

MEETING AGENDA
La Cygne City Council
December 16, 2020

Meeting Place: La Cygne City Community Building

Thank You for **Not Talking** during the meeting until recognized by the Mayor. If you wish to be scheduled on a future agenda, Please contact the City Clerk by Friday preceding the meeting.

1) CALL REGULAR MEETING TO ORDER (6:00 P.M.)

a] Pledge of Allegiance

2) MAYOR'S COMMENTS:

a] Merry Christmas to our patrons and be sure they have a safe New Years' Eve celebration.

b] Thank the members of the Chamber of Commerce and businesses who participated in the Christmas on Broadway on December 6, 2020.

c] City Hall and Trash Compactor will be closed on Dec 24, Dec 25 and Jan 1.

d] Christmas Grab-N-Go meals, reserve the meal by December 13 and pick up by December 19. Contact or text (913) 602-6888 to make reservations and to find out more information.

e] La Cygne Christmas Lighting Contest (3 Categories). View homes between December 21-27 to vote. Return ballots to the Library by 4pm December 28th. Winners announced December 30th. Sponsored by the La Cygne Community Park Board

3) CONSENT AGENDA:

Action Item: Motion to approve consent agenda;

Minutes of December 2, 2020 City Council Meeting; (White Pages 4-13)

*Correction to minutes for La Harper Housing Authority/Planning & Zoning

November 2020 Treasurer's Report; (White Page 15)

November 2020 Budget Report: (White Pages 14,16,17)

Check Register: December 03 - 11, 2020; (White Pages 18-19)

Check Register: December 11 - 16, 2020; (Blue Pages 5)

4) DISCUSSION FROM THE FLOOR:

Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.

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5) SPECIAL PROJECTS:

Water Plant Settling Ponds

- i. None

Sewer Project

- i. Temporary Notes for the Design services from Labette Bank. Kevin Cowan, Gilmore & Bell has put together the documents for the \$460,000 temporary notes. (At the Table)
 - a. Transcript of Proceedings Authorizing the Issuance of \$460,000 General Obligation Temporary Notes Series 2020. Dated December 30, 2020
 - b. Resolution No. ____ authorizing and directing the issuance, sale and delivery of general obligation temporary notes, series 2020, of the City of La Cygne, Kansas; Providing for the levy and collection of an annual tax, if necessary, for the purpose of paying the principal of and interest on said notes as they become due; making certain covenants and agreements to provide for the payment and security thereof; and authorizing certain other documents and actions connected therewith.
 - c. Ordinance No. ____ authorizing improvements to the City's sewage collection and disposal works; and providing for the payment of the costs thereof.
 - d. Federal Tax Certificate. Dated as of December 30, 2020

KDOT CCLIP Improvement project

- i. None

6) REPORTS OF CITY OFFICERS:

- ✓ City Attorney – Burton Harding
- ✓ Police Chief & Codes Officer – Tina Fenoughty (Blue Page 6)
- ✓ Public Works Department – Dan Nasalroad (At the Table)
- ✓ Fire Chief – Dan Nasalroad (At the Table)
- ✓ City Clerk – Jodi Wade (Blue Pages 7)

7) REPORTS OF COUNCIL COMMITTEES:

- a] Water & Gas-----Danny Curtis ----- Logan Smith
- b] Street -----Jerome Mitzner ----- James Thies
 - ✓ (Postponed until Fall 2021) RFP for Stormwater Master Planning.
 - ✓ (In Committee review) Follow up regarding the water pooling on the corner of Broadway and Chestnut street next to the La Cygne Library.
- c] Sewer-----James Thies ----- Thomas Capp
- d] Park-----Danny Curtis ----- Thomas Capp
- e] Cemetery-----Danny Curtis ----- Thomas Capp
 - ✓ (In Committee review) Chapter XI. Public Property, Article 1. Cemetery regulations

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7) REPORTS OF COUNCIL COMMITTEES:

- f] Public Safety-----Jerome Mitzner----- Logan Smith
 - ✓ Animal Control Regulation/Code Draft being revised for January 2021 meeting.
 - ✓ Certified letters for the Public Hearing have been sent to owner and mortgage company for 612 N. 8th Street. We received a card back from the mortgage company. Reminder the Public Hearing is set for January 6, 2020 at 6pm.
- g] Community Building----- Danny Curtis ----- James Thies
- h] Employee Relations & Training-----Jerome Mitzner ----- Logan Smith
 - ✓ (Postponed until Spring 2021) Ethics/Public Service Training.

8) SPECIAL COMMITTEE REPORTS:

- a] Emergency Management - None
- b] Swanfest Committee - None
- c] La Cygne Community Park Board - None
- d] Planning & Zoning Commission - None

9) UNFINISHED BUSINESS:

- a] Draft revision of Article 22, Section 22-3. Draft Definitions. Draft Application for City Street Access. Draft City Street Access Permit (White Pages 20-29)

10) NEW BUSINESS:

- a] Ordinance No. ____ amending Chapter VIII, Article 1, of the code of the City of La Cygne, KS, by amending section 8-102(a) same practice and procedure; 8-103 Setting the date & time to transact the business of the Municipal Court; 8-111(a) amending the court costs; and adding section 8-102(b) Uniform Public Offense Code, 8-102(c) Standard Traffic Ordinance, and 8-111(d) Court costs. (Blue Pages)

Action Needed: Motion to approve Ordinance

- b] Authority to Transfer Excess General Funds (White Page 30)

Action Needed: Motion to Authorize Transfer

- c] Council review for consideration to write-off past outstanding (Bad) debt. (White Page 31)

Action needed: Motion to write-off bad debt

- d] Purchase Order No 2020-4 in the amount of \$8378.78 to rebuild a Flygt 15hp Submersible pump model 3153.090.6379, Serial #:3153.090-0530017 for the Lift Station. (White Pages 32-33)

- e] Purchase Order No. 2020-5 in the amount of \$12,413 to purchase a new Ebara 15hp pump model 150DLFMU6114 235/135V, 3-ph pump for the Lift Station. (White Pages 34-35)

- f] La Cygne Municipal Court Judge: vacant seat

- g] Mobile Home Licenses -

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10) NEW BUSINESS:

h] Advantage Computer Jayhawk Software WEB Annual Hosting: (1) Domain – cityoflacygne.org and currently (16) e-mail accounts. The cost for standard email accounts is (\$36/year per email) and for high-volume (\$48/year per email). If emails were established for Council members, the emails would stay with the City and Advantage would control the passwords for those emails. All correspondence email will be available on the Server. The Council members would be able to access their emails from any device from anywhere. (Blue Page 8)

EXECUTIVE SESSION:

a] I move the city council recess into executive session to discuss _____ pursuant to _____ . The open meeting will resume in the city council meeting area at _____ p.m.

11) OTHER BUSINESS

a]

12) NOTES & COMMUNICATIONS TO COUNCIL

a]

13) ADJOURNMENT