

Record of the Proceedings of the Governing Body

REGULAR MEETING

Page 1 of 6 Pages

NOVEMBER 19, 2025

REGULAR MEETING:

The La Cygne City Council met on Wednesday, November 19, 2025, at the La Cygne Community Building. Council Members present: Ed Smith; David Brenneman; Jerome Mitzner, Thomas Capp (Arrived 7:10pm) and Keith Stoker. ABSENT: DAN NASALROAD

Others in attendance included but not limited to: City Clerk (CC) Jodi Wade; Police Chief Zachary Mathies; Public Works Superintendent (PWS) Stephen Rockers; City Attorney Jeff Deane (Zoom); Linn County Newspaper, Brian King; and Linn County Journal, Roger Sims; and Emil Wilson.

CALL REGULAR MEETING TO ORDER (7:00 P.M.)

Pledge of Allegiance by Mayor Debra Wilson

MAYOR COMMENTS:

Thank you to all of the volunteers and organizations within our community and the school who have organized and prepared meals to ensure all members of our community have an opportunity to enjoy a home cooked healthy Thanksgiving meal and fellowship with others.

Christmas On Broadway is scheduled for Sunday, December 7, 2025. Activities from 3-5pm at the La Cygne Library followed by the Mayor's Tree lighting and the Light up parade. Volunteers are welcome and encouraged. The theme for the parade is "Santa's Workshop". Contact Kallie Konitzer (913) 378-7406.

This Saturday, November 22, 2025 is pancakes with Santa at the Labette Bank Community Room. Donations of coats are accepted. Entry is \$10 per person or \$5 per person if you donate a coat.

Mayor Wilson reviewed the approved canvass from the November 2025 Election. Robert Sullivan, Oscar Marino and Kent Wade were the write-ins elected for the open council seats to begin their term in January 2026.

CONSENT AGENDA:

❖ Motion to approve Consent Agenda:

Council Member Mitzner motioned to accept the Consent Agenda.

Minutes of the November 5, 2025 Council Meeting;

2025 October Budget Report;

2025 October Treasurer's Report;

Check Register: November 4 – November 15, 2025;

CMB License Renewal for 2026 Dollar General Store;

Motion seconded by Council Member Stocker, voted on, passed 4-0

DISCUSSION FROM THE FLOOR:

None

Record of the Proceedings of the Governing Body

REGULAR MEETING

Page 2 of 6 Pages

NOVEMBER 19, 2025

REPORTS OF CITY OFFICERS:

POLICE CHIEF ZACHARY MATHIES

Chief Mathies reported on the 2025 Totals for Traffic Stops (776), Citations (95), Calls for Service (566), District and Building Checks (544) and Reports (168).

From November 5th – November 18th : (0) Information Reports; (0) Alcohol Offenses; (1) Traffic Misd. Offenses; (38) Traffic Warnings; (1) Criminal Offense Reports; (22) Calls for Service; (0) Accident Report; (0) Drug Offense; (1) Warrant Arrests; (7) Traffic Citations; (0) Animal Citations; (43) UTV Reg Total.

Interviews are being held on Thursday and Friday this week for the Community Development position.

Officer West will be heading to St. Louis for Taser Instructor training.

(8) Glock 17's were purchased. Chief Mathies reviewed the distribution of the (10) Glock 22's the department currently owns. Chief Mathies reviewed the process for Police Officer's to buy decommissioned guns from the department and shared the following gun requests: Chief Mathies (1), Officer West (2), Officer Marino (2), and Officer Lewis (1). Council Member Mitzner inquired if a third party gun dealer was handling the paperwork for the sale of the guns and Chief Mathies stated it was all being handled through the proper process with a third-party dealer.

❖ Motion

Council Member Mitzner motioned to approve Mayor Wilson to sign the release for the sale of the (10) Glock 22 to the dealership to complete the process for release of firearm to those officers requesting purchase. Motion seconded by Council Member Stoker, voted on, passed 4-0.

Police Chief Mathies reports on the Demo of the Operator XR. Indicated it was a great training tool and provided very realistic scenarios for situations police officers' encounter. The price tag for a unit is \$53,000. Something to continue to monitor for future grant opportunities.

Municipal Court was held last night. It was standing room only due to court being cancelled in October. I took approximately 3 hours to get through all the cases but it went smoothly. Additional officers were on duty to help process payments and handle entry in and out of the room.

❖ Motion

Council Member Mitzner motioned to pay the Interim Court Clerk same monthly stipend as would be paid to the Court Clerk until the position is filled. Motion seconded by Council Member Brenneman, voted on, passed 5-0.

Police Chief Mathies presented another quote for radar speed signs from All Traffic Solutions (\$6399). The price was higher than Radar Signs (\$5310) and the features were a bit different. All Traffic Solutions had an annual license fee. The Council had some further conversations regarding the signs and also reviewed the finances available in the special highway reserve and the police equipment reserve. Once difference between the units was the ability to move them to different locations. The council was in full agreement that the signs would be movable since there are different uses for the signs such as traffic counts which would be beneficial during the street improvement project.

Record of the Proceedings of the Governing Body

REGULAR MEETING

Page 3 of 6 Pages

NOVEMBER 19, 2025

REPORTS OF CITY OFFICERS CONTINUED:

POLICE CHIEF ZACHARY MATHIES

Police Chief Mathies presented an Employee Merit Stipend program. The employees would be evaluated annually and given a score to fit one of five categories, to include: Unsatisfactory; Marginal; Satisfactory; Exceptional; Outstanding. The only employees who would receive a merit stipend are full time employees who score in the category of Satisfactory, Exceptional or Outstanding. The stipend is based on a small percentage of the employees hourly wage. The percentage would include .5% for Satisfactory; 1% for Exceptional; and 2% for Outstanding. The following points were presented for having a One-Time Stipend: it rewards performance without permanently increasing payroll costs; A stipend does not compound year after year; with the standard 3% COLA already provided, this stipend gives the city flexibility to reward high performers while keeping the total annual increase within roughly a 5% range; helps the city maintain a long-term budget sustainability. After discussion, the council asked the chief to prepare the document with suggested additions of employment for at least 6-months, no part-time employee stipends, and reviewed annually.

PUBLIC WORKS SUPERINTENDENT – STEPHEN ROCKERS

PWS Rockers reported on the Christmas decorations being put up in the city park and Thayer Park. The old pole light frame bulbs were replaced to refurbish the use of the decorations in the city park. All equipment has been inspected and is ready for winter weather.

Due to Everyg replacing close to 150 poles in the City of La Cygne, public works has been very busy performing locates. PWS Rockers was informed by the crews that they are knocking on doors to let people know their power will be out temporarily as pole work is completed.

FIRE CHIEF – DAN NASALROAD

Assistant Fire Chief Capp reported the ISO rating had not been received as of today's date.

CITY CLERK – JODI WADE

CC Wade reviewed the resolutions from MRWAD (Marais Des Cygne Water Assurance District) regarding increase in storage from existing customers and new customers. The Chairman will draft new resolutions.

CC Wade and Mayor Wilson completed the interviews for the City Treasurer/Court Clerk position. Mayor Wilson made a recommendation to appoint Alexandria Hadley to the position of City Treasurer/Utility Clerk and Part-Time Municipal Court Clerk.

❖ Motion

Council Member Capp motioned to approve the recommendation of Mayor Wilson to appoint Alexandria Hadley as the City Treasurer/Utility Clerk and part-time Municipal Court Clerk for the City of La Cygne effective December 1, 2025, at the pay rate as established in the current Employee pay scales and upon the completion of the preemployment screenings. Motion seconded by Council Member Smith, voted on, passed. 5-0.

CC Wade reported on items which were discussed at the recent KMGA conference she attended. Supply demand from Data Centers, regulation within the 3-mile zone, and affordable cost were the major topics of discussion. CC Wade will continue to follow the legislative bills being presented and how they would affect the gas industry.

Record of the Proceedings of the Governing Body

REGULAR MEETING

Page 4 of 6 Pages

NOVEMBER 19, 2025

SPECIAL PROJECTS:

SEWER REHABILITATION PROJECT – SEWER LIFT STATION BIDS (BG CONSULTANTS)

Government had reopened. Waiting for USDA to have an opportunity to review the bids for the sewer lift stations.

KDOT CCLIP (KILLOUGH CONSTRUCTION/CFS ENG/BG CONSULTANTS)

Council Member Mitzner is going to reach out to state representative Rick James to check on the status of the remaining funds to be paid back to the City of La Cygne.

WATER TREATMENT PLANT IMPROVEMENTS:

Invoice number 2, Midwest engineering group LLC in the amount of \$11,135.30 for the construction observation and engineering for the maintenance improvements on the water plant. CC Wade and PWS Rockers concurred all work has been completed, and the final punch list items have been addressed.

❖ **Motion**

Council Member Capp motioned to approve Invoice #2 Midwest Engineering Group, LLC in the amount of \$11,135.30 for the construction observation and engineering on the water plant improvement general maintenance project. Motion seconded by Council Member Mitzner, voted on, passed. 5-0.

Invoice number 6880 Starbucks trucking LLC in the amount of \$320,641.78 for maintenance improvements on the water plant.

❖ **Motion**

Council Member Capp motioned to approve Invoice #2 Starbucks Trucking, LLC in the amount of \$320,641.78 for maintenance improvements on the water plant. Motion seconded by Council Member Brenneman, voted on, passed. 5-0.

STORMWATER MASTER PLAN/STREET IMPROVEMENT MASTER PLAN

1% Sales Tax question for November 2026 ballot. Establish some Townhall meetings to share the master plan for the street and stormwater improvement project.

CITY FACILITY IMPROVEMENT (CITY HALL, POLICE DEPARTMENT, COMMUNITY BUILDING)

BG provided two (2) floor layouts for the group to review and provide feedback. CC Wade provided potential dates to the facility committee to meet.

Mayor Wilson stated she would like to move forward with live streaming the council meetings. She does not want to keep waiting until a decision is made on a new facility. Mayor Wilson asked the council members if they were in support of having the meetings live streamed. All council members were in support.

CITY OF LINN VALLEY WATER CONNECTION

Project still on schedule.

Record of the Proceedings of the Governing Body

REGULAR MEETING

Page 5 of 6 Pages

NOVEMBER 19, 2025

REPORT OF COUNCIL COMMITTEES:

a] **Utilities Committee:** None

b] **Street Committee:** None

c] **City Facility Committee:** CC Wade asked the council for consideration to close the city hall during the week of January 12 – 16, 2026 while the staff gets trained on the new financial software program. The training will be in two phases. The first phase will be Financial and Payroll in January 2026, the second phase will be Utility in February 2026. CC Wade will confirm the dates for the next meeting.

d] **Public Safety Committee:** None

e] **Employee Relations and Training:** Mayor Wilson asked City Attorney Deane and CC Wade to reach out to the library to find a Saturday in January which would work for a KORA/KOMA Training either 9am – Noon or 10:00am – 1pm. Council Member Mitzner inquired about new Governing Handbooks from the League of Municipalities. Mayor Wilson stated she would send out a welcome letter to the newly elected officials and include the La Cygne Governing handbook.

SPECIAL COMMITTEE REPORTS:

EMERGENCY MANAGEMENT: None

PLANNING & ZONING COMMISSION (PZC): No meeting was held in November.

UNFINISHED BUSINESS:

MOBILE FOOD TRUCK REGULATIONS

Tabled until the next council meeting.

CAMPING REGULATIONS

Tabled until the next council meeting.

U.S. MINERALS DUST CONCERNS MEETING WITH COUNCIL AND CITY ATTORNEY

Tabled until the next council meeting.

NEW BUSINESS:

PARK AND POOL REGULATION DRAFT

Tabled until the next council meeting.

402 S. BROADWAY DRAFT COVENANT AND DEED RESTRICTIONS

CC Wade presented the draft covenant for 402 S. Broadway.

❖ **Motion**

Council Member Capp motioned to approve the Declaration of Covenants, Conditions, Easements, and Restrictions for 402 S Broadway as presented with the exception to fix the numbering Sections in Article II. Motion seconded by Council Member Mitzner, voted on, passed. 4-1 (Nay – Brenneman).

Record of the Proceedings of the Governing Body

REGULAR MEETING

Page 6 of 6 Pages

NOVEMBER 19, 2025

NEW BUSINESS:

602 N 5TH STREET DECLARATION OF COVENANTS, ATTACHMENT "A" REVISED

CC Wade reviewed the original Attachment "A" which had been presented on March 5, 2025 asking the council to modify the 18-month requirement for construction completion for the lots known as the Lawver Addition. The attachment provided upon the purchase of all three (3) lots by M&M Adventure, LLC, the 18-month requirement would begin upon the closing of the purchase on the first lot and then upon the completion and sale of the first home, the 18-month requirement would start on the second lot. M&M Adventure, LLC asked if the Attachment could be changed to read two (2) lots, since the Lawvers built their home on the first lot and will be selling only the remaining two lots to M&M Adventures, LLC.

City Attorney Deane had no concerns with the modifications to the attachment to read only "two (2) Lots".

❖ **Motion**

Council Member Capp motioned to approve the modifications to Attachment "A" for 602 N. 5th Street Declaration of Covenants to read only two (2) lots. Motion seconded by Council Member Mitzner, voted on, passed. 4-1 (Nay – Brenneman).

UNFINISHED POLICY REVIEW

DRAFT COMPANY VEHICLE USE POLICY

CHAPTER 5. BUSINESS REGULATIONS, ARTICLE 1. SOLICITORS, CANVASSERS, PEDDLERS

CHAPTER 3. BEVERAGES, ARTICLE 2 CEREAL MALT BEVERAGE AND ARTICLE 3. ALCOHOLIC LIQUOR

RENTAL READY PROGRAM (LANDLORD REGISTRATION)

ARTICLE 22: OFF STREET PARKING

NEW POLICY REVIEW:

ARTICLE 5. PARKING

SOCIAL-MEDIA POLICY

GOVERNING BODY REMARKS: None

NOTES AND COMMUNICATION: None

ADJOURNMENT:

❖ **Motion**

Council Member Capp motioned to adjourn the meeting. Motion seconded by Council Member Stoker, voted on, passed 5-0. 8:34p.m.

I, _____
(Jodi Wade)

La Cygne City Clerk, do hereby declare the above to be true and correct, to the best of my knowledge, and do hereby subscribe my name on this 19th day of November 2025.