

MEETING AGENDA
La Cygne City Council
November 17, 2021

Meeting Place: La Cygne Community Building

Thank You for **Not Talking** during the meeting until recognized by the Mayor. If you wish to be scheduled on a future agenda, Please contact the City Clerk by Friday preceding the meeting.

1) CALL REGULAR MEETING TO ORDER (6:00 P.M.)

a] Pledge of Allegiance

2) PUBLIC HEARING: AMENDING 2021 BUDGET PUBLIC HEARING

- a] Close the regular meeting;
- b] Open the Public hearing for amending the 2021 Budget; (White Pages 5-11)
- c] Comments from the public;
- d] Close the Public hearing for amending the 2021 Budget.

3) CALL REGULAR MEETING TO ORDER:

4) MAYOR'S COMMENTS:

- a] Thank you to the La Cygne Library for hosting the Thanksgiving dinner drive-through on November 13, 2021. We appreciate the efforts of all the volunteers, organizations and businesses that contributed to the event.
- b] Christmas Light Pole Decorations have been placed on the poles. Everyg will complete the final connection to the new electric boxes within the next week. We are thankful for the opportunity to purchase new lights for our community. We are excited to see them shine this season.
- c] Christmas on Broadway, hosted by the La Cygne Chamber of Commerce, will take place on December 12, 2021 from 3-5pm. Businesses are welcome to set up a booth or activity. Santa and Mrs. Claus will be present, hot cocoa and cookies, craft projects, photo booths, the Christmas train, music by the Prairie View Band and Choir, and activities for the family to enjoy.

5) CONSENT AGENDA:

Action Item: Motion to approve consent agenda;
Minutes of November 3, 2021 City Council Meeting; (White Pages 12-21)
October 2021 Budget Report; (white Page 22-24)
October 2021 Treasurers Report; (White Page 25)
Check Register: November 4 – November 12, 2021; (White Pages 26-27)
Check Register: November 13 - November 17, 2021; (Blue Page 5)

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6) DISCUSSION FROM THE FLOOR:

Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.

- ✓ Jackie Pribble
- ✓ Sandra Smith
- ✓ Vincent Jameson
- ✓ James McCarson

7) SPECIAL PROJECTS:

WATER TREATMENT PLANT SETTLING PONDS (MIDWEST ENGINEERING)

- i. Starbucks Trucking LLC has been working on clearing the project area.

Sewer Project

- i. PWS Nasalroad met with Paul Owings, BG Consultants, to review the current conditions of the sewer lift stations for considerations for alternates on the sewer project.
- ii. Survey flags have been placed on the city right of way (alley/utility easement) between N. Railroad Street and 2nd Street. Certified letters have been mailed to property owners.

CCLIP KDOT Street Project

- i. Project scheduled for March 2022.

NEW FIRE STATION/PUBLIC SAFETY BUILDING –

- i. Submission for the First Option Bank Trustee Foundation grant is March 1, 2022.
- ii. Public Building Commission is reviewing financial options.

AMERICAN RESCUE PLAN FUNDS (ARPA) HEAL GRANT PROGRAM

- i. CC Wade reviewed information with the Kansas Office of Recovery regarding upgrades to the Community building in order to make it a safe facility to utilize for situations the city faced during the recent pandemic. Upgrades would allow the building to be used safely as the command headquarters during emergency events, warming/cooling center during weather emergencies, vaccination center and/or medical/health necessities.

HEAL GRANT PROGRAM

- i. CC Wade reviewed the application for the Heal Grant program to improve historic or architectural significant buildings located in the downtown of the city. Grant is a 1:1 matching grant, \$20/square ft. with a maximum match of \$75,000. Applications are due by 5:00pm December 20, 2021. Is the Council interested in pursuing this grant for improvements on the Community Building?

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8) REPORTS OF CITY OFFICERS:

- ✓ City Attorney – Burton Harding
- ✓ Police Chief – Tina Fenoughty (At the Table)
- ✓ Codes Officer – Allison Fox
- ✓ Public Works Department – Dan Nasalroad – (Blue Page 6)
- ✓ Fire Chief – Dan Nasalroad – (Blue Page 6)
- ✓ City Clerk – Jodi Wade (Blue Page 7)
- ✓ City Treasurer’s report – Connie Gore (Blue Page 8)

9) REPORTS OF COUNCIL COMMITTEES:

- a] Water & Gas-----Danny Curtis ----- Keith Stoker
 - ✓ SEARCH Grant application is complete. Public hearing notice for December 1, 2021 meeting will run in the November 17 edition of the newspaper.
- b] Street -----James Thies ----- Jerome Mitzner
 - ✓ RFQ for Stormwater Master Planning was emailed to the following companies on November 10, 2021:
 - Bartlett & West
 - Schwab Eaton
 - Lamp Rynearson
 - Profession Engineer Services (PEC)
 - McAfee Henderson Solutions
 - BG Consultants
- c] Sewer-----James Thies ----- Thomas Capp
- d] Park-----Danny Curtis ----- Thomas Capp
- e] Cemetery-----Danny Curtis ----- Thomas Capp
- f] Public Safety-----Jerome Mitzner----- Keith Stoker
- g] Community Building----- Danny Curtis ----- James Thies
- h] Employee Relations & Training-----Jerome Mitzner ----- Keith Stoker

10) SPECIAL COMMITTEE REPORTS:

- a] Emergency Management
- b] Chamber of Commerce
- c] Planning & Zoning Commission
- d] La Cygne Community Park Board

11) UNFINISHED BUSINESS:

- a] Public Works Laborer 1, Public Works Laborer 2 and Public Works Operator Job Descriptions. (At the Table)

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12) NEW BUSINESS

a] Ordinance No. ____ repealing Chapter XI, Public Property, Article 1. Cemetery, Section 11-110, of the Codes of the City of La Cygne, Kansas relating to permanent maintenance fund, Oak Lawn cemetery. (Blue Page 9-10)

Action needed: Motion to approve the Ordinance.

b] Ordinance No. ____ replacing Chapter XI. Public Property, Article 1. Cemetery of the Codes of the City of La Cygne, Kansas. (Blue Pages 11-16)

Action needed: Motion to approve the Ordinance.

c] City wide clean-up. Waste Management reached out to review dates for City-wide clean up. Is La Cygne interested in doing this in 2022? Date would be May 14, 2022 (Saturday after garage sale weekend).

d] KMG Project Gas supply requirements for the City of La Cygne for May 1, 2022 through April 20, 2023. (Blue Pages 17-18)

Action needed: Motion to approve to sign.

EXECUTIVE SESSION:

a] I move the city council recess into executive session to discuss _____ pursuant to _____. The open meeting will resume in the city council meeting area at _____ p.m.

13) OTHER BUSINESS

14) NOTES & COMMUNICATIONS TO COUNCIL

15) GOVERNING BODY REMARKS

16) ADJOURNMENT

17) TABLED ITEMS TO FUTURE DATES:

a] Ordinance No. ____ annexing land to the City of La Cygne, Kansas
(Tabled until January 2022 meeting)

b] Resolution No. 02-17 regarding maintenance of streets within the Linn County Industrial Park, La Cygne, Kansas. **(Tabled until January 2022 meeting)**

c] Water Conservation plan review. **(Tabled until Summer 2022)**

d] Ethics/Public Service Training. **(Tabled until Spring 2022)**