

**REGULAR MEETING:**

The La Cygne City Council met on Wednesday, June 17, 2020 at La Cygne Community Building. Council Members present were: Danny Curtis; Thomas Capp; James Thies. Absent: Jerome Mitzner.

Others in attendance included, but not limited to: City Clerk Jodi Wade; Police Chief Tina Fenoughty; Public Works Superintendent Dan Nasalroad; Tony Furse, Linn County Newspaper; David and Patsy Berglund; Logan Smith; and Emil Wilson.

**CALL REGULAR MEETING TO ORDER (7:00 P.M.)**

Pledge of Allegiance – Mayor Debra Wilson

**MAYOR COMMENTS:**

- Mayor Wilson reminded patrons about the 4<sup>th</sup> of July coming up and our codes for Fireworks. Fireworks may be purchased from June 27 until July 5<sup>th</sup> and are allowed to be discharged between the hours of 6AM - midnight.
- Angel Rice with Truly Insurance delivered the Insurance Dividend check this week in the amount of \$7,005.
- Letter of Interest for City Council vacancy: Logan Smith (Table until later in the meeting)
- Mayor Wilson reviewed her report that was posted on the City's website this week.

**CONSENT AGENDA:**

❖ **Motion to approve Consent Agenda:**

**Council Member Capp motioned to accept the Consent Agenda as presented.**

Minutes of June 3, 2020 City Council Meeting;  
May 2020 Budget Report;  
May 2020 Treasurer's Report;  
Check Register: – June 4 – June 17, 2020;  
2020 Sale of Fireworks License for Eddie Shay

**Motion seconded by Council Member Thies, voted on, passed 3-0.**

**DISCUSSION FROM THE FLOOR:**

- ✓ Patsy Berglund asked the Council about the meter pit on their property to the north of the community garden hosted by volunteers from the Methodist Church. Right now, the volunteers must get a key from the Methodist church to go in to fill buckets to water the garden. Patsy and David Berglund lease the property to the Methodist church for \$100 for the garden. They asked if the City could install a meter in the pit so a Water Hydrant could be installed and under lock and key kept by the Berglund's. They asked if the City could waive the sewer fee since the water for the 2-3 months of the summer would only be used on the gardens. Council will review costs and get back with David and Patsy Berglund.

**SPECIAL PROJECTS:**

**WATER PLANT**

Eric Heathcoat, BG Consultants, has not completed the review of the As-builds/O&M manuals.

**SEWER IMPROVEMENT PROJECT**

BG Consultants boundary survey crew has completed the marking of the boundary. The City is waiting to get the final information from BG Consultants. PWS Nasalroad spoke to the farmers who farm the land in which the City's boundary markers are staked. The farmers were asked to respect the flags and that they could continue to farm as normal. PWS Nasalroad explained the potential to use the area for spraying the product from the settling ponds when they are de-sledged.

**KDOT CCLIP**

City Clerk Wade had to take KDOT's Right of Way certification class and did not pass it, she will attempt again this Friday.

**MAYOR COMMENTS:**

**LETTER OF INTEREST FROM LOGAN SMITH FOR THE VACANT SEAT ON THE COUNCIL**

Mayor Wilson read the Letter of Interest from Logan Smith for the vacant seat on the City Council. Logan Smith had the opportunity to verbalize his interest in serving on the City Council. The floor was opened for discussion. No Discussion was held. CC Wade advised the Council of paperwork that would need to be completed prior to acceptance of the appointment.

❖ **Motion**

**Council Member Curtis motioned to approve the recommendation from Mayor Wilson of Logan Smith for the vacant seat on the Council effective upon the completion of the paperwork to submit. Motion seconded by Council Member Capp, voted on, passed 3-0.**

**REPORTS OF CITY OFFICERS:**

**CITY ATTORNEY –BURTON HARDING –** Working on the Water Sales Agreement for Linn Valley Lakes. City Attorney Harding also addressed the article in the Newspaper from County Attorney Brun. City Attorney Harding explained to the City that he was very clear when he accepted the position as City Attorney for the City of La Cygne that he held the City's interest first and foremost.

**CHIEF OF POLICE / CODES OFFICER -TINA FENOUGHTY**

3 – Traffic Stops Conducted

**Citations issued since last meeting**

Speed in School Zone	0	Suspended DL	0
Failure to Signal	1	Eye Protection	2
Child Safety Restraint	1	No DL	0
No Tag	0	Speed	0
Dog Tags	0	Insurance	1
Dog at large	0	Stop Sign	4

**REPORTS OF CITY OFFICERS CONT:**

**CHIEF OF POLICE/CODES OFFICER -TINA FENOUGHTY**

**Calls for Service / Reports – 06/04/2020 thru 06/16/20**

<b>Animal Complaint – 3</b>	<b>Traffic Complaint -0</b>
<b>Check Welfare – 1</b>	<b>Non-Injury Accident w/Property Damage - 0</b>
<b>Lost Property – 1</b>	<b>Criminal Damage – 2</b>
<b>Suspicious Vehicle – 2</b>	<b>Vehicle LockOut – 2</b>
<b>Suicidal Subject – 1</b>	<b>911 Hang-Up - 1</b>

**Codes Enforcement**

The following letters have been sent:

Grass Letters – 2  
INOP Veh Letter- 1  
Nuisance Letters - 2

**Animal Control**

2020/2021 there have been 140 dogs tagged

**VIN Inspections-** 2 completed

**New Business**

-301 and 304 completed yearly range qualification requirement by CPOST and all training hour requirements for the year.

-Still waiting to hear response on a final Grant application. Should know by July 1<sup>st</sup>.

-Patrol Unit 301 is at Midwest Collision getting hail damage repaired.

**Accrued Overtime for Department:** Accrued overtime for last pay period = 2.25 hours total

**PUBLIC WORKS DEPARTMENT – PUBLIC WORKS SUPERINTENDENT (PWS) DAN NASALROAD**

Report From 05-04-2020 to 05-18-2020

**Committee Discussions**

**Water and Gas:**

- USDI has completed the annual leak survey, waiting for report.
- Been working with BG Consultants on water plant efficiency and future water sales.

**Street:**

- Still doing repairs on streets weather permitting.
- Started trimming trees back out of the roads.
- Spoke with Frankie Elder, owner of Frankie’s Liquor & Get the Funk out Laundromat, about where the parking lot meets 4<sup>th</sup> street. Discussion was held regarding the damage of the business owners pot holes in their parking lot causing the asphalt to crack on the edge of the road. PWS Nasalroad suggested the owner purchase the gravel and the City will patch 4<sup>th</sup> street and spread the gravel in the parking lot next to the edge of the road. Discussion was held regarding opening up a can of worms helping just one business with their lot, Council Member Thies emphasized the point that it doesn’t resolve the problem and Council Member Capp suggested the City handle some of the cost just this one time.

**REPORTS OF CITY OFFICERS CONT:**

**PUBLIC WORKS DEPARTMENT – PUBLIC WORKS SUPERINTENDENT (PWS) DAN NASALROAD**

**Street Cont.:**

❖ **Motion**

**Council Member Capp motioned to approve for PWS Nasalroad to patch the City's side of 4<sup>th</sup> street just to the south of KS Hwy 152 and for Frankie Elder to purchase and have the gravel hauled in to repair her parking lot for Frankie's Liquor and Get the Funk Out Laundromat with the City enduring the expense for the patch and labor to spread the gravel just this one time. Motion seconded by Council Member Thies, voted on, passed 3-0.**

- Working on bids for a snowplow and new mower. Will have info for next meeting.
- Trimming trees that are overhanging the roadways.

**Sewer:**

- Survey for the lagoon property has been completed.
- Lagoons have been mowed and weeds sprayed.
- Railroad sewer update from JLL. We received an email confirmation from Shane Krueger with JLL (Jones, to proceed with the repair as per our permit.

**Park:**

- Going to need mulch in the play area.
- Helped with mowing in the South La Cygne Community Park while Park Maintenance person was out on sick leave.
- Removed the caution tape from the playgrounds now that they are open for use.

**Cemetery:**

- Mowing and Weed eating is caught up.

**FIRE DEPARTMENT – FIRE CHIEF DAN NASALROAD –**

- Training will resume July 6<sup>th</sup>.

**CITY CLERK – JODI WADE**

Report from 6/4/2020 – 6/17/2020

- Work on the 2021 State Budget workbook.
- Created a draft codes/regulation section for the Cemetery Committee (Danny Curtis/Tommy Capp to review.
- Researched Cemetery Districts.
- Continued working with Burton on the draft for the Water Contract Agreement for LVL.
- Working on draft of Administrative Policy No 9 – Purchasing Policy
- Contacted JLL regarding the sewer line repair under the BNSF railroad tracks.
- Prepared the newsletter containing Sewer Rate increase and removal of flowers from cemetery to send out to patrons.
- Completed some Deed Transfers and updated some Deeds for the cemetery.
- Placed pictures on the front counter and picked out paint and tile.
- Prepared financial reports for Park Board.
- Completed Workers' Comp Claim.
- Reviewed Property Insurance Claim.
- Worked on the Gas Ordinance/Fence Ordinance.

- Worked on the new Web Platform design.

**REPORTS OF CITY OFFICERS CONT:**

**CITY CLERK – JODI WADE**

- Met with (1) person regarding cleaning the Community Building on a regular basis.

Meetings/Trainings Attended virtually:

- Conference calls with the League of Municipality.

Projects:

- Capital Improvement Planning.

Overtime Hours for City Hall for the last pay period: 12.50

**COUNCIL COMMITTEE REPORTS:**

**WATER & GAS -**

Draft Ordinance for Gas is almost ready to be presented. (Tabled until July meeting)

**STREET -**

RFP being reviewed for Stormwater Master Planning.  
4<sup>th</sup> & Market street repair (discussed during PWS Nasalroad Report)

**SEWER-**

CC Wade has been in conversation with JLL (Jones, Lang & LaSalle) attempting to speak to the person in charge of the Permit department. **UPDATE: On Tuesday, June 16, CC Wade received an email from Shane Krueger with JLL indicating the City of La Cygne could proceed with the repair.** CC Wade will prepare the RFP for submission. Council Member Capp asked if South 4<sup>th</sup> street which turns in to 2150 road would be closed during the repair. PWS Nasalroad confirmed it would be closed.

**PARK-**

La Cygne Community Park board is meeting on June 11<sup>th</sup> and the following decisions were made:

- ✓ Re-opening of Playground & Camping for the La Cygne Community Park.
- ✓ Bathroom/Showerhouse will remain closed at this time.
- ✓ Enclosed Pavilion. Still trying to decided procedure.
- ✓ Pool will not open this season.
- ✓ Blast in the Park. Was renamed to City of La Cygne Fireworks Display. Will just be fireworks this year starting around 8:30pm. No Food this year.
- ✓ Council Member Curtis thanked PWS Nasalroad and his crew for mowing the park the past two weeks.

**CEMETERY -**

- ✓ Draft created after researching regulations for other cemeteries.
- ✓ CC Wade researched information regarding the Cemetery Districts. The Oaklawn Cemetery is not located in any Cemetery District, it is owned by the City of La Cygne and funded by the Ad Valorem taxes and interest received from the endowment fund annually.
- ✓ Carol Stainbrook brought a copy of rules & regulations from 1994 for the La Cygne Cemetery.

**COUNCIL COMMITTEE REPORTS CONT:**

**PUBLIC SAFETY -**

Fire Chief Nasalroad reminded patrons to be safe when lighting fireworks. Do not light from the street and don't leave a mess in the street after discharging the fireworks.

**COMMUNITY BUILDING-**

The Public Building Commission drafted the following survey to send out the community upon approval from the City Council:

THE PUBLIC BUILDING COMMISSION WOULD LIKE TO KNOW YOUR OPINION REGARDING THE REPLACEMENT OR REMODELING OF THE LA CYGNE COMMUNITY BUILDING.

1. DO YOU FEEL WE STILL NEED THE COMMUNITY BUILDING? Y OR N
2. DO YOU LIKE THE CURRENT LOCATION OF THE BUILDING? Y OR N
3. IS THE KITCHEN SPACE ADEQUATE FOR YOUR NEEDS? Y OR N
4. IS THE PARKING ADEQUATE IN THE CURRENT LOCATION? Y OR N
5. WHAT DO YOU THINK A REASONABLE RENTAL FEE WOULD BE?

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6. WOULD YOU SUPPORT AND USE A NEW FACILITY? Y OR N
7. WHAT WOULD YOU PRIMARILY USE THE SPACE FOR IF YOU RENTED THE COMMUNITY BUILDING?

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8. DEPENDING ON SIZE/MATERIALS USED A REMODEL PROJECT OR REPLACEMENT PROJECT COULD RUN FROM \$250,000 UP TO \$700,00. GRANT FUNDING AND VOLUNTEER LABOR COULD HELP REDUCE THE COSTS. WOULD YOU BE SUPPORTIVE OF TAX DOLLARS OR SALES TAX DOLLARS BEING USED FOR THIS PROJECT? Y OR N

❖ **Motion**

**Council Member Capp motioned to approved the Public Survey regarding the Community Building as submitted by the Public Building Commission. Motion seconded by Council Member Thies, voted on, passed 3-0.**

**EMPLOYEE RELATIONS & TRAINING -**

Proposal received from Wichita State University Division of Diversity and Community Engagement for a Customer Service and/or Ethics ½ day and full day training with Paula Downs. **Council will review prior to the first meeting in July 2020.**

Still waiting to hear back from Jeff Deane regarding KORA/KOMA training.

**SPECIAL COMMITTEE REPORTS:**

**EMERGENCY MANAGEMENT -NONE**

**SWANFEST COMMITTEE -NONE**

**PLANNING & ZONING COMMISSION-**

The terms ended for Devona Herrin, Terry Weitman and Ron Wier. Mayor Wilson reached out to each member to see if they had interest in serving on the Commission for another term. Devona Herrin and Ron Wier both expressed interest in renewing their terms. Mayor Wilson recommended Devon Herrin and Ron Wier to serve another term on the Planning & Zoning Commission. Council Member Capp asked if the decisions had to be made this evening. Discussion was opened.

❖ **Motion**

**Council Member Curtis motioned to reappoint Devona Herrin and Ron Wier to the Planning & Zoning Commission for another term. Motion seconded by Council Member Thies, voted on, passed 3-0.**

**SPECIAL COMMITTEE REPORTS CONT:**

**LAHARPER HEIGHTS BOARD VACANCY-**

LaHarper Heights Board vacancy. Letter of Interest received from Kelly Haupt.

❖ **Motion**

**Council Member Capp motioned to approve the recommendation of Kelly Haupt for the vacant position on the La Harper Heights Board. Motion seconded by Council Member Thies, voted on, passed 3-0.**

**LA CYGNE COMMUNITY PARK BOARD-**

La Cygne Community Park Board Meeting Minutes. Resignation letter was received from Lesli George-Mtizner and read by Mayor Wilson. CC Wade will put together a certificate of appreciation for service.

❖ **Motion**

**Council Member Capp motioned to accept the resignation letter from Lesli George-Mitzner from the La Cygne Community Park board effective immediately. Motion seconded by Council Member Thies, voted on, passed 3-0.**

**UNFINISHED BUSINESS:**

**VERIZON TOWER LEASE AGREEMENT-**

CC Wade received the final signed agreement from Verizon for the new tower. Emil Wilson asked where the tower was to be located. CC Wade confirmed a lot located in the far NE corner of the Industrial Park or at the very south end of 5th street. Council Member Capp asked when the lease payments would begin. CC Wade will review the agreement signature dates.

**ADMINISTRATIVE POLICY NO 9 – PURCHASING AND BIDDING POLICY**

The City Council discussed the revised draft of the Administrative Purchasing and Bidding Policy. Council Member Capp confirmed standard equipment for daily operations did not require a posting in the newspaper only services or projects in the amount of \$30,000 or more. Department heads could approve purchases in the amount of \$2500 or less and report those purchases to Committee members or council at the meetings. Items over \$2500 would need to be submitted with a request form and at least (2) quotes if multiple vendors are available. Council confirmed the draft for Administrative Policy No. 9 and CC Wade will produce the resolution for the next meeting on July 1, 2020.

**REOPENING CITY HALL AND THE COMMUNITY BUILDING**

CC Wade reached out for some quotes for someone to clean the Community Building after each use. She hopes to have some information by the July 1, 2020 meeting. Discussion was held regarding unlocking the door to the City Hall. CC Wade confirmed the completion of the front counter would be accomplished by the end of this month. CC Wade advised limitations for the number of people coming in to the building in order to meet the 6' social distancing rules. CC Wade will create a sign for the front door advising patrons to still use the drop box and electronic means to conduct business, to not enter the building if they have any signs or symptoms, to wear a mask and to keep a 6' distance.

**CONFERENCE CALL PLATFORM FROM PEOPLES TELECOMMUNICATIONS –**

Tabled until the July 1, 2020 meeting.

***NEW BUSINESS:***

**MODERN COPY SYSTEMS MAINTENANCE AGREEMENT FOR THE TA 3500I COPIER:**

CC Wade explained the benefit of the annual agreement for service and maintenance on the copier. The City does not have a secondary option if something faults on the copier.

❖ ***Motion***

**Council Member Capp motioned to accept the Annual maintenance agreement from Modern Copy Systems in the amount of \$1100 for the year. Motion seconded by Council Member Thies, voted on, passed 3-0.**

**THEIMER CLAIMS SERVICE REPORT OF HAIL DAMAGE TO THE CITY BUILDINGS DURING THE LAST STORM**

Copies of the report were given to PWS Nasalroad and to Council Member Curtis to review. The City Council requested (2) quotes from local roofing companies for the repairs. CC Wade will reach out to the (2) local companies: McCool Roofing and Walker Brothers.

**MTI (MUNICIPAL TRAINING INSTITUTE): MANAGING MUNICIPAL SERVICES VIRTUAL CLASSROOM JUNE 18, 2020.**

Mayor Wilson would like to participate in the training being offered by the League of Municipality on June 18, 2020. Cost for the training is \$50.

❖ ***Motion***

**Council Member Capp motioned to approve for Mayor Wilson to participate in the virtual class "Managing Municipal Services" on June 18, 2020 for \$50. Motion seconded by Council Member Curtis, voted on, passed 3-0.**

**MTI(MUNICIPAL TRAINING INSTITUTE): SOCIAL MEDIA FOR CITIES VIRTUAL CLASSROOM, JUNE 25, 2020**

Mayor Wilson would like to participate in the training being offered by the League of Municipality on June 25, 2020 pertaining to Social Media for \$50. Council Member Capp asked if Katie Russell, intern for the City, could also participate.

❖ ***Motion***

**Council Member Capp motioned to approve for Mayor Wilson and Intern Katie Russell to participate in the virtual class "Social Media for Cities" on June 25, 2020 for \$50. Motion seconded by Council Member Thies, voted on, passed 3-0.**

**2020 GOVERNING BODY INSTITUTE & KANSAS MAYORS CONFERENCE, JULY 31-AUG 1, 2020, MANHATTAN, KS.**

Mayor Wilson would like to attend the conference being held in Manhattan, KS on July 31 – August 1, 2020. The conference would require a (1) night stay at the Hilton Garden Inn in Manhattan for an amount of \$119/night.

❖ ***Motion***

**Council Member Capp motioned to approve for Mayor Wilson to attend the 2020 Governing Body & Kansas Mayors Conference July 31 – August 1, 2020 with the City covering the cost of travel and (1) night hotel stay. Motion seconded by Council Member Thies, voted on, passed 3-0.**

**NEW BUSINESS CONT:**

**KRWA SURFACE WATER TREATMENT TRAINING, JUNE 25, 2020, PAOLA, KS, NO FEE. 8AM-4PM.**

Dan Nasalroad and Codee Blanchett will be attending.

**ORDINANCE NO. AMENDING ARTICLE 24 SECTION 24-7(A) FENCES OF THE LA CYGNE ZONING REGULATIONS, TO REMOVE BUILDING PERMIT REQUIREMENTS.**

Mayor Wilson had attended the Planning & Zoning meeting and reviewed the reasoning for the ordinance. There were concerns regarding who signs the permits, which is currently the Planning & Zoning Chairman per the regulations. Other issues had been reviewed such as; timing to get the permit completed and survey requirements. Council Member Curtis was not in favor of eliminating the permit requirement. Council Member Capp shared an experience with getting a permit in the past for fencing and expressed the importance of having something signed to show approval for the placement of the fence. City Attorney Harding explained the elimination of the permit does not eliminate the regulations for the set-backs and materials used as stated in the Zoning Regulations. Discussion was held regarding changing the signatory from Planning & Zoning Chairman to the Zoning Administrator. City Attorney Harding discussed adding a disclaimer to the permit application which would be signed by both neighbors if a survey was not available to determine property lines.

❖ **Motion**

**Council Member Capp motioned to deny the Ordinance as presented and resend it back to the Planning & Zoning Commission with the following recommendations – adding a disclaimer written by City Attorney Harding regarding an agreement between neighbors and changing the regulation to read “approving signature of the Zoning Administrator” instead of the Planning & Zoning Chairman. Motion seconded by Council Member Thies, voted on, passed 3-0.**

**RESOLUTION NO. RESOLUTION OF THE CITY OF LA CYGNE, LINN COUNTY, KANSAS REGARDING FIREWORKS DISPLAYS BY APPROVED ORGANIZATIONS ON NON-EXEMPT DAYS.**

RESOLUTION NO. \_\_\_\_

A RESOLUTION OF THE CITY OF LA CYGNE, LINN COUNTY, KANSAS REGARDING FIREWORKS DISPLAYS BY APPROVED ORGANIZATIONS ON NON-EXEMPT DAYS.

**WHEREAS**, the City of La Cygne, Kansas has determined that approved fireworks displays sponsored by the City Park Board, or other City approved organization, would be a beneficial activity for the community betterment and community enjoyment; and,

**WHEREAS**, the City of La Cygne, Kansas has an area of suitable character where a professional fireworks display could be safely operated in the City Park.

**NOW, THEREFORE, BE IT RESOLVED**, That the La Cygne City Council finds that a fireworks display may be approved on non-exempt days, (Exempt days being defined in Article 2, Section 6-204) on approved motion of the La Cygne City Council, when sponsored by the City Park Board, or other City approved organization.

PASSED AND APPROVED BY THE GOVERNING BODY OF LA CYGNE, LINN COUNTY, KANSAS THIS 17<sup>th</sup> of June, 2020.

**NEW BUSINESS CONT:**

**RESOLUTION NO. RESOLUTION OF THE CITY OF LA CYGNE, LINN COUNTY, KANSAS REGARDING FIREWORKS DISPLAYS BY APPROVED ORGANIZATIONS ON NON-EXEMPT DAYS. CONTINUED**

❖ **Motion**

**Council Member Curtis motioned to approve Resolution No. 418 a resolution of the City of La Cygne, Linn County, Kansas regarding fireworks displays by approved organizations on non-exempt days. Motion seconded by Council Member Capp, voted on, passed 3-0.**

**EXECUTIVE SESSION:**

❖ **Motion**

**Council Member Capp motioned to go in to executive session for 10-minutes following a 5-minute break for discussion of an individual employee's performance. Motion seconded by Council Member Thies, voted on, passed 3-0. 8:48pm**

Others in attendance included, but not limited to: City Clerk Wade.

**Open Sesssion resumed at 9:06pm**

❖ **Motion**

**Council Member Capp motioned to go in to executive session for 5-minutes for discussion of an individual employee's performance. Motion seconded by Council Member Curtis, voted on, passed 3-0. 9:07pm**

Others in attendance included, but not limited to: City Clerk Wade.

**Open Sesssion resumed at 9:13pm**

❖ **Motion**

**Council Member Capp motioned to go in to executive session for 20-minutes for non-elected personnel matter exception. Motion seconded by Council Member Thies, voted on, passed 3-0. 9:13pm**

**Open Sesssion resumed at 9:33pm**

**OTHER BUSINESS:**

The KCC will conduct the annual audit of the Gas system on June 23 & June 24, 2020.

City of La Cygne did not receive a letter of award for the COVID-CV Grant. Linn County received a CDBG-CV grant for \$132,000 and Pleasanton received a CDBG-CV Grant for \$132,000.

**OTHER BUSINESS CONT:**

**OBSERVANCE OF THE 4<sup>TH</sup> OF JULY AND CLOSURE OF THE TRASH COMPACTOR**

CC Wade inquired about the observance day for the 4<sup>th</sup> of July since it falls on Saturday. The City Employees would like to observe the holiday on Friday, July 3, 2020.

❖ **Motion**

**Council Member Curtis motioned for the City to observe the 4<sup>th</sup> of July holiday on Friday, July 3, 2020. Motion seconded by Council Member Thies, voted on, passed 3-0.**

**ADVANTAGE COMPUTER INSTALLATION OF NEW SERVER, TOWERS AND LAPTOP**

CC Wade informed the Mayor and Council the server, towers and laptop will be installed on June 23 & June 24. The City Hall could experience some down time while the server is being changed out. We will post notice on the website concerning technical delays on those two days.

**NOTES AND COMMUNICATIONS TO COUNCIL:**

**ADJOURNMENT:**

❖ **Motion**

**Council Member Capp moved to adjourn the meeting. Motion seconded by Council Member Thies, voted on, passed 3-0. 9:43pm**

I, \_\_\_\_\_ La Cygne City Clerk, do hereby declare  
(Jodi Wade) the above to be true and correct, to the best of my knowledge, and do hereby subscribe my name on this 17<sup>th</sup> of June 2020.