

Record of the Proceedings of the Governing Body

REGULAR MEETING

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APRIL 1, 2026

REGULAR MEETING:

The La Cygne City Council met on Wednesday, April 1, 2026, at the La Cygne Community Building. Council Members present: Robert Sullivan; Jerome Mitzner; Ed Smith; and Oscar Marino, Kent Wade.

Others in attendance included but not limited to: City Clerk (CC) Jodi Wade; Police Chief Zachary Mathies; Public Works Director (PWD) Dan Nasalroad; City Attorney Jeff Deane; Linn County Journal, Roger Sims; David Muncy; and Emil Wilson.

CALL REGULAR MEETING TO ORDER (7:00 P.M.)

Pledge of Allegiance by Mayor Debra Wilson

MAYOR COMMENTS:

- a. April 4th, 2026, Easter Egg Hunt, La Cygne Community Park, 10am. Sponsored by Ray of Hope.
- b. April 11th, 2026, Dog Days, La Cygne Community Park Enclosed Shelter, 10am – Noon. Sign-up is available on Facebook and city website.
- c. City-Wide Garage Sales, May 1-3, 2026
- d. City-Wide Clean Up Day, May 9, 2026

CONSENT AGENDA:

❖ Motion to approve Consent Agenda:

Council Member Smith motioned to accept the Consent Agenda.

Minutes of the March 18, 2026 Council Meeting;
Check Register up to: March 30, 2026;
2026 CMB License On-Premise Quik Taco Renewal.

Motion seconded by Council Member Marino, voted on, passed 5-0

DISCUSSION FROM THE FLOOR:

David Muncy, previous owner of 602 N 1st Street, addressed the council regarding the removal of a new shower unit in the home and an extension of time to move out of the residence, which was purchased by the City of La Cygne. Mayor Wilson advised Mr. Muncy the council would need to visit with the City Attorney regarding the requests and the City Clerk or Public Works Director would follow back up with him tomorrow.

REPORTS OF CITY OFFICERS:

POLICE CHIEF ZACHARY MATHIES

Chief Mathies presented his monthly report: Traffic Stops (197), Calls for Service (172), District and Building Checks (659), Reports (42), Citations (21).

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From March 18 – March 31, 2026 : (1) Information Reports; (0) Alcohol Offenses; (1) Traffic Misd. Offenses; (37) Traffic Warnings; (2) Criminal Offense Reports; (26) Calls for Service; (0) Accident Report; (1) Drug Offense; (3) Warrant Arrests; (7) Traffic Citations; (0) Animal Citations; (47 Total/5 Renewals) UTV Registration.

Chief Mathies reported Officer Higgins began Full-time Academy, graduation date is July 10, 2026. Preparations and planning for Blast in the Park has commenced with the public officers and volunteer, Jenn Vogt, heading it up.

Police and Fire grant from First Option Bank in the amount of \$13,997.69 for portable radios.

❖ **Motion**

Council Member Mitzner motioned to accept the grant from First Option Bank in the amount of \$13,997.69 for portable radios for both the Police Department and Fire Department. Motion seconded by Council Member Marino, voted on, passed 5-0.

Chief Mathies advised the council he would be attending the Linn County Commissioners meeting on Monday, April 6, 2026 to ask if Linn County would be open to a conversation about the Linn County Industrial Park located in La Cygne. Chief Mathies mentioned the county owns a few of the lots located within the park and there are some agreements relevant to the maintenance of the park with the county. It is important for both the county and the city to have common knowledge regarding the purpose and intent for the park in relation to the economic benefits for all. The council was supportive for Chief Mathies to attend the Commissioner meeting to begin the conversations.

PUBLIC WORKS DIRECTOR – DAN NASALROAD

PWD Nasalroad presented Purchase Order No. 2026-02 in the amount of \$34,300 for the purchase of a 2019 Ford F350 Service Truck. PWD Nasalroad said this truck would not be replacing a vehicle at this time. PWD Nasalroad stated this truck would be loaded up with equipment and tools required for on-site maintenance and emergency repairs. The current 1-ton truck will be held on to for snow plowing and the sprayer unit.

❖ **Motion**

Council Member Mitzner motioned to approve Purchase Order No. 2026-02 in the amount of \$34,300 for the purchase of a 2019 Ford F350 Service Truck. Motion seconded by Council Member Marino, voted on, passed 5-0.

PWD Nasalroad provided his report and PWS Rockers report. Council Member Smith pointed out some of the street repair work which had been performed on the report from PWS Rockers.

Council Member Wade asked PWD Nasalroad what the protocol is when there is a problem at the water plant. PWD Nasalroad explained what happened at the plant to create the turbidity issue which lead to a Tier 2 violation. PWD Nasalroad stated the Water Plant Operator should reach out to the Public Works Director advising of the problem so together they can try to contain the problem as quickly as possible. PWD Nasalroad explained the walk-down process to problem solve an issue. In this particular case the water coming in to the plant was clear and stable and the problem was arising at the filter further in to the water processing cycle, which wasn't a normal situation when contending with high turbidity. PWD Nasalroad confirmed steps had been performed to resolve the problem. PWD Nasalroad has investigated some pond maintenance ideas to try to help avoid future issues.

PWD Nasalroad provided some feedback regarding the standing water on Broadway and Chestnut and near Schneider Funeral home located at 4th and Walnut. The council concluded with asking PWD Nasalroad or CC Wade to reach out to BG Consultants to provide specifications and project estimated costs to repair both areas.

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REPORTS OF CITY OFFICERS CONTINUED:

FIRE CHIEF – DAN NASALROAD

Fire Chief Nasalroad provided a report of the 1st Quarter fire calls. Fire Chief Nasalroad advised the council of some repairs being performed on the garage doors.

CITY CLERK – JODI WADE

CC Wade had attended the KRWA Conference last week and provided some updates regarding the Copper and Lead Survey Inventory, handling of unpaid bills/shut-offs/bankruptcy, and some new funding options for projects through the Rural Water Funding Agency.

SPECIAL PROJECTS:

SEWER REHABILITATION PROJECT – SEWER LIFT STATION BIDS (BG CONSULTANTS)

Concurrence was provided from USDA to proceed with the bid award to SM5 Electric in the amount of \$315,000.

WATER TREATMENT PLANT IMPROVEMENTS:

CC Wade is submitting pre-application information for USDA Loan/grant consideration. CC Wade would like to look in to the RWFA (Rural Water Funding Agency) bond pool for possible funding. Requested a site visit by Midwest Engineering to update the PER and update Phase 3 project documentation.

STORMWATER MASTER PLAN/STREET IMPROVEMENT MASTER PLAN

Sample Ballot questions for the sales tax were reviewed at the Town Hall meeting this evening. The patrons who attended the meeting were fully in favor of the draft Retailers Sales Tax question which provided language to allocate 90% of the tax to improvements for the street/stormwater/sidewalks and 10% of the tax to the La Cygne Community Park and Pool for improvements and operation/maintenance.

CITY FACILITY IMPROVEMENT (CITY HALL, POLICE DEPARTMENT, COMMUNITY BUILDING)

CC Wade will continue to research funding possibilities.

CITY OF LINN VALLEY WATER CONNECTION

No updates at this time.

REPORT OF COUNCIL LIAISONS:

- a] **Utilities Liaisons:** None
- b] **Street Liaisons:** None
- c] **City Facility Liaisons:** Council Member Mitzner suggested the replacement of the sign on the City Hall which is worn out. Council Member Mitzner stated the swan on the sign was important to Esther Shields, a past council member, and it would be nice to utilize the swan on a new sign.
- d] **Public Safety Committee:** None
- e] **Employee Relations and Training:** None

SPECIAL COMMITTEE REPORTS:

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EMERGENCY MANAGEMENT: None

PLANNING & ZONING COMMISSION (PZC): None

UNFINISHED BUSINESS:

CAMPING REGULATIONS

No updates at this time

U.S. MINERALS DUST CONCERNS MEETING WITH COUNCIL AND CITY ATTORNEY

City Attorney Deane will follow up with U.S. Minerals.

PARK AND POOL REGULATION DRAFT

Tabled until the next council meeting.

NEW BUSINESS:

BUDGET WORKSHOP

CC Wade asked the council to consider a workshop in May 2026.

UTILITY CUSTOMER RELEASE TO RURAL WATER DISTRICT #1

CC Wade presented a request from the property owner of 17789 E. 2300 Lane, La Cygne, KS to be released from the City of La Cygne to Rural Water District No. 1 for water services. PWD Nasalroad showed the council on the maps where the property was located. The property is in the Northwest corner of the city limits. The only main the city has near the location is on Grand Street. It would be a very long distance for a service line and through rocky areas. The council concurred to release the customer.

❖ **Motion**

Council Member Mitzner motioned to approve releasing the water utility customer/property located at 17789 E. 2300 Lane known legally as S32,T19,R24, ACRES 8.2, BEG NE/C NW4 NE-4 TH W 620 S 590 E 620 N 590 TO POB LESS RD to Linn County Rural Water District #1 for water utility purposes only. Motion seconded by Council Member Smith, voted on, passed 5-0.

EXECUTIVE SESSION:

❖ **Motion**

Council Member Mitzner motioned for an executive discussion for 15-minutes for consultation with an attorney for the city which would be deemed privileged in an attorney-client relationship and to return to the council table at 8:32pm. Motion seconded by Council Member Smith, voted on, passed 5-0. 8:17pm

Others in attendance: CC Wade, Police Chief Mathies and City Attorney Deane.

OPEN SESSION RESUMED AT 8:32pm:

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EXECUTIVE SESSION:

❖ **Motion**

Council Member Mitzner motioned for an executive discussion for 5-minutes for consultation with an attorney for the city which would be deemed privileged in an attorney-client relationship and to return to the council table at 8:40pm. Motion seconded by Council Member Marino, voted on, passed 5-0. 8:35pm

Others in attendance: Public Works Director Dan Nasalroad, CC Wade, and City Attorney Deane.

OPEN SESSION RESUMED AT 8:40pm:

UNFINISHED POLICY REVIEW

DRAFT COMPANY VEHICLE USE POLICY

CHAPTER 5. BUSINESS REGULATIONS, ARTICLE 1. SOLICITORS, CANVASSERS, PEDDLERS

CHAPTER 3. BEVERAGES, ARTICLE 2 CEREAL MALT BEVERAGE AND ARTICLE 3. ALCOHOLIC LIQUOR

RENTAL READY PROGRAM (LANDLORD REGISTRATION)

ARTICLE 22: OFF STREET PARKING

NEW POLICY REVIEW:

ARTICLE 5. PARKING

SOCIAL-MEDIA POLICY

GOVERNING BODY REMARKS: None

NOTES AND COMMUNICATION: None

ADJOURNMENT:

❖ **Motion**

Council Member Smith motioned to adjourn the meeting. Motion seconded by Council Member Marino, voted on, passed. 5-0. 8:41p.m.

I, _____ La Cygne City Clerk, do hereby declare
(Jodi Wade) the above to be true and correct, to the best of my knowledge, and do hereby subscribe my name on this 1st day of April 2026.