Blue Page 5)

4) DISCUSSION FROM THE FLOOR:

Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.

- ✓ Proclamation – Constitution Week, September 17-23, 2020 (Page 21) **Mayor reads the proclamation and signs.**
- ✓ Michael Hilton – 317 Walnut Street rezoning
- ✓ Crystal Rodman – concrete barriers

5) SPECIAL PROJECTS:

SEWER REHABILITATION PROJECT

- i. Copy of agreement with BG Consultants and notice to proceed were sent to the City Attorney for files.
- ii. Temporary financing bids for the amount of \$436,000 for the preliminary design/final design/bid negotiation/completion were received from Labette Bank and First Option Bank. CC Wade with the assistance of Kevin Cowan (Bond Counsel) Gilmore & Bell will review the bids received and CC Wade will present a report at the October 7, 2020 meeting.

KDOT CCLIP GRANT

- i. Notice of award was sent to Kenny Blair with CFS (Cook, Flatt & Strobel) Engineer for construction engineering (Inspection) service during the project.
- ii. Mike Bowser (KDOT) was updated on selection of Inspector. We will now wait on KDOT for working days which we should have sometime around January in order for CFS to complete paperwork.

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6) REPORTS OF CITY OFFICERS:

- ✓ City Attorney – Burton Harding
- ✓ Police Chief & Codes Officer – Tina Fenoughty (Blue Pages 6)
- ✓ Public Works Department – Dan Nasalroad (Blue Page 7)
- ✓ Fire Chief – Dan Nasalroad (Blue Page 7)
- ✓ City Clerk – Jodi Wade (Blue Page 8)

7) REPORTS OF COUNCIL COMMITTEES:

- a] Water & Gas-----Danny Curtis ----- Logan Smith
 - ✓ (In Committee review) Draft Ordinance for Gas Utility.
- b] Street -----James Thies ----- Jerome Mitzner
 - ✓ (In Committee review) RFP for Stormwater Master Planning.
 - ✓ 104 South 4th St (Frankie’s Liquor/Get the funk out laundromat): (3) Jersey (concrete) blocks were purchased and placed along the area of potholes in the right of way off of the street in front of 104th South 4th Street. PWS Nasalroad spoke with Frankie Elder, owner of Frankie’s Liquor, prior to setting the blocks.
- c] Sewer-----James Thies----- Thomas Capp
 - ✓ Ordinance No. __ Amending Chapter XIV, Article 2, by amending section 14-230(b) and 14-230(c), of the Code of the City of La Cygne, Kansas relating to sewer utility rates. (Page 22)

Action needed: Motion to approve

- d] Park-----Danny Curtis ----- Thomas Capp
- e] Cemetery-----Danny Curtis ----- Thomas Capp
 - ✓ (In Committee review) Chapter XI. Public Property, Article 1. Cemetery regulations.
 - ✓ Surplus of Exmark mower: CC Wade contacted Semper Fi Auction Services. Rick James, owner, could put the mower in an upcoming auction to be sold “as-is”. The process would be the same as using Purple Wave auction services.

Action needed: motion to approve

- f] Public Safety-----Jerome Mitzner ----- Logan Smith
- g] Community Building----- Danny Curtis ----- James Thies
- h] Employee Relations & Training-----Jerome Mitzner ----- Logan Smith

- ✓ Postponed until Spring 2021: Ethics/Public Service Training.

8) SPECIAL COMMITTEE REPORTS:

- a] Emergency Management - none
- b] Swanfest Committee – none
- c] La Cygne Community Park Board – (1) Vacant seat

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8) SPECIAL COMMITTEE REPORTS:

- c] Planning & Zoning Commission: City Treasurer Connie Gore
- ✓ 9/10/2020 Unapproved Minutes (Blue Pages 9-15)
 - ✓ Planning & Zoning September 10, 2020 meeting summary. (Page 23)
 - ✓ 317 Walnut Street application for rezoning: A Public hearing was held on September 10, 2020. The Planning & Zoning has submitted to the City Council a recommendation to deny the application for rezoning. (Pages 24-27)

Action needed: Approve without change, Override recommendation by 2/3 majority vote, or return to Planning & Zoning with statement specifying the basis for the Governing Body's failure to approve or disapprove.

- ✓ Ordinance No. ____ adding to 27-301 Article 27 Section 27-3 General standards, and removing 27-501b Article 27 Section 27-5 prohibited signs of the La Cygne Zoning Regulations. (Page 28)

Action needed: Motion for approval

9) UNFINISHED BUSINESS:

- a] Surplus of real estate property at 106 South Commercial St (Old water tower site):

- ✓ Sealed bids received from Beachner Grain and MFA Oil.

Action needed: Bids opened, read out loud, motion to accept/reject

- b] Article 22 Off Street Parking Regulations, Section 22-3 Layout and Design Requirements: Timeline of events from 2017. (Yellow Packet at the table)

- c] Surplus of equipment – 2014 Exmark Pioneer S-Series 52" deck SSN#: 4430100613

- ✓ Sealed bids received from Debra Higgins/George Huffman and John Hernandez.

Action Needed: Bids opened, read out loud, motion to accept/reject

- d] CDBG-CV Grant Applications received from Friends of the Library and La Cygne Community Food Pantry. (Packet at the table)

Action Needed: Review applications, determine award amount, motion

10) NEW BUSINESS

- a] Water Treatment Plant – Settling Ponds repair. Timeline of events from 2018. (Pink Packet at the table)

- b] DRAFT administrative policy for Professional standards for Board Members. City Attorney will need to review. (Blue Pages 16-17)

EXECUTIVE SESSION:

- a] I move the city council recess into executive session to discuss _____ pursuant to _____ p.m. The open meeting will resume in the city council meeting area at _____ p.m.

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11) OTHER BUSINESS

a] Gas Committee will present recommendations for the Gas utility section draft.

12) NOTES & COMMUNICATIONS TO COUNCIL

a] KDHE Guidance for Celebrating Halloween.

13) ADJOURNMENT