

**MEETING AGENDA**  
**La Cygne City Council**  
**December 15, 2021**  
**Meeting Place: La Cygne Community Building**

**Thank You** for **Not Talking** during the meeting until recognized by the Mayor. If you wish to be scheduled on a future agenda, Please contact the City Clerk by Friday preceding the meeting.

**1) CALL REGULAR MEETING TO ORDER (6:00 P.M.)**

a] Pledge of Allegiance

**2) MAYOR'S COMMENTS:**

a] 2021: Year-End Revue (at the table)

b] City Hall will be closed on December 24, 2021, December 27, 2021 and January 3, 2021.

c] The City Trash compactor will be closed on December 25, 2021 (Christmas) and January 1, 2021 (New Year's Day).

d] Thank you to the members of the Chamber of Commerce, businesses and volunteers who participated in the Christmas on Broadway on December 12, 2021.

**3) CONSENT AGENDA:**

Action Item: Motion to approve consent agenda;  
Minutes of December 1, 2021 City Council Meeting; (White Pages 7-16)  
November 2020 Treasurer's Report; (Blue Page 5)  
November 2020 Budget Report; (Blue Pages 6-8)  
Check Register: December 2 – December 10, 2021; (White Page 5-6)  
Check Register: December 11 – December 15, 2021; (Blue Page 9)

**4) DISCUSSION FROM THE FLOOR:**

*Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.*

~~✓ Jackie Pribble — Water service line for 126 N. Railroad Street —————~~

**5) SPECIAL PROJECTS:**

WATER TREATMENT PLANT SETTLING PONDS (MIDWEST ENGINEERING)

i. Starbucks Trucking Pay Application No. 2 (Blue Pages 10-15)

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**5) SPECIAL PROJECTS CONTINUED:**

Sewer Project

- i. PWS Nasalroad met with Abby Mills, BG Consultants, on December 2 to review the bid drawings, lagoon drawings and manhole schedule.
- ii. Raymond James: Engagement of and Disclosures by Underwriters/Senior managing underwriter or Placement agent for General obligation Temporary Notes, Series 2022. Confirmation for the City to engage Raymond James as underwriter or placement agent for the Sewer Rehabilitation temporary interim financing. (Blue Pages 16-20)

CCLIP KDOT Street Project

- i. Project scheduled for March 2022.

NEW FIRE STATION/PUBLIC SAFETY BUILDING –

- i. CC Wade will continue to work on the grant application narratives.

AMERICAN RESCUE PLAN FUNDS (ARPA)

- i. First reporting deadline

HEAL GRANT PROGRAM

- a) CC Wade emailed a copy of the application for all council members to review.

**6) REPORTS OF CITY OFFICERS:**

- ✓ City Attorney – Burton Harding
- ✓ Police Chief – Tina Fenoughty (Blue Page 21)
- ✓ Codes Officer – Allison Fox
  - i. 602 N. 5<sup>th</sup> Street: Property taxes will be the responsibility of the city until the property is sold. Letter submitted to the county regarding the home being removed. Would need to be demolished by January 1, 2022 in order for it be assessed taxes as a vacant lot and no taxes for the house.
  
- ✓ Public Works Department – Dan Nasalroad - None
- ✓ Fire Chief – Dan Nasalroad
- ✓ City Clerk – Jodi Wade (Blue Page 22)
- ✓ City Treasurer’s report – Connie Gore (Blue Page 23)

**7) REPORTS OF COUNCIL COMMITTEES:**

- a] Water & Gas-----Danny Curtis ----- Keith Stoker
  - ✓ KMGMA Member Update – December 2021 (Blue page 24)
- b] Street -----James Thies ----- Jerome Mitzner
  - ✓ RFQ for Stormwater Master Planning are due January 17, 2022.
  
- c] Sewer-----James Thies ----- Thomas Capp
- d] Park-----Danny Curtis ----- Thomas Capp
- e] Cemetery-----Danny Curtis ----- Thomas Capp

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**7) REPORTS OF COUNCIL COMMITTEES:**

- f] Public Safety-----Jerome Mitzner----- Keith Stoker
- g] Community Building----- Danny Curtis ----- James Thies
- h] Employee Relations & Training-----Jerome Mitzner ----- Keith Stoker

**8) SPECIAL COMMITTEE REPORTS:**

- a] Emergency Management - None
- b] Chamber of Commerce - None
- c] Planning & Zoning Commission - None
- d] La Cygne Community Park Board - None

**9) UNFINISHED BUSINESS:**

- a] Employee evaluations have been completed by all department supervisors and are prepared for the Council members to review.

*Action needed: Call an executive session for non-elected personnel performance evaluation.*

**10) NEW BUSINESS**

- a] Ordinance No. \_\_\_\_ amending Chapter VIII, Article 1, of the code of the City of La Cygne, KS, by amending section 8-103 setting the date & time to transact the business of Municipal Court. (White Page 17)

*Action needed: Motion to approve Ordinance*

- b] Authority to Transfer Excess General Funds (White Page 18)

*Action Needed: Motion to Authorize Transfer*

- c] Council review for consideration to write-off past outstanding (Bad) debt. (White Page 19)

*Action needed: Motion to write-off bad debt*

**EXECUTIVE SESSION:**

a] I move the city council recess into executive session to discuss \_\_\_\_\_ pursuant to \_\_\_\_\_ . The open meeting will resume in the city council meeting area at \_\_\_\_\_ p.m.

**11) OTHER BUSINESS**

- a] Special meeting for swearing in of elected officials on January 10, 2022?

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**12) NOTES & COMMUNICATIONS TO COUNCIL**

**13) GOVERNING BODY REMARKS**

**14) ADJOURNMENT**

**15) TABLED ITEMS TO FUTURE DATES:**

a] Ordinance No. \_\_\_\_ annexing land to the City of La Cygne, Kansas  
**(Tabled until January 2022 meeting)**

b] Resolution No. 02-17 regarding maintenance of streets within the Linn County Industrial Park, La Cygne, Kansas. **(Tabled until January 2022 meeting)**

c] Water Conservation plan review. **(Tabled until Summer 2022)**

d] Ethics/Public Service Training. **(Tabled until Spring 2022)**