

# **Record of the Proceedings of the Governing Body**

## **REGULAR MEETING**

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**OCTOBER 1, 2025**

### **REGULAR MEETING:**

The La Cygne City Council met on Wednesday, October 1, 2025, at the La Cygne Community Building. Council Members present: Keith Stoker; Ed Smith; Thomas Capp; and Jerome Mitzner. ABSENT: David Brenneman.

Others in attendance included but not limited to: City Clerk (CC) Jodi Wade; Police Chief Zachary Mathies; Public Works Superintendent (PWS) Dan Nasalroad; City Attorney Sydney Wilson; Linn County Newspaper, Tony Furse and Brian King; and Linn County Journal, Roger Sims; Fatboy Electric, Roger Davenport.

### **CALL REGULAR MEETING TO ORDER (7:00 P.M.)**

Pledge of Allegiance by Mayor Debra Wilson

### **MAYOR COMMENTS:**

Trunk or Treat on Broadway will be held on Friday, October 31, 2025, from 6pm – 8pm. La Cygne Fire Department will provide Hot dogs and Chili at Thayer Park on Friday, October 31, 2025, from 5:30pm – all food is gone.

### **CONSENT AGENDA:**

#### **❖ Motion to approve Consent Agenda:**

#### **Council Member Capp motioned to accept the Consent Agenda.**

Minutes of the September 3, 2025, Council Meeting;  
2025 August Budget Report;  
2025 August Treasurer's Report;  
Check Register: August 31, 2025 – September 15, 2025;  
Check Register: September 16 – September 29, 2025.

**Motion seconded by Council Member Mitzner, voted on, passed 4-0**

### **DISCUSSION FROM THE FLOOR:**

Rodney Benson will attend the next meeting regarding the stop signs at 6<sup>th</sup> and Lincoln.

Tony Furse announced his upcoming retirement from the Linn County Newspaper. He introduced Brian King who will be the new reporter. Tony began his coverage of the City of La Cygne in June of 2015. The council stated their appreciation for the reporting of the news over the years of the governing operations of the City of La Cygne.

### **REPORTS OF CITY OFFICERS:**

#### **PUBLIC WORKS – DAN NASALROAD**

PWS Nasalroad reported on the progress in the Public Works Department. Interviews were completed for the Public Works Superintendent position, Stephen Rockers started on Monday,

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### **REPORTS OF CITY OFFICERS CONTINUED:**

#### **PUBLIC WORKS – DAN NASALROAD**

September 29, 2025. Road patch has been received. The meter for the City of Linn Valley water connection has been received. Starbucks continues to work on the installation of the new river pumps.

PWS Nasalroad reviewed a new customer on the Henson Transport Line (Hedgelane). Scott Lawrence has a property located on the East side of LC1095 to the North of W 2300 Road. Scott requested an estimate in February 2025 for gas service at his home on Hedgelane. An estimate was provided but PWS Nasalroad had not heard anything back. Scott Lawrence reached out last week to indicate he was ready to move forward getting a quote from USDI for gas service. PWS Nasalroad explained to Scott that the city had decided not to add more customers to the transport line at the council meeting on August 20, 2025, but he would talk to council since the estimate was provided prior to the decision being made by the council. Discussion was held.



#### **Motion**

**Council Member Mitzner motioned to accept the new customer on property located to the East of LC1095 just to the North of W 2300 Road, currently owned by Scott Lawrence, who was provided an estimate in February 2025 prior to the decision made by the city at the August 20, 2025, council meeting to not accept any more new customers on Hedgelane. Motion seconded by Council Member Capp, voted on, passed 4-0.**

#### **FIRE CHIEF – DAN NASALROAD**

Calls were up again this past quarter for the firemen. Looking forward to hot dogs and chili at Thayer Park on Halloween.

#### **POLICE CHIEF ZACHARY MATHIES**

Chief Mathies reported on the 2025 Totals for Traffic Stops (619), Citations (76), Calls for Service (478), District and Building Checks (370) and Reports (147). From September 3<sup>rd</sup> – September 16<sup>th</sup>: (0) Information Reports; (0) Alcohol Offenses; (0) Traffic Misd. Offenses; (28) Traffic Warnings; (2) Criminal Offense Reports; (31) Calls for Service; (1) Accident Report; (0) Drug Offense; (0) Warrant Arrests; (4) Traffic Citations; (1) Animal Citations; (43) UTV Reg Total.

From September 17 – September 30<sup>th</sup> : (1) Information Reports, (0) Alcohol Offenses, (3) Traffic Misd. Offense, (47) Traffic Warnings, (0) Criminal Offense Report, (0) Accident Reports, (0) Drug Offenses, (4) Warrant Arrests, (7) Traffic Citations, (21) Calls for Service; (0) Animal Citations; (43) UTV Reg. Total.

The applicant for the Community Development Officer position rescinded the acceptance of the position. Concern regarding facilitating childcare was provided as the reason for not moving forward with the position. The ad has been republished.

RISC Training was held on September 22 at the La Cygne Community Building.

Chief Mathies reviewed the donation of the Old Tasers (x2) and Pistol Holsters to the Highland Police Department and Doniphan County SO.

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### **REPORTS OF CITY OFFICERS CONTINUED:**

#### **POLICE CHIEF ZACHARY MATHIES**

Chief Mathies would like to send Officer Kurtis West to Taser Training November 24 – 26 in St. Louis. A voucher in the amount of \$900 was obtained by Chief Mathies from AXON to cover the expense of the class and travel. Chief Mathies asked for approval for K. West to travel to St. Louis to attend Taser Training (3 days/2 nights) on behalf of the City of La Cygne.



#### **Motion**

**Council Member Capp motioned to approve for Officer Kurtis West to attend a 3 days/2 nights taser training November 24 – 26, 2025 in St. Louis, MO. Motion seconded by Council Member Smith, voted on, passed 4-0.**

Prior to Chief Mathies provided information regarding the current officers' guns. It is necessary to upgrade the guns for the department due to challenges finding ammunition and repair elements for the current 40cal Glock handguns. The Chief has been researching the 9mm Glock and has found a purchase opportunity at a price of \$319 per gun. The department would need (8) guns total for the price of \$2500. Chief Mathies advised the council the funds have been allocated in the equipment fund for the replacement of handguns. Chief Mathies wanted to know the governing body's thoughts regarding the type of gun prior to preparing the purchase order. The council had no further questions regarding the gun reviewed by Chief Mathies and was in favor of upgrading the department.



#### **Motion**

**Council Member Capp motioned to approve an amount out of the Police Equipment Reserve not to exceed \$3,000 for Chief Mathies to purchase (8) 9mm Glock handguns to upgrade the guns for the department. Motion seconded by Council Member Mitzner, voted on, passed 4-0.**

The LPR (License Plate Reader) is expected to be installed around the 7<sup>th</sup> or 8<sup>th</sup> of October. Locates have been called in for next week.

Chief Mathies briefly reviewed the conversation regarding the stop signs at 6<sup>th</sup> and Lincoln. Chief Mathies discussed moving the 4-way stop to the intersection of 6<sup>th</sup> and Grand View Ave to encourage drivers to slow down prior to arriving at the intersection of the Lincoln and 6<sup>th</sup>. Chief Mathies is open to further discussion regarding the stop signs.

#### **CITY CLERK – JODI WADE**

CC Wade, Council Member Stoker and Brenneman and Chief Mathies met with BG Consultants on September 25, 2025, to begin the conversation regarding the remodel of the City Hall and Community Building. BG Consultants took measurements of both buildings to prepare digital floor plans for the current buildings. Another meeting is scheduled for 3:00pm on October 14, 2025, to continue discussions while viewing the floor plans electronically. BG Consultants hopes to have some concepts and pricing prepared by the middle or end of December. CC Wade thanked the council committee members for committing to additional meetings to help facilitate conversations for the remodel.

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### **SPECIAL PROJECTS:**

#### **SEWER REHABILITATION PROJECT – SEWER LIFT STATION BIDS (BG CONSULTANTS)**

CC Wade provided the Bid letting summary sheet. Bids were as follows:

SM5 Electric - \$199,700

Fatboy Electric - \$266,862.32

CDL Electric - \$437,378.00

Phillips Southern Electric Co, Inc - \$607,484.38

CC Wade shared the review comments from BG Consultants. CC Wade noted the low bidder, SM5 Electric, had not provided the qualification statement in their bid packet. Upon review the company pointed out to the engineer it was stated to be included in one part of the specs and another area indicated it could be provided within 5-days of request after award. CC Wade and BG Consultants reviewed the references and prior job experience. There was some concern regarding SM5 being a fairly new company and their work history provided was new construction. The low bid is \$108,744 below the PER provided by the engineers.

The council asked the representative of Fat Boy Electric, Roger Davenport, to approach the podium. The council inquired if the bidder felt the specs were clear. Roger indicated the specs were clear, but he did add that he asked a few questions at the pre-bid meeting and called to confirm some questions regarding operation procedures for the lift stations during construction and logistics on the replacement of the generators. Roger provided an overview of the job they performed in Dec 2024 in which they installed 3 generators at an existing facility.

#### ❖ **Motion**

**Council Member Capp motioned to award the Sewer Lift Station Improvement project to Fat Boy Electric for the bid amount of \$266,862.32. Motion seconded by Council Member Mitzner, voted on, passed 4-0.**

### **MAYOR WILSON REQUESTED TO HAVE EXECUTIVE SESSIONS BEFORE CONTINUING WITH SPECIAL PROJECTS:**

#### **EXECUTIVE SESSION:**

#### ❖ **Motion**

**Council Member Mitzner motioned for an executive discussion for 20-minutes for non-elected personnel matter for employee performance and to return to the council table at 8:15pm. Motion seconded by Council Member Capp, voted on, passed 4-0. 7:55pm**

Others in attendance: CC Wade, City Attorney Wilson and Police Chief Mathies

### **OPEN SESSION RESUMED AT 8:15pm:**

#### ❖ **Motion**

**Council Member Capp motioned for an executive discussion for 10-minutes following a 2-minute break for non-elected personnel matter for employee performance and to return to the council table at 8:27pm. Motion seconded by Council Member Smith, voted on, passed 4-0. 8:15pm**

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Others in attendance: CC Wade, City Attorney Wilson and Police Chief Mathies

### **OPEN SESSION RESUMED AT 8:27pm:**

#### **❖ Motion**

Council Member Capp motioned for an executive discussion for 10-minutes for consultation with an attorney for the city which would be deemed privileged in an attorney-client relationship for water contracts and to return to the council table at 8:40pm. Motion seconded by Council Member Smith, voted on, passed 4-0. 8:30pm

Others in attendance: CC Wade, City Attorney Wilson and PWS Nasalroad

### **OPEN SESSION RESUMED AT 8:40pm:**

#### **❖ Motion**

Council Member Capp motioned for an executive discussion for 10-minutes for consultation with an attorney for the city which would be deemed privileged in an attorney-client relationship for water contracts and to return to the council table at 8:52pm. Motion seconded by Council Member Mitzner, voted on, passed 4-0. 8:42pm

Others in attendance: CC Wade, City Attorney Wilson and PWS Nasalroad

### **OPEN SESSION RESUMED AT 8:52pm:**

### **SPECIAL PROJECTS CONTINUED:**

#### **KDOT CCLIP (KILLOUGH CONSTRUCTION/CFS ENG/BG CONSULTANTS)**

None

#### **WATER TREATMENT PLANT IMPROVEMENTS:**

None

#### **STORMWATER MASTER PLAN/STREET IMPROVEMENT MASTER PLAN**

1% Sales Tax question for November 2026 ballot. Establish some Townhall meetings to share the master plan for the street and stormwater improvement project.

#### **CITY FACILITY IMPROVEMENT (CITY HALL, POLICE DEPARTMENT, COMMUNITY BUILDING)**

Facility Committee members Council Member Stoker and Brenneman, Chief Mathies and CC Wade met with BG Consultants to kick-off the City Hall and Community Building remodel project.

#### **CITY OF LINN VALLEY WATER CONNECTION**

Project still on schedule.

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**REPORT OF COUNCIL COMMITTEES:**

- a] **Utilities Committee:** None
- b] **Street Committee:** None
- c] **City Facility Committee:** None
- d] **Public Safety Committee:** None
- e] **Employee Relations and Training:** None

**SPECIAL COMMITTEE REPORTS:**

**EMERGENCY MANAGEMENT:** None

**PLANNING & ZONING COMMISSION (PZC):** None

**MAYOR WILSON HAD TO EXCUSE HERSELF FROM THE MEETING DUE TO ILLNESS. COUNCIL PRESIDENT, THOMAS CAPP, RESIDED OVER THE REMAINDER OF THE MEETING.**

**UNFINISHED BUSINESS:**

**MOBILE FOOD TRUCK REGULATIONS**

Tabled until the next council meeting.

**CAMPING REGULATIONS**

Tabled until the next council meeting.

**U.S. MINERALS DUST CONCERNS MEETING WITH COUNCIL AND CITY ATTORNEY**

Council Member Stoker and CC Wade met with City Attorney Deane to review the prior and current dust concerns involving the Conditional Use Permit for US Minerals. City Attorney Deane will have a letter prepared for the council to review at the next meeting.

**NEW BUSINESS:**

**PARK AND POOL REGULATION DRAFT**

Tabled until the next council meeting.

**402 S. BROADWAY DRAFT COVENANT AND DEED RESTRICTIONS**

Tabled until the next council meeting.

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**UNFINISHED POLICY REVIEW**

**DRAFT COMPANY VEHICLE USE POLICY**

**CHAPTER 5. BUSINESS REGULATIONS, ARTICLE 1. SOLICITORS, CANVASSERS, PEDDLERS**

**CHAPTER 3. BEVERAGES, ARTICLE 2 CEREAL MALT BEVERAGE AND ARTICLE 3. ALCOHOLIC LIQUOR**

**RENTAL READY PROGRAM (LANDLORD REGISTRATION)**

**ARTICLE 22: OFF STREET PARKING**

**NEW POLICY REVIEW:**

**ARTICLE 5. PARKING**

**SOCIAL-MEDIA POLICY**

**GOVERNING BODY REMARKS:** None

**NOTES AND COMMUNICATION:** None

**ADJOURNMENT:**

❖ **Motion**

**Council Member Stoker moved to adjourn the meeting. Motion seconded by Council Member Smith, voted on, passed 4-0. 9:08p.m.**

I, \_\_\_\_\_  
(Jodi Wade)

La Cygne City Clerk, do hereby declare  
the above to be true and correct, to the best of  
my knowledge, and do hereby subscribe my name  
on this 1<sup>st</sup> day of October 2025.