

MEETING AGENDA
La Cygne City Council
September 21, 2022
Meeting Place: La Cygne Community Building

Thank You for **Not Talking** during the meeting until recognized by the mayor. If you wish to be scheduled on a future agenda, please contact the City Clerk by Friday preceding the meeting.

1) CALL REGULAR MEETING TO ORDER (7:00 P.M.)

2) MAYOR'S COMMENTS:

a]

3) CONSENT AGENDA:

Action Item: Motion to approve consent agenda;

Minutes of September 7, 2022 City Council Meeting; (White Pages 7-15)

August 2022 Treasurer's Report (White Page 16)

August 2022 Budget Report (White Pages 17-19)

Check Register: September 8 – September 16, 2022; (White Pages 5-6)

Check Register: September 17 – September 21, 2022; (Blue Page)

4) DISCUSSION FROM THE FLOOR:

Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.

Paul Owings and Abby Mills, BG Consultants, regarding the sewer rehabilitation project.

5) REPORTS OF CITY OFFICERS:

- ✓ City Attorney – Burton Harding – (Blue Page)
- ✓ Police Chief – Tina Fenoughty – (Blue Pages)
- ✓ Codes Officer – Allison Fox (At the table)
- ✓ Public Works Superintendent – Dan Nasalroad (Blue Page)
- ✓ Fire Chief - Dan Nasalroad
- ✓ City Clerk – Jodi Wade
- ✓ City Treasurer – Connie Gore

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6) SPECIAL PROJECT REPORTS:

WATER TREATMENT PLANT SETTLING PONDS (MIDWEST ENGINEERING):

Pay Application No. 3 from Starbuck Trucking, LLC in the amount of \$244,735.38 for the period of 12/10/2021 through 8/30/2022. Two changes orders are included. Change order no. 1 is for the replacement of existing Pre-Sed Basin #1 outlet structure and SDR35 discharge piping. Change order no. 2 is for additional work to Pre-Sedimentation Basin #1. (White Pages 20-23)

Action Needed: Motion to approve pay application no. 3

SEWER REHABILITATION PROJECT (NOWAK CONSTRUCTION/BG CONSULTANTS):

Change order no. 1 from NOWAK Construction in the amount of \$6,945 for 6" sanitary service line and 6" saddle connection. (White Pages 24-27)

Action Needed: Motion to approve Change order no. 1

Change order no. 2 from NOWAK Construction in the amount of \$0.00 for the substitution in construction method from remove and replace to reaming on segments 130 – 131, 54-54A, 31-30. Substitution in construction method from point repair and pipe lining to reaming on segment 78-79. (White Pages 28-31)

Action Needed: Motion to approve Change order no. 2

KDOT CCLIP (KILLOUGH CONSTRUCTION/CFS ENG/BG CONSULTANTS):

Killough Construction has completed most of the items on the punch list. Payment Voucher for CFS Engineering in the amount of \$21,530.17 for the period of July 7, 2022 through July 29, 2022. (White Pages 32-35)

Action Needed: Motion to approve as to form CFS Engineering Pay Voucher in the amount of \$21,530.17.

NEW FIRE STATION 2022:

CC Wade reached out to BG Consultants for civil site engineering for the stormwater for the future site of the New Fire Station. Paul Owings, BG Consultants, is putting together a client-agreement to perform the services. The stamped civil site plan will be provided to Zingre & Associates Architects for bidding.

WATER TREATMENT PLANT ANALYSIS

Dan Coltrain is still working on Water Treatment Plant Master Plan.

109 N. 2nd STREET

The duplex has been removed and Linn County Commissioners did waive the landfill dumping fee.

STORMWATER MASTER PLAN (BG Consultants)

Survey was put on the Facebook/Website page. Hard copies are available at the La Cygne City Hall and La Cygne Library.

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7) REPORTS OF COUNCIL COMMITTEES:

- a] Water & Gas----- Danny Curtis----- Keith Stoker
- b] Street ----- Tommy Capp ----- Jerome Mitzner
- c] Sewer----- Keith Stoker ----- Thomas Capp
- d] Cemetery----- Danny Curtis ----- David Brenneman
 ✓ Information Board – Materials have been purchased.
- e] Public Safety-----Jerome Mitzner----- Keith Stoker
- f] Community Building----- David Brenneman ----- Tommy Capp
- g] Employee Relations & Training----- Danny Curtis ----- Jerome Mitzner
- h] Park -----
 ✓ Lincoln Township would like to meet on Wednesday, September 28, 2022 at 6:00pm
 with the City Council to review the Charter Ordinance pertaining to the Park Board.

8) SPECIAL COMMITTEE REPORTS:

- a] Emergency Management – None
- b] Chamber of Commerce – Reminder of the following upcoming events:
 - 1. City Wide Garage Sales – September 2 & 3, 2022.
 - 2. Trunk or Treat on Broadway – Friday, October 28, 2022. 6pm.
 - 3. Community Thanksgiving Dinner – tentatively looking at November 12, 2022.
 - 4. Christmas on Broadway – December 11, 2022 from 3pm – 5pm.
- c] Planning & Zoning – Meeting minutes for the August 10, 2022 meeting. (White Pages 36-38)

9) UNFINISHED POLICY REVIEW:

- a] *Water and Sewer Rate Analysis:*
 - 1. Carl Brown proposal for water and sewer rate review.
- b] *La Harper Heights Water Valve replacement:*
 - 1. PWS Nasalroad and CC Wade reached out to the property manager, Stephanie Haupt, regarding blue prints for the facility. CC Wade will get copies made for PWS Nasalroad to review with a contractor to help resolve the issues with shut-off ability for water.
- c] *Article 18 DRAFT Factory Built Home District review.*
- d] *Article 22 DRAFT Off-Street Parking Regulations.*
- e] *ATV/UTV Regulations.*
- f] *Chapter 11. Public Property, Article 2. Parks and Camping.*

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10) NEW POLICY REVIEW:

- a] *Article 5 Parking.*
- b] *Article G. Discipline – Employee Policy and Procedures.*
- c] *Ethics and Customer Service Training.*
- d] *Social-Media Policy.*
- e] *Chapter 6. Fire, Article 2. Fireworks.*

EXECUTIVE SESSION: (See Examples at Table)

a] I move the city council recess into executive session to discuss _____ pursuant to _____. The open meeting will resume in the city council meeting area at _____ p.m.

11) OTHER BUSINESS

12) NOTES & COMMUNICATIONS TO COUNCIL

13) TABLED ITEMS:

- a] BNSF Quiet Zone

14) GOVERNING BODY REMARKS

15) ADJOURNMENT