

Record of the Proceedings of the Governing Body

REGULAR MEETING

Page 1 of 6 Pages

NOVEMBER 5, 2025

REGULAR MEETING:

The La Cygne City Council met on Wednesday, November 5, 2025, at the La Cygne Community Building. Council Members present: Ed Smith; David Brenneman; Jerome Mitzner, Thomas Capp and Keith Stoker. ABSENT: Mayor Debra Wilson.

Others in attendance included but not limited to: City Clerk (CC) Jodi Wade; Police Chief Zachary Mathies; City Attorney Jeff Deane (Zoom); Linn County Newspaper, Brian King; and Linn County Journal, Roger Sims.

CALL REGULAR MEETING TO ORDER (7:00 P.M.)

Pledge of Allegiance by Council President Thomas Capp

MAYOR COMMENTS:

Council President Capp thanked all the businesses, families, and city employees who assisted with the set up of Trunk or Treat and those who participated. It was a successful and fun evening for all.

The Thanksgiving Community Dinner will be held on Saturday, November 15th from 11:00 AM to 2:00 PM. Families may dine or take out. Dinner will be held at the La Cygne Christian Church.

❖ Motion

Council Member Mitzner motioned to approve a contribution of \$500 towards the purchase of the food items by the La Cygne Christian Church for the Thanksgiving Community Dinner. Motion seconded by Council Member Stoker, voted on, passed 5-0.

Christmas on Broadway is scheduled for Sunday December 7th 2025. Activities are from 3:00 to 5:00 PM at the La Cygne library followed by the mayor's tree lighting and the light up parade.

CONSENT AGENDA:

❖ Motion to approve Consent Agenda:

Council Member Mitzner motioned to accept the Consent Agenda.

Minutes of the October 15, 2025 Council Meeting.

Check Register: October 16 – November 3, 2025.

2026 CMB License Renewal for the Casey's General Store.

Motion seconded by Council Member Stocker, voted on, passed 5-0

DISCUSSION FROM THE FLOOR:

None

Record of the Proceedings of the Governing Body

REGULAR MEETING

Page 2 of 6 Pages

NOVEMBER 5, 2025

REPORTS OF CITY OFFICERS:

POLICE CHIEF ZACHARY MATHIES

Chief Mathies reported on the 2025 Totals for Traffic Stops (731), Citations (88), Calls for Service (547), District and Building Checks (479) and Reports (165). From October 15 – November 4th : (5) Information Reports; (0) Alcohol Offenses; (3) Traffic Misd. Offenses; (60) Traffic Warnings; (1) Criminal Offense Reports; (39) Calls for Service; (0) Accident Report; (0) Drug Offense; (3) Warrant Arrests; (8) Traffic Citations; (0) Animal Citations; (43) UTV Reg Total.

Applications have been received for the Community Development Office position. Interviews will be scheduled.

The ALPR has been installed and is in operation. Training is scheduled for this week. Council Member Mitzner inquired about the red "flash" light being able to turn off or on. Chief Mathies indicated the light could not be turned off or covered.

The Police Department will attend an Operator XR Demo on November 14th.

The state stopped by this week to perform an inspection on the Animal Kennel. Everything was in good condition. The only concern pointed out was some rust on the railings.

PUBLIC WORKS DIRECTOR – DAN NASALROAD

CC Wade reported the maintenance improvements have been completed by Starbuck Trucking at the Water Plant. Final punch list items will be completed this week. PWS Nasalroad was pleased with the results from the maintenance improvements.

Public works monitored the cut repairs performed on S 4th Street and on N. 5th Street, the gravel is settling a little but holding up well.

FIRE CHIEF – DAN NASALROAD

Assistant Fire Chief Capp reported on the Halloween Trunk or Treat hot dog and chili roast. Over 360 hot dogs and over 4 pounds of chili. At least 10 volunteer fireman helped throughout the night.

The warranty work was completed by Hofer and Hofer and Associates on the new fire station concrete. Everything is now finished with the New Fire station project. CC Wade will finalize the project file for storage.

REPORTS OF CITY OFFICERS CONTINUED:

CITY CLERK – JODI WADE

CC Wade thanked Office Assistant Lesli George, the Mayor, Public Works, and the Police Department for there support and efforts to keep everything running smoothly in the City Hall. It's a blessing to have a supportive and dedicated team.

CC Wade has received 5 applications for the position of City Treasurer/Court Clerk. Interviews will be held on Thursday, November 6 and Monday, November 10.

The new computer towers have been installed in the City Hall and Police Department. Chronicle Cemetery Software has scheduled a meeting for Monday, November 10 to provide us the software to review for corrections/errors.

Record of the Proceedings of the Governing Body

REGULAR MEETING

Page 3 of 6 Pages

NOVEMBER 5, 2025

REPORTS OF CITY OFFICERS CONTINUED:

CITY CLERK – JODI WADE

CC Wade asked the council about adjusting the Christmas Eve and Christmas Day holiday which falls on Wednesday, December 24 and Thursday, December 25, 2025. The personnel guidelines indicate there is no more than two days allocated for Christmas holiday and the council can approve modifications to which two days will be permitted. CC Wade asked if most employees would be supportive of changing the days off for Christmas to Thursday, December 25 and Friday, December 26, 2025, would that be ok with the governing body? The council stated it would be ok if most of the employees opted to have Thursday and Friday as the Christmas holiday.

The annual MRWAD (Marais Des Cygne Water Assurance District) meeting was held this week. CC Wade reviewed the conversation regarding Data Centers, and the volume of water supply which is necessary for cooling those centers. The MRWAD chairman is going to provide the current resolutions for the district pertaining to new customers entering the district with request of large volumes and how the cost for the increase storage would be allocated.

CC Wade will be attending the annual KMGA Board meeting and conference in Wichita next week.

SPECIAL PROJECTS:

SEWER REHABILITATION PROJECT – SEWER LIFT STATION BIDS (BG CONSULTANTS)

No updates due to government shutdown.

KDOT CCLIP (KILLOUGH CONSTRUCTION/CFS ENG/BG CONSULTANTS)

None

WATER TREATMENT PLANT IMPROVEMENTS:

Maintenance work is completed and final billing will be submitted in the next week. CC Wade discussed getting information on the technical assistance grant to produce the engineering set for the next phase of the water plant improvement project which includes the installation of a new clearwell.

STORMWATER MASTER PLAN/STREET IMPROVEMENT MASTER PLAN

1% Sales Tax question for November 2026 ballot. Establish some Townhall meetings to share the master plan for the street and stormwater improvement project.

CITY FACILITY IMPROVEMENT (CITY HALL, POLICE DEPARTMENT, COMMUNITY BUILDING)

BG provided two (2) floor layouts for the group to review and provide feedback. The group will need to schedule their next meeting with BG Consultants.

CITY OF LINN VALLEY WATER CONNECTION

Project still on schedule.

REPORT OF COUNCIL COMMITTEES:

- a] **Utilities Committee:** None
- b] **Street Committee:** None
- c] **City Facility Committee:** None
- d] **Public Safety Committee:** None
- e] **Employee Relations and Training:** None

Record of the Proceedings of the Governing Body

REGULAR MEETING

Page 4 of 6 Pages

NOVEMBER 5, 2025

SPECIAL COMMITTEE REPORTS:

EMERGENCY MANAGEMENT: None

PLANNING & ZONING COMMISSION (PZC): No meeting was held in November.

UNFINISHED BUSINESS:

MOBILE FOOD TRUCK REGULATIONS

Tabled until the next council meeting.

CAMPING REGULATIONS

Tabled until the next council meeting.

U.S. MINERALS DUST CONCERNS MEETING WITH COUNCIL AND CITY ATTORNEY

Mayor Wilson, CC Wade and City Attorney Deane need to find a date on the calendar to meet with U.S. Minerals.

NEW BUSINESS:

PARK AND POOL REGULATION DRAFT

Tabled. Council Member Brenneman inquired about contact with Lincoln Township Board to attend a council meeting. CC Wade asked if the council could attempt to get a hold of a board member.

402 S. BROADWAY DRAFT COVENANT AND DEED RESTRICTIONS

Tabled until CC Wade puts together the draft. CC Wade will aim to have it for the November 19, 2025 meeting.

CITY ATTORNEY DEANE EXITED THE MEETING: 7:37pm

EXECUTIVE SESSION:

❖ **Motion**

Council Member Mitzner motioned for an executive discussion for 5-minutes for non-elected personnel matter exception for an individual employee's performance and to return to the council table at 7:44pm. Motion seconded by Council Member Stoker, voted on, passed 5-0. 7:39pm

Others in attendance: CC Wade

OPEN SESSION RESUMED AT 7:44pm:

Record of the Proceedings of the Governing Body

REGULAR MEETING

Page 5 of 6 Pages

NOVEMBER 5, 2025

EXECUTIVE SESSION:

❖ **Motion**

Council Member Mitzner motioned for an executive discussion for 20-minutes for non-elected personnel matter exception to conduct employee reviews and to return to the council table at 8:05pm. Motion seconded by Council Member Smith, voted on, passed 5-0. 7: 45pm

Others in attendance: CC Wade, Police Chief Mathies

OPEN SESSION RESUMED AT 8:05pm:

EXECUTIVE SESSION:

❖ **Motion**

Council Member Stoker motioned for an executive discussion for 10-minutes for discussion of data relating to financial affairs pertaining to rural water district supply contracts and to return to the council table at 8:08pm. Motion seconded by Council Member Smith, voted on, passed 5-0. 8:18pm

Others in attendance: CC Wade

OPEN SESSION RESUMED AT 8:18pm:

UNFINISHED POLICY REVIEW

DRAFT COMPANY VEHICLE USE POLICY

CHAPTER 5. BUSINESS REGULATIONS, ARTICLE 1. SOLICITORS, CANVASSERS, PEDDLERS

CHAPTER 3. BEVERAGES, ARTICLE 2 CEREAL MALT BEVERAGE AND ARTICLE 3. ALCOHOLIC LIQUOR

RENTAL READY PROGRAM (LANDLORD REGISTRATION)

ARTICLE 22: OFF STREET PARKING

NEW POLICY REVIEW:

ARTICLE 5. PARKING

SOCIAL-MEDIA POLICY

GOVERNING BODY REMARKS: None

NOTES AND COMMUNICATION: None

Record of the Proceedings of the Governing Body

REGULAR MEETING

Page 6 of 6 Pages

NOVEMBER 5, 2025

ADJOURNMENT:

❖ *Motion*

Council Member Mitzner motioned to adjourn the meeting. Motion seconded by Council Member Brenneman, voted on, passed 5-0. 8:20p.m.

I, _____
(Jodi Wade)

La Cygne City Clerk, do hereby declare
the above to be true and correct, to the best of
my knowledge, and do hereby subscribe my name
on this 5th day of November 2025.