

**MEETING AGENDA**  
**La Cygne City Council**  
**November 2, 2022**  
**Meeting Place: La Cygne Community Building**

**Thank You** for **Not Talking** during the meeting until recognized by the mayor. If you wish to be scheduled on a future agenda, please contact the City Clerk by Friday preceding the meeting.

**1) CALL REGULAR MEETING TO ORDER (7:00 P.M.)**

**2) MAYOR'S COMMENTS:**

- a] Upon passing Ordinance No. 1504, the council meetings will remain at 7:00pm going forward.
- b] In honor of Veterans Day, the City Hall and Trash Compactor will be closed on Friday, November 11, 2022.
- c] Community Thanksgiving meal will be provided on November 19, 2022 from 11am – 2pm at the Christian Church. Good-will donations are welcomed.

**3) CONSENT AGENDA:**

Action Item: Motion to approve consent agenda;  
Minutes of October 19, 2022 City Council Meeting; (White Pages -)  
Check Register: October 20, 2022 – October 28, 2022; (White Pages -)  
Check Register: October 29 – November 2, 2022; (Blue Page )

**4) DISCUSSION FROM THE FLOOR:**

*Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.*

**5) REPORTS OF CITY OFFICERS:**

- ✓ City Attorney – Burton Harding – (At the Table)
- ✓ Police Chief – Tina Fenoughty – (At the Table)
- ✓ Codes Officer – Allison Fox (At the Table)
- ✓ Public Works Superintendent – Dan Nasalroad (At the Table)
- ✓ Fire Chief - Dan Nasalroad
- ✓ City Clerk – Jodi Wade (At the Table)
- ✓ City Treasurer – Connie Gore (At the Table)

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**6) SPECIAL PROJECT REPORTS:**

**WATER TREATMENT PLANT SETTLING PONDS (MIDWEST ENGINEERING):**

The final connection of the plant for the ponds has been completed. Remaining work includes grading/seeding. PWS Nasalroad will contact the fencing company regarding the new fence for the perimeter.

**SEWER REHABILITATION PROJECT (NOWAK CONSTRUCTION/BG CONSULTANTS):**

Public notification has been put on the Facebook page, website, Front desk and business email regarding the increase of road closure and equipment traffic throughout town for the next 3 weeks.

**KDOT CCLIP (KILLOUGH CONSTRUCTION/CFS ENG/BG CONSULTANTS):**

No updates at this time.

**NEW FIRE STATION 2022:**

No updates at this time.

**WATER TREATMENT PLANT ANALYSIS**

No updates at this time.

**STORMWATER MASTER PLAN (BG Consultants)**

No updates at this time.

**602 N. 5<sup>th</sup> STREET**

No update at this time.

**7) REPORTS OF COUNCIL COMMITTEES:**

- a] Water & Gas----- Danny Curtis----- Keith Stoker
- b] Street ----- Tommy Capp ----- Jerome Mitzner
- c] Sewer----- Keith Stoker ----- Thomas Capp
- d] Cemetery----- Danny Curtis ----- David Brenneman  
    ✓ Information Board – Concrete parking lot area. Quote from Chaz Epperson \$4800.
- e] Public Safety-----Jerome Mitzner----- Keith Stoker
- f] Community Building----- David Brenneman ----- Tommy Capp
- g] Employee Relations & Training----- Danny Curtis ----- Jerome Mitzner
- h] Park ----- Keith Stoker ----- Tommy Capp

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**8) SPECIAL COMMITTEE REPORTS:**

- a] Emergency Management – None
- b] Chamber of Commerce – Reminder of the following upcoming events:
  - 1. Community Thanksgiving Dinner – November 19, 2022 at the Christian Church from 11am – 2:00pm. Donations are welcome to help cover the cost for the turkeys which amounted to \$1200. The Chamber of Commerce has donated \$500 to help.
- c] Planning & Zoning – October 12, 2022 unapproved meeting minutes.

**9) OTHER BUSINESS**

- a] Reassignment of the Ground Lease agreement for the 40' x 40' lease area situated in Lot 6, Linn County Industrial Park. Known as 419 S. 5<sup>th</sup> Street. Vertical Bridge Development, LLC, a Delaware limited liability company is the new tenant requesting assignment. (At the Table)

*Action needed: Motion to approve the reassignment lease agreement.*

**EXECUTIVE SESSION: (See Examples at Table)**

a] I move the city council recess into executive session to discuss \_\_\_\_\_ pursuant to \_\_\_\_\_. The open meeting will resume in the city council meeting area at \_\_\_\_\_ p.m.

**9) UNFINISHED POLICY REVIEW:**

- a] *Article 18 DRAFT Factory Built Home District review.*
- b] *Article 22 DRAFT Off-Street Parking Regulations.*
- c] *La Harper Heights Water Valve replacement:*
- d] *Article G. Discipline – Employee Policy and Procedures.*
- e] *Water and Sewer Rate Analysis: Carl Brown proposal.*
- f] *ATV/UTV Regulations.*
- g] *Chapter 11. Public Property, Article 2. Parks and Camping.*
  - a] *Article 5 Parking.*
- h] *Ethics and Customer Service Training.*
- i] *Social-Media Policy.*
- j] *Chapter 6. Fire, Article 2. Fireworks.*
- k] *BNSF Quiet Zone*

**10) NEW POLICY REVIEW:**

**11) NOTES & COMMUNICATIONS TO COUNCIL**

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**12) GOVERNING BODY REMARKS**

**13) ADJOURNMENT**