

Record of the Proceedings of the Governing Body

REGULAR MEETING

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July 1, 2026

REGULAR MEETING:

The La Cygne City Council met on Wednesday, July 1, 2026, at the La Cygne Community Building. Council Members present: Robert Sullivan; Ed Smith; and Kent Wade. ABSENT: Jerome Mitzner and Oscar Marino.

Others in attendance included but not limited to: City Clerk (CC) Jodi Wade; Police Chief Zachary Mathies; Public Works Director (PWD) Dan Nasalroad; Deputy City Clerk Alex Hadley; City Attorney Jeff Deane (via Zoom); Linn County Newspaper, Michael Ronnebaum; Linn County Journal, Roger Sims; Andrea Kincaid, and Haz Pro Contractor, Tony Lenchi.

CALL REGULAR MEETING TO ORDER (7:00 P.M.)

Pledge of Allegiance by Mayor Debra Wilson

MAYOR COMMENTS:

- a. Blast in the Park., July 11, starting at 6pm at the La Cygne Community Park. Weiner dog races will be held at 6pm at the tennis courts, band will start playing, vendors and family activities for all to enjoy.

CONSENT AGENDA:

❖ Motion to approve Consent Agenda:

Council Member Smith motioned to accept the Consent Agenda.

Minutes of the June 17, 2026 Council Meeting;
Check Register up to: June 26, 2026;

Motion seconded by Council Member Wade, voted on, passed 3-0

DISCUSSION FROM THE FLOOR:

825 N 7TH STREET COURT, UNIT A, CONDEMNATION REVIEW

Andrea Kincaid introduced a licensed contractor, Tony Lenchi, with Haz Pro. Chief Mathies provided copies of the Post-Fire Damage Assessment from EFI Global (company hired by Allstate Insurance Company). Tony Lenchi guided the council through the steps of mitigation which would be taking place on Unit A of 825 N. 7th Street Court. Tony stated that 78% of the project to mitigate the damage from the fire would be covered by All-State Insurance, the rest would be the responsibility of the owner. Tony said the money for the claim would be paid to the mortgage company and paid out upon approval of the work performed. The contents in the house have been removed and items have been disposed of as necessary. Tony indicated the sheetrock would be removed from all walls in order to observe the electrical wiring and structural support of the framing and all framing will be removed from the basement due to the lack of ingress/egress. Tony explained the parameters for what is inclusive in the work he is to perform. Items of concern with the original construction (lower floor) are not included in the work to be performed, only the addition and fire damaged siding. Exterior siding on the lower structure is not covered.

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Chief Mathies asked about the electric status on Unit B. Andrea indicated Everygy would be installing a meter and Mr. Electric will perform a full inspection.

City Attorney Deane reviewed the provisions with the City Code and emphasized they must be met. It is the responsibility of the owner to provide the costs of repairs. Discussion was held regarding means for getting the fair market price for the home. Suggestions were made to reach out to local companies who perform appraisals in the area and real-estate companies.

Tony confirmed he understood the condemnation process and will provide the information necessary for determination of repair or demolition.

Chief Mathies did a final review of specific sections of the EFI Global assessment in relation to the assessment presented to the council from IBTS to make sure nothing is missed or misunderstood regarding the unsafe, damaged, and in need-of-repair status of the home.

REPORTS OF CITY OFFICERS:

POLICE CHIEF ZACHARY MATHIES

Chief Mathies presented his monthly report: Traffic Stops (362), Calls for Service (399), District and Building Checks (1405), Reports (74), Citations (57).

From June 17 – July 1, 2026 : (1) Information Reports; (0) Alcohol Offenses; (0) Traffic Misd. Offenses; (8) Traffic Warnings; (1) Criminal Offense Reports; (21) Calls for Service; (0) Accident Report; (1) Drug Offense; (1) Warrant Arrests; (7) Traffic Citations; (0) Animal Citations; (52 Total)UTV Registration.

Officer Higgins will be graduating from academy on July 10, 2026. Officer Higgins is off this week from the Academy and has been in the department getting settled in.

The Blast in the Park Committee met to review the final plans for the event. The committee has back-up plans in case the ground is too wet for people to park on during the event.

Case 260075 – Stolen vehicle and proactive patrol led to an arrest and recovering of the vehicle 3 hours after reported stolen.

The general contractor working on the removal of the Wagon Wheel was in yesterday and removed the west side of the building.

PUBLIC WORKS DIRECTOR – DAN NASALROAD

PWD Nasalroad reported the work crew has been busy keeping up with the mowing, patching streets and finishing up painting the parking stripes on Broadway/Commercial. The cemetery mower and the brush hog had some needed repairs to get back in service.

PWD Nasalroad presented images of 7th Street from Market down to the cul-de-sac south of the intersection of Sycamore and 7th. PWD Nasalroad said the road was 19' wide at the start and then narrowed to 17' just South of the intersection of Vine Street and then narrows further to 12' in the last block. PWD Nasalroad reached out to a general contractor to get some price ideas for 3 scenarios for replacing South 7th Street. Total length would be approximately 1500 feet. The following scenarios were presented:

1. Mill the road and widen, resurface with 4" asphalt, replace all culverts and regrade the ditches would run around \$150,000.
2. Grind road, widen, chip and seal, replace all culverts and regrade the ditches would run around \$70,000- \$75,000.

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REPORTS OF CITY OFFICERS CONTINUED:

PUBLIC WORKS DIRECTOR – DAN NASALROAD

3. Install leveler, chip and seal, replace culverts and regrade ditches would run around \$50,000 - \$55,000.

PWD Nasalroad discussed some options for the Public Works crew to handle some portions of installing the culverts or working on the ditches. He also emphasized it would take all his crew about 2-3 weeks to perform the work which would take them away from other responsibilities.

PWD Nasalroad also pointed out the location of the water main on one side of the street and the sewer main located on the other side, which plays a factor on the ability to widen the road.

Mayor Wilson asked about access during the construction work on South 7th Street. PWD Nasalroad reviewed the possibility to provide a route on the unimproved portion of Elm Street.

The council thanked PWD Nasalroad for providing the scenarios and estimated pricing.

FIRE CHIEF – DAN NASALROAD

Fire Chief Nasalroad reminded patrons to behave and remember to clean up the mess from the fireworks. Chief Nasalroad will be inspecting the Firework Stands this week. Chief Nasalroad will provide the 2nd Quarter numbers at the next meeting.

CITY CLERK – JODI WADE

CC Wade reported the State Safety Inspector will be in town next week to inspect all public facilities of the city. CC Wade advised the council of the new executive desks purchased for the clerks. The desks were found on marketplace, picked up by the police officers and put together by the public works crew.

CC Wade has received the assessment values from the county clerk and inserted the information in to the 2027 Budget workbook. CC Wade provided reminders to the council about the process of preparing the budget.

SPECIAL PROJECTS:

STORMWATER MASTER PLAN/STREET IMPROVEMENT MASTER PLAN

- a. Scheduling for meeting for Library Board, Council representative and BG Consultant. CC Wade has not had time to get this meeting organized.

RESOLUTION FOR SALES TAX ELECTION QUESTION

Mayor Wilson and the council reviewed the ballot question for the November 3, 2026 election for the 1% Sales Tax. If approved, this sales tax would replace the existing sales tax originally implemented for the construction of the swimming pool and park improvements.

Resolution No. authorizing and providing for the calling of a question submitted election in the City of La Cygne, Kansas for the purpose of submitting to the qualified electors of the city the special question of levying a one percent (1%) city-wide sales tax for the purpose of paying the costs of certain public infrastructure projects in the city; and providing for the giving of notice of said election.

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❖ **Motion**

Council Member Smith motioned to approve Resolution No. 491 authorizing and providing for the calling of a question submitted election in the City of La Cygne, Kansas for the purpose of submitting to the qualified electors of the city the special question of levying a one percent (1%) city-wide sales tax for the purpose of paying the costs of certain public infrastructure projects in the city; and providing for the giving of notice of said election. Motion seconded by Council Member Sullivan voted on, passed 3-0.

Mayor Wilson stated Council Member Marino had offered at the last council meeting to set up a canopy booth at the Blast in the Park. Mayor Wilson asked if any council members would be available to help answer questions and provide information pamphlets to patrons during the Blast in the Park. Council Member Wade and Mayor Wilson indicated they could help for a little bit.

SEWER REHABILITATION PROJECT – SEWER LIFT STATION BIDS (BG CONSULTANTS)

Waiting for USDA to approve final contract documents.

WATER TREATMENT PLANT IMPROVEMENTS:

- a. Raymond James Financial Analysis for a \$4.5 million water project phase 3.

CITY FACILITY IMPROVEMENT (CITY HALL, POLICE DEPARTMENT, COMMUNITY BUILDING)

- a. New to us executive desks were found on marketplace and purchased for the city hall. These desks provide more desk surface space and some separation for the clerks.

CITY OF LINN VALLEY WATER CONNECTION

Walk-thru was completed and punch list was provided to the Contractor. Service connections to the mains are making progress.

REPORT OF COUNCIL LIAISONS:

- a] **Utilities Liaisons:** None
- b] **Street Liaisons:** Council Member Wade began a discussion regarding the current policy in the Codes of the City of La Cygne for ditches. His primary point was relevant to responsibility. Council Member Wade referenced a few sections. Council Member Wade inquired about challenges for some home owners to repair and/or maintain their ditch. City Attorney Deane stated the city can do the repairs at the expense of the home owner. Discussion was held on one-time projects to repair or replace stormwater culverts and ditches. City Attorney reviewed concerns pertaining to policy requiring the city to maintain. Council Member Wade asked Chief Mathies to work on policy which would provide enforcement and action for property owners not cleaning their ditches or culverts. Council Member Wade expressed his disappointment in progress to address the stormwater concerns. For the past few years, he has persistently addressed concerns regarding stormwater and ditches. He also asked PWD Nasalroad about the equipment he has to revamp a ditch back to its original state.

RECESS:

❖ **Motion**

Council Member Smith motioned for a 10-minute recess and to return to the council table at 9:00pm. Motion seconded by Council Member Sullivan, voted on, passed 3-0. 8:50pm

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OPEN SESSION RESUMED AT 9:00pm

REPORT OF COUNCIL LIAISONS CONTINUED:

- c] **City Facility Liaisons:** None
- d] **Public Safety Committee:** None
- e] **Employee Relations and Training:** None

SPECIAL COMMITTEE REPORTS:

EMERGENCY MANAGEMENT: None

PLANNING & ZONING COMMISSION (PZC): (1) Vacant Seat

LA CYGNE HOUSING AUTHORITY BOARD: (1) Vacant seat

UNFINISHED BUSINESS:

CAMPING REGULATION DRAFT ORDINANCE.

Chief Mathies submitted to the City Attorney for review.

DRAFT ARTICLE 2. PARKS AND POOL.

Chief Mathies submitted to the City Attorney for review.

104 MARKET STREET

The purchase closed on Wednesday, June 24. Deed has been filed. Preparing documents to establish as tax exempt public property. Contacted a survey company to have the property surveyed. PWD Nasalroad asked the governing body about the personal property items left on the property (e.g smoker, boat, trailer) and whether they could be given away. PWD Nasalroad indicated the items were going to be hauled off for scrap. The governing body was fine with the items begin given away "as-is" and that a "scrap ticket receipt" be provided to anyone who takes an item.

NEW BUSINESS:

None

EXECUTIVE SESSION:

❖ Motion

Council Member Smith motioned for an executive discussion for 15-minutes for non-elected personnel matter to conduct employee review and to return to the council table at 9:30pm. Motion seconded by Council Member Wade, voted on, passed 3-0. 9:15pm

Others in attendance: CC Wade and City Attorney Deane

OPEN SESSION RESUMED AT 9:30pm:

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EXECUTIVE SESSION CONTINUED:

❖ **Motion**

Council Member Smith motioned for an executive discussion for 10-minutes for non-elected personnel matter to conduct employee review and to return to the council table at 9:40pm. Motion seconded by Council Member Wade, voted on, passed 3-0. 9:30pm

Others in attendance: CC Wade and City Attorney Deane

OPEN SESSION RESUMED AT 9:40pm:

UNFINISHED POLICY REVIEW

DRAFT COMPANY VEHICLE USE POLICY

CHAPTER 5. BUSINESS REGULATIONS, ARTICLE 1. SOLICITORS, CANVASSERS, PEDDLERS

CHAPTER 3. BEVERAGES, ARTICLE 2 CEREAL MALT BEVERAGE AND ARTICLE 3. ALCOHOLIC LIQUOR

RENTAL READY PROGRAM (LANDLORD REGISTRATION)

ARTICLE 22: OFF STREET PARKING

NEW POLICY REVIEW:

ARTICLE 5. PARKING

SOCIAL-MEDIA POLICY

GOVERNING BODY REMARKS: None

NOTES AND COMMUNICATION:

ADJOURNMENT:

❖ **Motion**

Council Member Smith motioned to adjourn the meeting. Motion seconded by Council Member Wade, voted on, passed. 3-0. 9:42p.m.

I, _____ La Cygne City Clerk, do hereby declare
(Jodi Wade) the above to be true and correct, to the best of
my knowledge, and do hereby subscribe my name
on this 1st day of July 2026.