

MEETING AGENDA
La Cygne City Council
October 5, 2022
Meeting Place: La Cygne Community Building

Thank You for **Not Talking** during the meeting until recognized by the mayor. If you wish to be scheduled on a future agenda, please contact the City Clerk by Friday preceding the meeting.

1) CALL REGULAR MEETING TO ORDER (7:00 P.M.)

2) MAYOR'S COMMENTS:

- a] 2022 Sugar Mound Arts & Crafts Festival is October 8-9, 2022.
- b] Ray of Hope Fish Fry on Saturday, October 15, 2022, 5pm-7pm, La Cygne Community Building.
- c] Trunk-or-treat on Broadway, Friday, October 28, 2022 from 6pm – 8pm. Participants are welcome to set up a vehicle to hand out candy.
- d] Local government day – School Visit.

3) CONSENT AGENDA:

Action Item: Motion to approve consent agenda;
Minutes of September 21, 2022 City Council Meeting; (White Pages 5-12)
Check Register: September 22 – September 30, 2022; (White Pages 13-14)
Check Register: October 1 – October 5, 2022; (Blue Page)
Rivers Lodge & Hunt Club LLC Drinking Establishment License 2022 – 2024 (White Page 15)

4) DISCUSSION FROM THE FLOOR:

Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.

- ✓ La Harper Heights Board Members – water meter

5) REPORTS OF CITY OFFICERS:

- ✓ City Attorney – Burton Harding – (At the Table)
- ✓ Police Chief – Tina Fenoughty – (At the Table)
- ✓ Codes Officer – Allison Fox (At the table)
- ✓ Public Works Superintendent – Dan Nasalroad (At the Table)
- ✓ Fire Chief - Dan Nasalroad
- ✓ City Clerk – Jodi Wade (At the Table)
- ✓ City Treasurer – Connie Gore (At the Table)

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6) SPECIAL PROJECT REPORTS:

WATER TREATMENT PLANT SETTLING PONDS (MIDWEST ENGINEERING):

Starbuck Trucking, LLC is finishing up on the last few items.

SEWER REHABILITATION PROJECT (NOWAK CONSTRUCTION/BG CONSULTANTS):

Pay Application No. 4 for NOWAK Construction in the amount of \$432,419.53 for the period of August 20, 2022 to September 19, 2022. (At the Table)

Action Needed: Motion to approve Pay Application No. 4

KDOT CCLIP (KILLOUGH CONSTRUCTION/CFS ENG/BG CONSULTANTS):

Killough Construction and CFS Engineers indicated the stripe would be fixed on Wednesday, September 28 and they were attempting to get the concrete contractor back in either the end of the week or the week of October 3 – 7, 2022.

Payment Voucher for CFS Engineers in the amount of \$11,214.64 for the period of July 30, 2022 through August 26, 2022. (At the Table)

Action Needed: Motion to approve as to form CFS Engineers Pay Voucher in the amount of \$11,214.64.

NEW FIRE STATION 2022:

Agricultural Engineering Associates completed the boundary survey of the lot. Invoice No. 4005 for Zingre and Associates, P.A. in the amount of \$1,640. (At the Table)

Action Needed: Motion to approve Invoice No. 4005

WATER TREATMENT PLANT ANALYSIS

Dan Coltrain is still working on Water Treatment Plant Master Plan.

STORMWATER MASTER PLAN (BG Consultants)

BG Consultants will compile the information received from the surveys to prepare a presentation for a town hall meeting.

602 N. 5th STREET

Agricultural Engineering Associates completed the boundary survey of the lot.

7) REPORTS OF COUNCIL COMMITTEES:

a] Water & Gas----- Danny Curtis----- Keith Stoker

b] Street ----- Tommy Capp ----- Jerome Mitzner

c] Sewer----- Keith Stoker ----- Thomas Capp

d] Cemetery----- Danny Curtis ----- David Brenneman

✓ Information Board – One display board was damaged. Has been returned and a new one has been ordered.

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e] Public Safety-----Jerome Mitzner----- Keith Stoker

7) REPORTS OF COUNCIL COMMITTEES CONTINUED:

f] Community Building----- David Brenneman ----- Tommy Capp

- ✓ The HEAL grant application has been submitted.

g] Employee Relations & Training----- Danny Curtis ----- Jerome Mitzner

h] Park -----

- ✓ Lincoln Township and the governing body met on September 28, 2022 to review Charter Ordinance No. 7 (approved as Charter Ordinance No. 6) regarding the establishment of the La Cygne Community Park Board.

- ✓ Charter Ordinance No. 15 repealing Charter Ordinance No. 6. Regarding the establishment of the La Cygne Community Park Board. The Charter must be passed by a 2/3 vote of the governing body. The mayor is included on the vote for a Charter Ordinance, thus 2/3 would mean four (4) votes to pass a charter ordinance. The Charter must be published once a week for two consecutive weeks in the newspaper. There is a 60-day period after publication to allow time for the public to petition for a referendum on the matter. If no petition is filed during this period, the charter ordinance becomes effective on the 61st day after the second publication. (At the Table)

Action needed: Motion to approve Charter Ordinance No. 15.

8) SPECIAL COMMITTEE REPORTS:

a] Emergency Management – None

b] Chamber of Commerce – Reminder of the following upcoming events:

1. Ray of Hope Fish Fry – October 15, 2022, 5pm – 7pm, Community Building
2. Trunk or Treat on Broadway – October 28, 2022, 6pm – 8pm
3. Community Thanksgiving Dinner – November 19, 2022

c] Planning & Zoning – IBTS will be presenting the draft Comprehensive Plan at the October 12, 2022 Planning & Zoning meeting.

9) UNFINISHED POLICY REVIEW:

a] *Water and Sewer Rate Analysis:*

1. Carl Brown proposal for water and sewer rate review.

b] *La Harper Heights Water Valve replacement:*

1. PWS Nasalroad and CC Wade reached out to the property manager, Stephanie Haupt, regarding blue prints for the facility. CC Wade made copies of the plans and scanned them in electronically. PWS Nasalroad will review the blueprints and facility regarding shut-off valves for water.

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9) UNFINISHED POLICY REVIEW:

- c] *Article 18 DRAFT Factory Built Home District review.*
- d] *Article 22 DRAFT Off-Street Parking Regulations.*
- e] *ATV/UTV Regulations.*
- f] *Chapter 11. Public Property, Article 2. Parks and Camping.*

10) NEW POLICY REVIEW:

- a] *Article 5 Parking.*
- b] *Article G. Discipline – Employee Policy and Procedures.*
- c] *Ethics and Customer Service Training.*
- d] *Social-Media Policy.*
- e] *Chapter 6. Fire, Article 2. Fireworks.*

EXECUTIVE SESSION: (See Examples at Table)

a] I move the city council recess into executive session to discuss _____ pursuant to _____. The open meeting will resume in the city council meeting area at _____ p.m.

11) OTHER BUSINESS

- a] Ordinance No. _____ amending Chapter 1. Administration, Article 2. Governing Body, Section 1-202(a). Meetings of the Code of the City of La Cygne, Kansas. This ordinance would establish the regular meeting of the governing body to be held on the first and third Wednesday of the month at 6:00pm. (At the Table)

Action needed: Motion to approve the Ordinance No. 1504

12) NOTES & COMMUNICATIONS TO COUNCIL

13) TABLED ITEMS:

- a] BNSF Quiet Zone

14) GOVERNING BODY REMARKS

15) ADJOURNMENT