

MEETING AGENDA
La Cygne City Council
January 15, 2025
Meeting Place: La Cygne Community Building

Thank You for **Not Talking** during the meeting until recognized by the mayor. If you wish to be scheduled on a future agenda, please contact the City Clerk by Friday preceding the meeting.

1) CALL REGULAR MEETING TO ORDER (7:00 P.M.)

Pledge of Allegiance by Mayor Debra Wilson

2) MAYOR'S COMMENTS:

a] Winter officially arrived. We appreciate patrons staying safe during the storm events. Road crews worked to keep traffic moving on the roads. Ice during the first storm event created some challenging situations. Grateful for all public safety crews, utilities and emergency personnel for taking care of our community.

3) CONSENT AGENDA:

Action Item: Motion to approve consent agenda;

Minutes of the January 2, 2025 Council Meeting; (Pages 4-9)

2024 December Budget Report; (Page 10-12)

2024 December Treasurer's Report; (Page 13)

2024 4th Quarter Financial Statement; (Page 14)

2024 Annual Financial Statement; (Page 15)

Check Register: December 31, 2024 – January 11, 2025; (Page 16-17)

4) DISCUSSION FROM THE FLOOR:

Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.

5) REPORTS OF CITY OFFICERS (AT TABLE):

a] Purchase Order No. 2024-19 in the amount of \$1,350 for a laptop to be used for Council and PZ Commission meetings to provide Zoom and electronic documents. (Pages 18-19)

b] Purchase Order No. 2024-20 in the amount of \$3,044 for Ace Black Box external hard drive for the server rack to provide back-up service for the Financial programs of the City of La Cygne. (Pages 20-22)

6) SPECIAL PROJECT REPORTS:

SEWER LAGOON DESLUDGING:

Pay Application No. 1 from Hodges Farm & Dredging, LLC in the amount of \$426,455 for the period of September 16, 2024 through December 30, 2024. (Page 23-24)

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KDOT CCLIP KS HWY 152 & INDUSTRIAL ROAD IMPROVEMENT PROJECT:

CC Wade spoke to the KS Dept of Transportation. The project closeout is being held at the district level waiting for "Final Invoice". CC Wade attempted to contact Ian Stringham, Construction Manager, to follow up on his email from July 1, 2024 which indicated final applications were in and reviewed and would be submitted to District within the next 60 days.

WATER PLANT IMPROVEMENT ANALYSIS

CC Wade has been working with MW Engineering Group to get estimated costs for the maintenance needed to be done, to include; Replace Raw Water pumps, replace existing piping to low service pumps, and the piping and valves to the clarifiers. Estimated cost is in the range of \$300,000 to \$450,000.

7) REPORTS OF COUNCIL COMMITTEES:

- a] Utilities Committee----- Tommy Capp----- David Brenneman
- b] Street Committee ----- Keith Stoker ----- Ed Smith
- c] City Facilities ----- David Brenneman --- Keith Stoker
 ✓ Consultant for City Hall (Agenda Reminder)
- d] Public Safety Committee ----- Jerome Mitzner ----- Tommy Capp
- e] Employee Relations and Training ----- Jerome Mitzner ----- Ed Smith

8) SPECIAL COMMITTEE REPORTS:

- a] **Emergency Management** – None
- b] **Chamber of Commerce** – None
- c] **Planning & Zoning Commission:**
 - 602 N. 5th Street Final Minor Plat for Lawver Addition (Page 25)

9) UNFINISHED BUSINESS:

- a] 402 S. Broadway Street – Removal of garage and well filled.
- b] Compactor Draft Agreement – CC Wade revised the draft. (At Table)

10) NEW BUSINESS:

- a] 2024 Financial Review and 5-Year Capital Improvement, Equipment, Special Highway, Utility and Park Reserve Review.(Pages 26-29)

EXECUTIVE SESSION: (See Examples at Table)

a] I move the city council recess into executive session to discuss _____ pursuant to _____. The open meeting will resume in the city council meeting area at _____ p.m.

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11) UNFINISHED POLICY REVIEW:

- a] Draft Company Vehicle Use Policy
- b] Chapter 5. Business Regulations, Article 1. Solicitors, Canvassers, Peddlers
- c] Chapter 3. Beverages, Article 2 Cereal Malt Beverage and Article 3. Alcoholic Liquor.
- d] Rental Ready Program (Landlord Registration)
- e] Article 22: Off-Street Parking

12) NEW POLICY REVIEW:

- a] Article 5. Parking
- b] Social-Media Policy
- c] BNSF Quiet Zone

13) NOTES & COMMUNICATIONS TO COUNCIL

14) GOVERNING BODY REMARKS

15) ADJOURNMENT