

Record of the Proceedings of the Governing Body

REGULAR MEETING

Page 1 of 5 Pages

June 17, 2026

REGULAR MEETING:

The La Cygne City Council met on Wednesday, June 17, 2026, at the La Cygne Community Building. Council Members present: Robert Sullivan; Jerome Mitzner; Oscar Marino; and Kent Wade. ABSENT: Ed Smith.

Others in attendance included but not limited to: City Clerk (CC) Jodi Wade; Police Chief Zachary Mathies; Public Works Director (PWD) Dan Nasalroad; Linn County Newspaper, Jackie Taylor; Linn County Journal, Roger Sims; Emil Wilson; and Public Works Superintendent Steve Rockers.

CALL REGULAR MEETING TO ORDER (7:00 P.M.)

Pledge of Allegiance by Mayor Debra Wilson

MAYOR COMMENTS:

- a. Blast in the Park., July 11, starting at 6pm at the La Cygne Community Park. Weiner dog races will be held at 6pm at the tennis courts, band will start playing, vendors and family activities for all to enjoy.

CONSENT AGENDA:

❖ Motion to approve Consent Agenda:

Council Member Mitzner motioned to accept the Consent Agenda.

Minutes of the June 3, 2026 Council Meeting;
Check Register up to: June 12, 2026;

Motion seconded by Council Member Marino, voted on, passed 4-0

DISCUSSION FROM THE FLOOR:

None

REPORTS OF CITY OFFICERS:

POLICE CHIEF ZACHARY MATHIES

Chief Mathies presented his monthly report: Traffic Stops (335), Calls for Service (368), District and Building Checks (1296), Reports (70), Citations (52).

From June 3 – June 16, 2026 : (5) Information Reports; (0) Alcohol Offenses; (1) Traffic Misd. Offenses; (8) Traffic Warnings; (1) Criminal Offense Reports; (21) Calls for Service; (0) Accident Report; (0) Drug Offense; (4) Warrant Arrests; (7) Traffic Citations; (0) Animal Citations; (52 Total)UTV Registration.

Record of the Proceedings of the Governing Body

REGULAR MEETING

Page 2 of 5 Pages

June 17, 2026

REPORTS OF CITY OFFICERS CONTINUED:

POLICE CHIEF ZACHARY MATHIES

Chief Mathies reported on the status of the German Shepherd "George" who had been adopted to a family. Chief Mathies also reported on the status of Officer Joshua Higgins who will be completing academy on July 10, 2026.

Chief Mathies, having reached his 2 -year anniversary as the Police Chief for the City of La Cynne, provided a review of the accomplishments within his department, to include:

- Standardized the department with uniforms and vehicle appearance.
- Updated duty firearms at minimal cost, with donated holsters.
- Over \$60,000 in grants awarded.
- Staffing and scheduling evaluated to reduce overtime while supporting officer wellness and retention.
- Increased officer productivity and community presence.
- Added or replaced 3 vehicles which do not total the amount to purchase one new vehicle.
- Growth to the department which now has the Chief, (3) Full-time Officers, and (2) Part-time Officers.

Council Member Wade inquired about the Dodge Ram truck. Chief Mathies reported everything was repaired on the truck and it is in service.

COMMUNITY DEVELOPMENT OFFICER ZACHARY MATHIES

Some grass nuisances have been addressed.

PUBLIC WORKS DIRECTOR – DAN NASALROAD

PWD Nasalroad reported the work crew has been busy keeping up with the mowing, patching streets and painting the parking stripes on Broadway/Commercial.

PWD Nasalroad reviewed an invoice to be sent to the Dollar General Store for the damage to the city sewer main. PWD Nasalroad explained the event which started with a sink hole due to a broken tap on the Dollar General Store service line. An investigation of the broken tap which created an opening in the city main to allow dirt and gravel in to the line. Reddi Rooter was hired to vacuum out the city main. All costs associated with the event are being billed to the Dollar General Store for a total amount of \$29,229.11. Dollar General has hired a contractor to repair their tap and service line this next week.

FIRE CHIEF – DAN NASALROAD

Fire Chief Nasalroad reminded patrons about the city's policy regarding fireworks and to be sure to clean up the mess/trash from the fireworks. Preliminary plans for the Blast in the Park set-up.

CITY CLERK – JODI WADE

CC Wade presented a job description for the position of Deputy City Clerk to include the titles of City Treasurer and Utility Clerk. CC Wade indicated the description included the information currently in the City Treasurer/Utility Clerk job description and only a few elements were added to structure the roles necessary when serving as the Deputy City Clerk. CC Wade clarified this is not an additional position to the City Hall, simply a modification to the existing position of City Treasurer/Utility Clerk to provide a better structure for operation. Council Member Marino asked to have the "ability to climb step stool/ladder" removed from the physical requirements since it was not

Record of the Proceedings of the Governing Body

REGULAR MEETING

Page 3 of 5 Pages

June 17, 2026

REPORTS OF CITY OFFICERS CONTINUED:

CITY CLERK – JODI WADE

a primary skill needed to perform the duties of the position. Mayor Wilson asked to reword the duty "Serve as continuity when the City Clerk is absent" to "Provide continuity when the City Clerk is absent".

❖ Motion

Council Member Mitzner motioned to approve the job description for Deputy City Clerk as presented and with the amendments as requested. Motion seconded by Council Member Marino, voted on, passed 4-0.

SPECIAL PROJECTS:

STORMWATER MASTER PLAN/STREET IMPROVEMENT MASTER PLAN

- a. Council Workshop on June 18 at 6:00pm.
- b. Scheduling for meeting for Library Board, Council representative and BG Consultant. Reach out to Abby with BG Consultants about a maintenance agreement.
- c. Raymond James Financial Analysis for a \$2.5 million street project.

SEWER REHABILITATION PROJECT – SEWER LIFT STATION BIDS (BG CONSULTANTS)

Waiting for USDA to approve final contract documents.

WATER TREATMENT PLANT IMPROVEMENTS:

- a. Raymond James Financial Analysis for a \$4.5 million water project phase 3.

CITY FACILITY IMPROVEMENT (CITY HALL, POLICE DEPARTMENT, COMMUNITY BUILDING)

- a. Front and back door locks of the City Hall have been replaced.
- b. Council Member Sullivan inquired about Badge Entry. Chief Mathies explained the type of systems available but they come with a heavy price, but it could be something to consider if the buildings are remodeled.

CITY OF LINN VALLEY WATER CONNECTION

A final walkthrough of the west side of Robertson Road from KS Hwy 152 up to the City Limit line (tree line) is scheduled for June 22 at 3:00pm. This walkthrough will include the City of Linn Valley, BG Consultants, Hettinger Excavating, City of La Cygne and any property owner along that area.

REPORT OF COUNCIL LIAISONS:

- a] **Utilities Liaisons:** None
- b] **Street Liaisons:** None
- c] **City Facility Liaisons:** None
- d] **Public Safety Committee:** None
- e] **Employee Relations and Training:** None

Record of the Proceedings of the Governing Body

REGULAR MEETING

Page 4 of 5 Pages

June 17, 2026

SPECIAL COMMITTEE REPORTS:

EMERGENCY MANAGEMENT: None

PLANNING & ZONING COMMISSION (PZC): Resignation letters from April Powell and Rena Tedrow were presented by Mayor Wilson.

❖ **Motion**

Council Member Mitzner motioned to accept the resignation of April Powell from the Planning & Zoning Commission. Motion seconded by Council Member Marino, voted on, passed 4-0.

❖ **Motion**

Council Member Mitzner motioned to accept the resignation of Rena Tedrow from the Planning & Zoning Commission. Motion seconded by Council Member Marino, voted on, passed 4-0.

Mayor Wilson read a letter of interest from Maggie Foster to serve on the Planning & Zoning Commission.

❖ **Motion**

Council Member Mitzner motioned to accept the recommendation of Mayor Wilson to appoint Maggie Foster to the Planning & Zoning Commission. Motion seconded by Council Member Marino, voted on, passed 4-0.

LA CYGNE HOUSING AUTHORITY BOARD: (1) Vacant seat

UNFINISHED BUSINESS:

CAMPING REGULATION DRAFT ORDINANCE.

Chief Mathies submitted to the City Attorney for review.

DRAFT ARTICLE 2. PARKS AND POOL.

Chief Mathies submitted to the City Attorney for review. Discussion was held regarding the rental of the Baseball/Soccer fields within the park. CC Wade stated a contract was created a few years back to allow multiple ball teams to rent the ballfield. At that time a decision was made to not charge a rental fee, but a \$50 refundable deposit was required for any damage from use. The contract indicates the city will mow the grass and stock the bathrooms but the ball organization would be responsible for the infield, items stored in the shed or concession area, and emptying the trash bins in the dumpster. Discussion was held regarding the rental fee. The governing body discussed having a separate section on the rental agreement pertaining to the concession stand use and that the rental fee/deposit should have more bite to ensure the building is taken care of and food items are not left. CC Wade and Chief Mathies will review the rental agreement. CC Wade also suggested having a workshop or inviting the Ball Association to a council meeting to discuss field options.

825 N 7TH STREET COURT UNIT A CONDEMNATION

Chief Mathies informed the council of the delivery of the Finding of Facts provided by City Attorney Deane to the property owner(s)/residents of 825 N. 7th Street Court, Unit A. The next review on the property will be at the July 1, 2026 Council meeting.

Record of the Proceedings of the Governing Body

REGULAR MEETING

Page 5 of 5 Pages

June 17, 2026

NEW BUSINESS:

COLLECTION BUREAU OF KANSAS ORDINANCE TO ADOPT TO ALLOW FOR THE ASSESSMENT COSTS TO COLLECT

CC Wade presented language for an ordinance declaring the fees for collection are assessed to the citizen/debtor of the account. The governing body was in favor of the fees being assessed to the citizen

EXECUTIVE SESSION:

❖ Motion

Council Member Mitzner motioned for an executive discussion for 5-minutes for the preliminary discussion of the acquisition of real property and to return to the council table at 8:25pm. Motion seconded by Council Member Marino, voted on, passed 4-0. 8:20pm

Others in attendance: CC Wade and Police Chief Mathies

OPEN SESSION RESUMED AT 8:25pm:

UNFINISHED POLICY REVIEW

DRAFT COMPANY VEHICLE USE POLICY

CHAPTER 5. BUSINESS REGULATIONS, ARTICLE 1. SOLICITORS, CANVASSERS, PEDDLERS

CHAPTER 3. BEVERAGES, ARTICLE 2 CEREAL MALT BEVERAGE AND ARTICLE 3. ALCOHOLIC LIQUOR

RENTAL READY PROGRAM (LANDLORD REGISTRATION)

ARTICLE 22: OFF STREET PARKING

NEW POLICY REVIEW:

ARTICLE 5. PARKING

SOCIAL-MEDIA POLICY

GOVERNING BODY REMARKS: None

NOTES AND COMMUNICATION:

PWD Nasalroad asked the governing body if they were ok with him moving the council seating area closer to the front door to get out from under the intake vent so we can hear everyone better. Everyone was in agreement.

ADJOURNMENT:

❖ Motion

Council Member Mitzner motioned to adjourn the meeting. Motion seconded by Council Member Marino, voted on, passed. 4-0. 8:28p.m.

I, _____ La Cygne City Clerk, do hereby declare
(Jodi Wade) the above to be true and correct, to the best of
my knowledge, and do hereby subscribe my name
on this 17th day of June 2026.