

MEETING AGENDA
La Cygne City Council
DECEMBER 4, 2024
Meeting Place: La Cygne Community Building

Thank You for **Not Talking** during the meeting until recognized by the mayor. If you wish to be scheduled on a future agenda, please contact the City Clerk by Friday preceding the meeting.

1) CALL REGULAR MEETING TO ORDER (7:00 P.M.)

Pledge of Allegiance by Mayor Debra Wilson

2) PUBLIC HEARING – FINAL REVISIONS TO FLOODPLAIN REGULATIONS ORDINANCE:

CLOSE REGULAR MEETING
OPEN PUBLIC HEARING
CLOSE PUBLIC HEARING
OPEN REGULAR MEETING

3) FLOODPLAIN REGULATIONS ORDINANCE:

a] Ordinance No. ____ to revise and update the City of La Cygne Floodplain Management Zoning Regulations by repealing Article 13, Sections 13-1 through 13-12 of the City of La Cygne Zoning Regulations and incorporating by reference new Floodplain Zoning Regulations based on the Model recommended by FEMA and the Kansas Department of Agriculture.
(Page 4-5)

ACTION NEEDED: MOTION TO APPROVE ORDINANCE

4) MAYOR'S COMMENTS:

Christmas on Broadway will be held this Sunday, December 8, 2024. Activities will be provided from 3-5pm at the La Cygne Library, photos with Santa, walking tacos will be served and the Christmas Train will return. Cookies and hot cocoa will be provided by First Option Bank and Peoples Telecommunications. The lighting of the Mayor Tree will be at 5:15pm followed by the Light up Parade at 5:30pm. Parade line-up is at 5:00pm at the Christian Church. We have asked the community to bring a community ornament to place on the Mayor Tree.

5) CONSENT AGENDA:

Action Item: Motion to approve consent agenda

Minutes of November 20, 2024 City Council Meeting; (Pages 6 - 11)

Check Register: November 18, 2024, 2024 – December 3, 2024; (Pages 12-13)

6) DISCUSSION FROM THE FLOOR:

Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.

MEETING AGENDA
La Cygne City Council
DECEMBER 4, 2024
Meeting Place: La Cygne Community Building

7) REPORTS OF CITY OFFICERS (AT THE TABLE)

8) SPECIAL PROJECT REPORTS:

SEWER REHABILITATION/LAGOON DESLUDGE/LIFT STATIONS PROJECT

Hodges Farm continues with the desludging process. Completed Cell #2 and working on Cell #3

KDOT CCLIP (KILLOUGH CONSTRUCTION/CFS ENG/BG CONSULTANTS):

No new updates.

WATER TREATMENT PLANT IMPROVEMENTS:

Met with MW Engineering. Will prepare a project for replacement of Raw Water pumps, and plumbing for the weirs/pumps, and lines/valves going to the clarifier. Will pursue a matching grant and/or loan. This Maintenance Repair work will help define the GPM for the water plant. This is general maintenance on the Water Plant system therefore the Engineer will put together spec sheets for the contractor to reference for quoting the project. Dan Coltrane is putting together an estimated cost.

9) REPORTS OF COUNCIL COMMITTEES:

- a] Utilities Committee----- Tommy Capp----- David Brenneman
- b] Street Committee ----- Keith Stoker ----- Ed Smith
- c] City Facilities ----- David Brenneman --- Keith Stoker
 ✓ Consultant for City Hall (Agenda Reminder)
- d] Public Safety Committee ----- Jerome Mitzner ----- Tommy Capp
- e] Employee Relations and Training ----- Jerome Mitzner ----- Ed Smith

10) SPECIAL COMMITTEE REPORTS:

- a] Emergency Management
- b] Chamber of Commerce – A meeting was held on November 27 to finalize the Christmas on Broadway event.
- c] Planning & Zoning – Public Hearing for CUP 2024-5 for 627 N. Broadway Street (La Cygne MHC, LLC) was continued to December 11, 2024 as both the applicant and commission review information. The new owner of 602 N. 5th Street will have the minor plat plans ready for review by the Planning Commission at their December 11, 2024 meeting.

MEETING AGENDA
La Cygne City Council
DECEMBER 4, 2024
Meeting Place: La Cygne Community Building

11) UNFINISHED BUSINESS

- a] Compactor Agreement between the City of La Cygne and Linn County. Mayor Wilson and City Clerk Wade attended the Commissioner Meeting on November 25, 2024. Shaun West was not present. The Commissioners listened to the concerns from the City of La Cygne and the City of Pleasanton. No action was taken.

12) NEW BUSINESS

- e] Purchase Order No. 2024-18 (Page 14) in the amount of **\$74,172** for new software programs to replace the current software (gWorks) for the City Hall to include:
- **Edmunds GovTech** – Initial implementation and Conversion and 1st year license \$29,995. (Annual License \$11,000)
 - **Incode Court Management Software** – Initial implementation and 1st license \$28,717. (Annual License \$3,493)
 - **Chronicle Cemetery Software** – Initial implementation and data conversion and 1st year license \$15,460. (Annual License \$1,440)

EXECUTIVE SESSION: (See Examples at Table)

a] I move the city council recess into executive session to discuss _____ pursuant to _____. The open meeting will resume in the city council meeting area at _____ p.m.

13) UNFINISHED POLICY REVIEW:

- a] Draft Company Vehicle Use Policy
b] Rental Ready Program (Landlord Registration)

14) NEW POLICY REVIEW:

- a] Article 5. Parking
b] Social-Media Policy
c] BNSF Quiet Zone

15) NOTES & COMMUNICATIONS TO COUNCIL

16) GOVERNING BODY REMARKS

17) ADJOURNMENT