

Record of the Proceedings of the Governing Body

REGULAR MEETING

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July 15, 2026

REGULAR MEETING:

The La Cygne City Council met on Wednesday, July 15, 2026, at the La Cygne Community Building. Council Members present: Robert Sullivan; Ed Smith; Kent Wade; Jerome Mitzner and Oscar Marino. ABSENT: Mayor Debra Wilson

Others in attendance included but not limited to: City Clerk (CC) Jodi Wade (via Zoom); Police Chief Zachary Mathies; Public Works Director (PWD) Dan Nasalroad; Deputy City Clerk Alex Hadley; Linn County Newspaper, Michael Ronnebaum; Linn County Journal, Roger Sims; Andrea Kincaid, and Haz Pro Contractor, Tony Lenchi.

CALL REGULAR MEETING TO ORDER (7:00 P.M.)

Pledge of Allegiance by Council President Ed Smith

MAYOR COMMENTS:

- a. Council President Ed Smith, on behalf of the Governing Body would like to thank the Blast in the Park Committee, City Employees, Council Members, Sponsors and Volunteers for putting on a fantastic event at the La Cygne Community Park. It takes time and commitment from many people to handle the preparations and operations during a city event.

CONSENT AGENDA:

❖ Motion to approve Consent Agenda:

Council Member Mitzner motioned to accept the Consent Agenda.

Minutes of the July 1, 2026 Council Meeting;
June 2026 Treasurer's Report;
June 2026 Budget Report;
Check Register up to: July 12, 2026;

Motion seconded by Council Member Marino, voted on, passed 5-0

DISCUSSION FROM THE FLOOR:

Linn County News reporter Michael Ronnebaum thanked the governing body on the way they handle themselves during their meeting on July 1, 2026.

Council Member Marino thanked Linn County Journal reporter Roger Simms for helping with the information booth at the Blast in the Park. Several Sales Tax Flyers were handed out and questions were answered. Deputy City Clerk Hadley presented the Sales Tax flyer which was distributed at the Blast in the Park and advised the council to help continue to spread the word.

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REPORTS OF CITY OFFICERS:

POLICE CHIEF ZACHARY MATHIES

Chief Mathies presented his monthly report: Traffic Stops (384), Calls for Service (421), District and Building Checks (1608), Reports (83), Citations (64).

From July 2 – July 14, 2026: (2) Information Reports; (0) Alcohol Offenses; (2) Traffic Misd. Offenses; (8) Traffic Warnings; (5) Criminal Offense Reports; (15) Calls for Service; (0) Accident Report; (0) Drug Offense; (0) Warrant Arrests; (7) Traffic Citations; (0) Animal Citations; (52 Total) UTV Registration.

Officer Higgins graduated from KLETC on July 10 and will now participate in the in-house FTO training for the next 7 weeks with the City of La Cygne Police Department.

Blast in the Park went well, no issues during the event.

Council Member Sullivan and Council President Smith inquired about the progress on the removal of the Wagon Wheel Restaurant structure. Chief Mathies reported the third-party company hired to remove the asbestos items has been slowly working on the removal, but the hot days have caused some delay.

PUBLIC WORKS DIRECTOR – DAN NASALROAD

PWD Nasalroad provided a report on the work performed recently. PWD Nasalroad provided detail information regarding the repair of the valve which had failed at the water plant. Council Member Wade thanked PWD Nasalroad for providing a tour of the public works facilities, water plant and sewer stations/lagoons. Council Member Wade inquired about sonic boards for the settling ponds to help with the algae issues. PWD Nasalroad described the bloom in the sedimentation ponds more like moss rather than algae. PWD Nasalroad explained the current approach for treating the ponds and the addition of an aerating fountain.

PWD Nasalroad expanded on the Gas feeder line issue with an expansion joint on the Middle Creek Bridge. The elbow will need to be replaced. PWD Nasalroad discussed some concerns with the hangers for the gas pipe which is attached to the bridge. He plans to look back on the records from when Miami County performed a repair project on the Middle Creek Bridge.

Council Member Wade inquired about the number of yards that are mowed by the City of La Cygne due to codes nuisance. PWD Nasalroad stated Codes Officer Mathies would have a better idea of how many. PWD Nasalroad commented he felt it was about a 5 – 8 lots. The council asked about payments for assessed nuisances. Deputy City Clerk Hadley indicated an invoice had to be billed three times prior to being assessed against a property or submitted to collections. She stated some of them get paid immediately but there are some still outstanding in collections.

FIRE CHIEF – DAN NASALROAD

Fire Chief Nasalroad provided the 2nd Quarter Run Report Totals which included 24 calls, to include 3 structure fires. The total calls for year to date are 39. The La Cygne Fire Department set up a booth at the Blast in the Park and was on stand-by for the fireworks. Fire Chief Nasalroad welcomed new firefighter, Matt Andrasik.

CITY CLERK – JODI WADE

CC Wade reviewed the 2nd Quarter Treasurer's Report and the June 2026 Budget Report.

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SPECIAL PROJECTS:

STORMWATER MASTER PLAN/STREET IMPROVEMENT MASTER PLAN

- a. Scheduling for meeting for Library Board, Council representative and BG Consultant. CC Wade stated it was on hold due to the water project and budget preparations.

SEWER REHABILITATION PROJECT – SEWER LIFT STATION BIDS (BG CONSULTANTS)

Contract was approved by USDA. The Notice to Proceed can be provided to the General Contractor (SM5 Electric). To date SM5 Electric has been working on the panels. Now that the contract has been approved, SM5 will proceed with ordering the generators. The progress meeting is set for Tuesday, July 21 at 9:00am. This meeting will be virtual. Council Member Wade asked if he could attend.

WATER TREATMENT PLANT IMPROVEMENTS:

- a. Raymond James Financial Analysis for a \$4.5 million water project phase 3.
- b. Pre-application to USDA/RD for grant/loan has been submitted.

CITY FACILITY IMPROVEMENT (CITY HALL, POLICE DEPARTMENT, COMMUNITY BUILDING)

No updates at this time.

CITY OF LINN VALLEY WATER CONNECTION

No updates at this time.

REPORT OF COUNCIL LIAISONS:

- a] **Utilities Liaisons:** None
- b] **Street Liaisons:** Council Member Wade asked about having a council workshop regarding streets and ditches.

❖ Motion

Council Member Wade motioned for a council workshop on Wednesday, July 22, at 6:00pm at the La Cygne Community Building. Motion seconded by Council Member Marino, voted on, passed 5-0.

- c] **City Facility Liaisons:** None
- d] **Public Safety Committee:** None
- e] **Employee Relations and Training:** None

SPECIAL COMMITTEE REPORTS:

EMERGENCY MANAGEMENT: None

PLANNING & ZONING COMMISSION (PZC): (1) Vacant Seat

LA CYGNE HOUSING AUTHORITY BOARD: (1) Vacant seat

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UNFINISHED BUSINESS:

CAMPING REGULATION DRAFT ORDINANCE.

Chief Mathies submitted to the City Attorney for review.

DRAFT ARTICLE 2. PARKS AND POOL.

Chief Mathies submitted to the City Attorney for review.

NEW BUSINESS:

KC GUNITE INVOICE #2675 IN THE AMOUNT OF \$45,772.87

Council Member Sullivan asked if this was the company who originally built the pool. CC Wade verified it was the general contractor who built the pool. Council Member Sullivan inquired if the city had a maintenance agreement with KC Gunite. CC Wade stated the city does not have a maintenance agreement with any company for the pool. The O&M manual provided by the General Contractor upon completion of the pool project contains an Asset Management section pertaining to the mechanical room components and the pool. CC Wade stated the work performed included: the seal joint under the stainless-steel guttering, repair patch on the gunite wall, replace coping along the South wall of the deep end, replace caulking around the steps, joint and coping.

❖ Motion

Council Member Mitzner motioned to approve Invoice #2675 from KC Gunite in the amount of \$45,772.87 for the repairs performed on the swimming pool. Motion seconded by Council Member Marino, voted on, passed 5-0.

2027 DRAFT BUDGET WORKBOOK

CC Wade presented the General Fund budget worksheets for the council to review. CC Wade reviewed the Budget Summary page and General Fund detail pages. CC Wade also provided Annual Budget Reports for the City Hall, Police and Fire showing line item break down for expenditures. Council Member Mitzner inquired about going with the Revenue Neutral Rate amount of 53.385 provided by the county, noting the budget summary page currently shows an amount of 51.795. CC Wade stated she was comfortable with the amount being lower than the revenue neutral rate value. The increase in the appraised values continues to increase the value of a mil. The reason for a lower amount of revenue needed to meet the estimated expenditure is due to the amount of unencumbered cash on hand.

❖ Motion

Council Member Mitzner motioned to provide notification to the Linn County Clerk of the City of La Cygne's intent to not exceed the Revenue Neutral Rate. Motion seconded by Council Member Marino, voted on, passed 5-0.

EXECUTIVE SESSION:

❖ Motion

Council Member Smith motioned for an executive discussion for 10-minutes for non-elected personnel matter to conduct employee review and to return to the council table at 8:41pm. Motion seconded by Council Member Mitzner, voted on, passed 5-0. 8:31pm

Others in attendance: CC Wade

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OPEN SESSION RESUMED AT 8:41pm:

UNFINISHED POLICY REVIEW

DRAFT COMPANY VEHICLE USE POLICY

CHAPTER 5. BUSINESS REGULATIONS, ARTICLE 1. SOLICITORS, CANVASSERS, PEDDLERS

CHAPTER 3. BEVERAGES, ARTICLE 2 CEREAL MALT BEVERAGE AND ARTICLE 3. ALCOHOLIC LIQUOR

RENTAL READY PROGRAM (LANDLORD REGISTRATION)

ARTICLE 22: OFF STREET PARKING

NEW POLICY REVIEW:

ARTICLE 5. PARKING

SOCIAL-MEDIA POLICY

GOVERNING BODY REMARKS: Council Member Wade inquired about the vehicle in the public works yard area. PWD Nasalroad stated it was the retired fire chief vehicle. The intent is to sell it on Purple Wave.

NOTES AND COMMUNICATION:

ADJOURNMENT:

❖ Motion

Council Member Mitzner motioned to adjourn the meeting. Motion seconded by Council Member Wade, voted on, passed. 5-0. 8:46p.m.

I, _____ La Cygne City Clerk, do hereby declare
(Jodi Wade) the above to be true and correct, to the best of
my knowledge, and do hereby subscribe my name
on this 15th day of July 2026.