

**MEETING AGENDA**  
**La Cygne City Council**  
**October 07, 2020**  
**Meeting Place: La Cygne City Hall**

**Thank You** for **Not Talking** during the meeting until recognized by the Mayor. If you wish to be scheduled on a future agenda, please contact the City Clerk by Friday preceding the meeting.

**1) CALL REGULAR MEETING TO ORDER (7:00 P.M.)**

a] Pledge of Allegiance

**2) MAYOR'S COMMENTS:**

b] Due to daylight savings on November 1, the Council meetings, starting with Wednesday, November 4, 2020, will now be held at 6pm.

**3) CONSENT AGENDA:**

Action Item: Motion to approve consent agenda;

Minutes of September 16, 2020 City Council Meeting; (White Pages 4-14)

Minutes of September 23, 2020 Special Council Meeting; (White Pages 15-17)

Check Register: September 17 – October 2, 2020; (White Pages 18-20)

Check Register: October 3 - October 7, 2020; (Blue Page 5)

**4) DISCUSSION FROM THE FLOOR:**

*Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.*

- ✓ Rebecca Marsh – Operator of a Manufactured Home Park
- ✓ Ryan Hill (speaker phone)/Ramona Slocum – Operator of a Manufactured Home Park
- ✓ Danny Welch – RV Owner residing in a Manufactured Home Park

**5) SPECIAL PROJECTS:**

Sewer Project

- i. BG Consultants Inspection crew for the manholes will restart on Monday, October 5, 2020 at 9am.
- ii. Paul Owings (BG Consultant Engineer) met with Mayor Wilson, PWS Nasalroad, and CC Wade to do a preliminary review of the upcoming sewer project and the design process. Discussion was held regarding the purpose of the project to include – decreasing maintenance, decreasing infiltration and more cost effective to rehabilitate as opposed to waiting longer and having to replace. The scope of work to be performed in the project was also reviewed which included: Fix all priority 1, 2 and 3 service taps, mainline rehabilitation (re-line if able and replace if necessary), manhole rehabilitation, lagoon improvements and miscellaneous improvements. Paul estimated first 3-4 months to complete preliminary drawings and next 5-8 months to complete

**MEETING AGENDA**  
**La Cygne City Council**  
**October 07, 2020**  
**Meeting Place: La Cygne City Hall**

**5) SPECIAL PROJECTS CONTINUED:**

Sewer Project

final drawings for bid letting. Paul discussed having a decision log which would be routed through the Engineer to document all items requiring decisions during the project to avoid changes happening out in the field.

KDOT CCLIP

- i. 2 out of the 5 acquisition offers have been completed and returned as of September 30, 2020.

**6) REPORTS OF CITY OFFICERS:**

- ✓ City Attorney – Burton Harding
- ✓ Police Chief & Codes Officer – Tina Fenoughty (Blue Page 6)
- ✓ Public Works Department – Dan Nasalroad (Blue Page 7)
- ✓ Fire Chief – Dan Nasalroad
- ✓ City Clerk – Jodi Wade (Blue Page 8)

**7) EXECUTIVE SESSION**

Mayor Wilson request.

**8) REPORTS OF COUNCIL COMMITTEES:**

- a] Water & Gas-----Danny Curtis ----- Logan Smith
  - ✓ (In Committee review) Draft Ordinance for Gas Utility.
  - ✓ Ordinance No. \_\_\_ amending Chapter XIV, Article 3, Sections 14-301,14-301.1, 14-303, 14-405, 14-307, 14-308, 14-309, 14-310, 14-311, 14-314, 14-316, 14-319, 14-331, and 14-332. (White Pages 21-28)
- b] Street -----James Thies ----- Jerome Mitzner
  - ✓ (Postponed until Fall 2021) RFP for Stormwater Master Planning.
  - ✓ 104 South 4<sup>th</sup> St (Frankie’s Liquor/Get the funk out laundromat): Article 22, Section 22-3 action report. (White Page 29)
- c] Sewer-----James Thies ----- Thomas Capp
- d] Park-----Danny Curtis ----- Thomas Capp
- e] Cemetery-----Danny Curtis ----- Tommy Capp
  - ✓ (In Committee review) Chapter XI. Public Property, Article 1. Cemetery regulations
- f] Public Safety-----Jerome Mitzner----- Logan Smith
- g] Community Building----- Danny Curtis ----- James Thies
  - ✓ Elections will be held on November 3, 2020 at the La Cygne Community Building. County Election board will have the building cleared out and disinfected in time for our Council meeting at 6pm on November 4.
- h] Employee Relations & Training-----Jerome Mitzner ----- Logan Smith
  - ✓ Postponed until Spring 2021: Ethics/Public Service Training.

**MEETING AGENDA**  
**La Cygne City Council**  
**October 07, 2020**  
**Meeting Place: La Cygne City Hall**

**8) REPORTS OF COUNCIL COMMITTEES CONTINUED:**

h] Employee Relations & Training-----Jerome Mitzner ----- Logan Smith

- ✓ Jeff Deane, Lauber Municipal Law inquired about our community building being used for in-person training sessions for municipal operations. They are working on training schedule and agenda currently but need to know what physical locations are available for in-person.

**9) SPECIAL COMMITTEE REPORTS:**

a] La Cygne Community Park Board: (1) Vacant Seat  
b] Planning & Zoning Commission:

- ✓ Ordinance No. \_\_\_ to amend the zoning regulations of the city of La Cygne, KS that the zoning districts of La Cygne, Kansas are amended by rezoning the described land located at 410, 416 and 417 Grand Avenue from C-1 (Restricted Commercial District) to C-2 (General Commercial). (Blue Page 9-10)

**10) UNFINISHED BUSINESS:**

a] Resolution to adopt an administrative policy for professional standards for board members. Reviewed by the City Attorney. (Blue Pages 11-12)

*Action needed: Motion to approve resolution.*

**11) NEW BUSINESS**

a] Zingre and Associates, P.A., agreement for preliminary architectural services for schematic design/cost estimate (PER) a new fire station for the City of La Cygne in the amount not to exceed \$3010. (White Pages 30-32)

*Action needed: Motion to approve agreement*

b] Kansas department of health and environment, water certification exam for a Class II, Codee Blanchett, wastewater certification exam for Class I, Jeff Chaplin at Emporia, KS December 16 & 17. Exam fees \$25 + overnight accommodations/meals. Preparation class through Fort Scott Community College \$140 (2 days \$140.) Total Cost for Codee Blanchett and Jeff Chaplin for the preparation classes and exams - \$330.

**EXECUTIVE SESSION:**

a] I move the city council recess into executive session to discuss \_\_\_\_\_ pursuant to \_\_\_\_\_ . The open meeting will resume in the city council meeting area at \_\_\_\_\_ p.m.

**MEETING AGENDA**  
**La Cygne City Council**  
**October 07, 2020**  
**Meeting Place: La Cygne City Hall**

**12) OTHER BUSINESS**

**13) NOTES & COMMUNICATIONS TO COUNCIL**

a] Trunk-N-Treat, October 30, 2020 from 6pm – 8pm on Broadway Street. Broadway will be blocked off at Market Street. Beauty on Broadway, Peoples Telecommunications and the City of La Cygne will provide goodies for the kids for Halloween.

**14) ADJOURNMENT**