

Record of the Proceedings of the Governing Body
REGULAR MEETING

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JULY 6, 2022

REGULAR MEETING:

The La Cygne City Council met on Wednesday, July 6, 2022 at the La Cygne Community Building. Council Members present were: David Brenneman; Keith Stoker; Danny Curtis; and Thomas Capp. Absent: Jerome Mitzner.

Others in attendance included, but not limited to: City Clerk (CC) Jodi Wade; Public Works Superintendent (PWS) Dan Nasalroad; Police Chief Fenoughty; Codes Officer Allison Fox; City Attorney Burton Harding; Linn County Newspaper Tony Furse; Linn County Journal Roger Simms; Midwest Engineering Group Dan Coltrane; and Jim Thompson.

CALL REGULAR MEETING TO ORDER (7:00 P.M.)

Pledge of Allegiance – Mayor Debra Wilson

MAYOR COMMENTS:

- a) Mayor Wilson reminded patrons of the upcoming Blast in the Park event scheduled for July 9th at the La Cygne Community Park. Volunteers are still needed to help with clean up.

CONSENT AGENDA:

❖ Motion to approve Consent Agenda:

Council Member Curtis motioned to accept the Consent Agenda as presented.

Minutes of June 15, 2022 City Council Meeting;
Check Register: June 16 – July 6, 2022;

Motion seconded by Council Member Capp, voted on, passed 4-0.

DISCUSSION FROM THE FLOOR:

NONE

SPECIAL PROJECTS:

602 N. 5TH STREET DEMOLITION BIDS

Mayor Wilson read the bid received by the Planning & Zoning Commission on April 13, 2022 from Double Eagle Excavating in the amount of \$16,182 and the bid received by the Council on June 15, 2022 from Bledsoe Excavations, LLC in the amount of \$33,320. Both bids had been properly submitted. Council Member Capp asked Jim Thompson with Double Eagle Excavating if the landfill fee was included in his bid. Thompson responded he did not include the fee. Thompson explained his plans for checking the water well prior to lining it with a clay liner and filling it. He also confirmed he would be capping off the sewer. Thompson indicated he could start work around the end of July 2022 and have the work completed by mid-August.

SPECIAL PROJECTS CONTINUED:

602 N. 5TH STREET DEMOLITION BIDS

❖ **Motion**

Council Member Capp motioned to accept the bid from Double Eagle Excavating in the amount of \$16,182 for the demolition of 602 N. 5th Street to be completed by August 15, 2022 and CC Wade will submit the application to waive the dumping fees to Linn County Commissioners. Motion seconded by Council Member Stoker voted on, passed 4-0.

WATER TREATMENT PLANT ANALYSIS

Dan Coltrane presented an analysis of the current capacity of the existing water plant. Coltrane reviewed the prior improvement project history for the plant. He indicated this was one of the most challenging reviews he had experienced in his effort to determine what upgrades/repairs had been completed based on prior plant analysis. He reviewed the necessary upgrades or repairs which would need to occur to bring the plant to a confirmed 500GPM capacity and what it would take to improve the plant to a 700GPM capacity. He reviewed some current operating numbers to include the following: in order to produce 380,000 gallons of water the plant would need to run for 16 hours at a rate of 400GPM, 13 hours at a rate of 500GPM and 9 hours at a rate of 700GPM. Coltrane explained the difference in hours of operation which would occur by making line size changes vs. adding another clearwell and filter. Adding the additional ground storage would decrease the hours the plant would need to operate in order to meet the GPM daily demand. Coltrane reviewed his responsibility as an engineer in the analysis of the plant and proceeded to explain the role and responsibility of the water plant operator and governing body in regards to responding to the analysis. He suggested the governing body should determine if their intention with the water plant is to be a local supplier or a regional supplier before looking in more detail at the cost for capital improvement. Public Works Superintendent Dan Nasalroad asked to set up a meeting with the water committee to review the analysis submitted by Midwest Engineering Group.

WATER PLANT SETTLING POND PROJECT (MIDWEST ENGINEERING GROUP/STARBUCK TRUCKING, LLC)

Starbuck Trucking LLC has been working on desludging the existing settling pond.

SEWER REHABILITATION PROJECT (BG CONSULTANTS)

Progress meeting was held on June 28, 2022. To date Nowak Construction has completed the CCTV inspection of manholes/lines not done prior to construction. A few additional linear feet was discovered and filmed (*Note the additional LF on the pay application no. 1). The crew has been working on manholes and point repairs in the northern part of town near Grand/Hillside/Broadway/6th/8th Street. Nowak plans to have a second crew the week of July 4-8 and possibly a third crew in the following weeks. Discussion was held at the meeting regarding the processed for field problems as well as any changes (extras). Pay application No. 1 was presented to the council for review and approval. No comments or changes were discussed.

❖ **Motion**

Council Member Capp motioned to approve Pay application No. 1 from Nowak Construction for the sewer rehabilitation project in the amount of \$51,463.40 for the period of May 31, 2022 through June 19, 2022. Motion seconded by Council Member Stoker voted on, passed 4-0.

SPECIAL PROJECTS CONTINUED

STREET PROJECT – KDOT CCLIP PROJECT AT KS HWY 152 AND INDUSTRIAL BLVD (KDOT/KILLOUGH CONSTRUCTION/CFS ENGINEERING)

KDOT and Killough Construction have scheduled a final walk through for July 14, 2022 at 1:00pm. Payment voucher for CFS Engineering was reviewed by the Council. Council Member Capp indicated he would attend the final walk through.

❖ **Motion**

Council Member Capp made motion to approve as to form the payment voucher dated 6/29/2022 for CFS Engineers. Motion seconded by Council Member Stoker voted on, passed 4-0.

NEW FIRE STATION/PUBLIC SAFETY BUILDING

Invoice No. 3944 in the amount of \$4,180 from Zingre and Associates for the work performed from 4/27/2022 through 6/30/2022. The Public Building Commission met this evening at 6:15pm to review and approve Resolution No. 7 for publication regarding the issuing of revenue bonds in an amount not to exceed \$210,000.

❖ **Motion**

Council Member Capp motioned to approve Invoice No. 3944 in the amount of \$4,180 from Zingre & Associates, P.A. for the work performed from 4/27/2022 through 6/30/2022 on the new fire station for the City of La Cygne. Motion seconded by Council Member Stoker voted on, passed 4-0.

GEOTECHNICAL SERVICES FOR THE NEW FIRE STATION

CC Wade presented proposals from Kaw Valley Engineering in the amount of \$4,325 and Palmerton & Parrish in the amount of \$4,850 for the geotechnical services to be performed on the lot for the new fire station.

❖ **Motion**

Council Member Capp motioned to approve the proposal from Kaw Valley Engineering in the amount of \$4,325 for the geotechnical services for the new fire station project. Motion seconded by Council Member Curtis voted on, passed 4-0.

REPORTS OF CITY OFFICERS:

CITY ATTORNEY –BURTON HARDING:

City Attorney Harding reviewed the following items:

- 109 N. 2nd Street: City Attorney Harding is finalizing the Agreement and Waiver for the mayor and owner of 109 N. 2nd Street to sign. This agreement binds the City to have the property demolished and the debris removed at its own expense and that the demolition of the building will be a complete demolition, including any portion of the building that is on the lot owned by Jackie Pribble. Pribble agrees to hold the City harmless and disclaims and waives any legal claims regarding ownership arising from the City's demolition of the structure on her property. The demolition shall occur no sooner than July 15, 2022.
- Court appointed attorney: City Attorney Harding visited with Justin Meeks regarding the position of court appointed attorney for the City of La Cygne. Harding and Judge Fisher are working on some details with Justin Meeks prior to signing the agreement.

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REPORTS OF CITY OFFICERS CONTINUED:

POLICE CHIEF – TINA FENOUGHTY :

1- Traffic Stops Conducted

Citations issued since last meeting - 1

Speed School Zone	1	Registration Viol	0
Suspended License	0	No Tag	0
Insurance	0	EXP DL	0
Speed Construction Zone	0	Speed	0
Vicious Dog/RAL/Tag	1	Paraphernalia	0
Illegal Burn	0	Parking	0

Calls for Service / Reports – 6/15/22 thru 07/05/22

Animal Complaint – 11	Traffic Complaints - 1
Assist Outside Agency – 2	Suicidal Subject – 0
Ambulance – 2	Citizen Assist CFS / contact - 33
Fingerprints – 1	Juvenile Incident – 1
Check Welfare – 3	Drug Investigation– 1
Follow Up – TMTC	Criminal Damage - 2
Suspicious Activity – 4	Civil Matter – 6
Fraud – 1	Hit and Run Accident- 0
Theft – 5	Non-Injury Accident – 0
Child Endangerment – 0	Stolen Vehicle – 0
Disturbance – 2	Warrant Attempt - 0
Felony Warrant – 0	Misdemeanor Warrant – 0
Federal Fugitive Warrant – 0	Fireworks – 6
Urinating in Public – 1	Mental Health – 0
Trespass – 6	911 Hang up – 1

VIN Inspections- 3 completed

Press Release: Aggravated Armed Robbery – Assault – Burglary – Felon in Possession of a Firearm. Chief Fenoughty thanked Linn Valley for their timely arrival and assistance, Pleasanton Police Department, and Linn County Sheriff’s department for their assistance. The individual was identified within 2 hours and in custody within 4 hours.

Accrued Overtime for Department – 17 hours

The Kansas Department of Agriculture conducted an unscheduled inspection of our animal control files and kennel. The city passed with flying colors!

Council Member Capp inquired about performing VIN inspections outside of the city limits. Chief Fenoughty explained the price is set by the state at \$20 per inspection. The city keeps \$18 and \$2 goes to the state for the form. Chief Fenoughty feels her cost is covered for just going out to Linn Valley camper storage area.

Mayor Wilson expressed her appreciation for the long hours and work Chief Fenoughty and Officer Fox have put in over the past couple of weeks.

REPORTS OF CITY OFFICERS CONTINUED:

CODES ENFORCMENT – ALLISON FOX:

Officer Fox reviewed the code letters since the last meeting which included one (1) still in progress nuisance, one (1) still in progress INOP, and twenty-four (24) new grass/weeds.

Officer Fox met with the Doug Hensley, property manager for the N. Broadway Mobile Home Park on June 28, 2022 at 5pm. They have hired New Beginnings Construction to remove the dilapidated mobile homes from the park. Officer Fox met with the construction workers and walked the property with them to review the plan as defined by Ryan Hill for each trailer. Officer Fox presented the plan submitted by Ryan Hill and given to the owners of New Beginnings Construction which details the work to be performed at each lot in the Broadway Street Mobile Home Park and the Vine/Sycamore Street Mobile Home Park.

Officer Fox advised the council of construction improvement to a home located at 613 Market Street in which the owner did not get a building permit prior to starting work. Officer Fox halted the work until a building permit application had been completed and approved. Officer Fox advised the owner of the \$500 fee for not having a building permit and the city would be sending an invoice.

PUBLIC WORKS DEPARTMENT – PUBLIC WORKS SUPERINTENDENT (PWS) DAN NASALROAD:

Report from 6/15/22 to 7/6/2022

Committee Discussions

Water and Gas:

- Water plant evaluation is completed and met with Midwest Engineering group today to review.
- Old settling pond is drained, most of the sediment has been removed and getting ready to start the rebuild.
- Gas meter relocation project to start in August.

Street:

- CCLIP project nearing completion, final walk through on July 14, 2022 at 1:00pm.
- Pothole repairs near completion.
- Access aprons.

Sewer:

- Nowak Construction has started point repairs.
- CCTV completed with report to follow. Still no report.
- Had Reddi Rooter come in and jet the sewer line from Grandview to Swan on 5th Street.

Park:

- Bleachers at the baseball fields have been repaired and replaced.
- Still having issues with vandalism in the bathrooms. Closing bathrooms at night?
- Enforcing park closure at 10pm. Cameras (?). Council Member Brenneman asked about the status on the cameras. PWS Nasalroad said the Park Board needs to decide what kind they want to get, how many to purchase, how much money they want to spend, and who is going to regulate the cameras.

Cemetery:

- Mowing.
- Decorations have been removed.
- Mayor Wilson met with City Clerk Wade to work on a plan for getting the new regulations out to the public.

REPORTS OF CITY OFFICERS CONTINUED:

FIRE DEPARTMENT – DAN NASALROAD:

- Thank to all that helped with bringing home firefighter Josh Haynes and helping with the services. Working with the architect (Zingre & Associates) on the design.

CITY CLERK – JODI WADE:

Report for June 2022

- Prepared final advertisement for area wide garage sales.
- Attended the officials meeting with the Linn County Commissioners on June 7, 2022.
- Attended Planning & Zoning meeting on June 8, 2022.
- Participated in the second training on the new Front Desk Module on June 10, 2022.
- Advantage computer performed the annual cleaning of the server on June 13, 2022.
- Prepared Council agenda packets for the meeting on June 1 and June 15.
- Prepared advertisement for city wide clean-up day.
- Received revenue neutral rate from the County Clerk to put in on the 2023 Budget Workbook.
- Met with the committee (Keith Stoker/Tommy Capp) regarding the demolition bids for 602 N. 5th Street.
- Met with KDOL safety inspector and took him around to all department areas for inspection.
- Advantage computer installed a new battery back-up.
- Phone call meeting with Blue Cross Blue Shield regarding 2023 premiums.
- Researched through the deeds/easements at the Linn County Register of Deeds for utility easements along the properties north of KS Hwy 152 between Industrial Blvd and Robertson Road.
- Attended the sewer rehabilitation project progress meeting with BG Consultants and Nowak Constuction.
- Prepared card/flag for Josh Haynes funeral.
- Assisted Keller Fire with the fire extinguisher inspection for 2022.
- Phone call with City Attorney Burton Harding regarding:
 - ✓ 528 N. 6th Street
 - ✓ RWD Letter of completion
 - ✓ Court appointed attorney
 - ✓ HR process and procedure article in the employee handbook
 - ✓ 109 N. 2nd Street
 - ✓ Title search for utility easements
- Worked with financial technician to fix a problem with a health insurance correction in the program.
- Pulled the file for Article 22 to review the status of the draft.
- Preparing a cemetery letter for patrons and an information card/flyer to be placed in the information board at the cemetery with rules and regulations.
- Attended the La Cygne Community Park Board meeting to review disciplinary procedures and review the article in the city employee handbook.
- Worked on the 2023 budget to prepare the first draft for the Council to review.
- End of the month reports.
- Started quarterly reports.

REPORTS OF CITY OFFICERS CONTINUED:

CITY TREASURER – CONNIE GORE:

Utilities:

Monthly items completed:

- Sewer, water, and gas reports were completed. Rates are up even more for the July billing.
- Sales tax was completed and filed with the state.
- Shut offs were completed.
- 10 day abatement letters were sent to those that have been turned off more than 30 days. We are just waiting for the certified mail receipt to be returned to us, then I will turn this over to Allison for a codes violation citation. (Minimum housing/Nuisance)—Update everyone is paid!! 7/6/2022
- Penalties were processed. (About 80 which is normal)
- Budget customers notified of the amount due changes for the July 1, 2022 bills.
- Budget customer rates changed, but did not print on the bills correctly. Hand corrected amounts.
- Budget customers: No one owed money this year. Credit ranged from \$3.33 to over \$900.00.
- Billing cycle completed. Bills mailed or emailed. Bank lists to the banks.

Other:

- Completed 1 session of training for the new front desk module.
- Reviewed the how to/help manual trying to learn how to navigate Front Desk.
- Continued to create and input information into Front Dest getting prepared for when Simple City has the payment platform ready to go.

Court

Monthly Court items completed

- Court prep completed including diversion reviews.
- Court completed with the paperwork and payment submitted to the state.
- Time spent on court was 16 hours for the month, but very few calls or payments were made.
- We did have a few defendants in court but most were Fail to Appear this month.
- We are in desperate need of a court appointed attorney. If we can find an attorney, they may only be available by zoom for court. I know Burton and Judge Fisher have been working on this. I have also reached out to a municipal supervising judge with the Unified Government of KC for leads. Update: we have 2 possibly interested (7-6-2022).

Payroll: Reviewed time cards and updated the time off (sick/vacation spreadsheet)

Other:

- Continued printing and sorting the one calls.
- Continued inputting information in the cemetery module but have not made much progress this month.

CODES: Helping Allison

Grass

- Abatement Certified letters (24).
- A couple more abate work orders.
- Invoices completed to complete abatements.

Grass Abatement: about 9 hours total so far

- 24 properties inspected by Tina (approx. 1 hr.)
- 24 abatement letters (approx. 5 hrs.)
- 24 abatement envelopes done by April (approx. 1 hr.)
- 24 abatement certified notices (approx. 1.5 hr.)
- April mailed 24 certified letters (approx. 30 minutes)

REPORTS OF CITY OFFICERS CONTINUED:

CITY TREASURER – CONNIE GORE:

Dogs: We have about 150 unregistered dogs from last year. I asked April to start calling these people. We are giving them about 1 week to comply then we will send letters reminding them they need to register their dogs or receive a citation. (This is what we did last year). Update: all calls have been made 7-6-2022.

COUNCIL COMMITTEE REPORTS:

WATER & GAS -

Council Member Curtis asked CC Wade to look at her schedule for the gas committee to meet to review gas rates. Council Member Stoker said he would be available after 5:00pm.

STREET -

CC Wade gave Council Member Capp and Council Member Stoker a map of the city streets so they could start working on notes and evaluations in preparation for the future street project plan.

Discussion was held on whether to proceed with seeking a KDOT Cost Share grant for the 4th Street Improvement Project. CC Wade reviewed the prior application which had been submitted during the Spring 2021 application cycle. CC Wade indicated she would really need some additional support from some Council Members to help prepare the application. Council Member Stoker expressed concerns with seeking the grant prior to completing the Stormwater Survey Master Plan in case that would have any bearing on the design of 4th Street. Council Member Curtis and Council Member Brenneman expressed the same concern. Council Member Capp offered his services and felt the city should not miss out on the opportunity for grants with a low local match. Mayor Wilson stated the majority was in favor of not submitting an application in the August 2022 round.

SEWER - NONE

PUBLIC SAFETY -

KDOL Safety Inspection was performed on June 23, 2022. All departments did well. Only a few minor corrections.

Keller Fire performed the annual inspection of the fire extinguishers for all department areas.

COMMUNITY BUILDING- NONE

EMPLOYEE RELATIONS & TRAINING-

Article G. Discipline of the Personnel Policies and Guidelines City of La Cygne, KS. CC Wade asked the Council to review this article prior to the next meeting. Things can change in legal regulations as well as the way new council members or the mayor would like to handle discipline procedures.

❖ **Motion**

Council Member Curtis motioned to go in to executive session for 5 minutes for non-elected personnel matter for individual employee performance for the department heads for the City Hall, Police Department and Public Works and will return to the Council table at 8:56p.m. Motion seconded by Council Member Stoker voted on, passed 4-0. 8:51p.m.

Others in attendance included, but not limited to: City Attorney Harding, PWS Nasalroad, Chief Fenoughty and CC Wade

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OPEN SESSION RESUMED AT 8:56 p.m.

CEMETERY –

Information Board Pricing (**Table until July 20 meeting**)

PARK-

Blast in the Park July 9, 2022 from 6pm – 9pm with fireworks starting at dusk. Still need volunteers to help with clean up either Saturday evening or Sunday morning. Discussion was held on whether to open the public restrooms during the event or to just utilize porta-potties. Council Member Brenneman expressed the concerns regarding the issues of vandalism and damage to the bathrooms. Council Member Stoker asked about establishing a closing time for the park in which the bathrooms would be locked to help avoid overnight issues. Council Member Brenneman suggested the park board have further discussion on the matter.

SPECIAL COMMITTEE REPORTS:

EMERGENCY MANAGEMENT- NONE

CHAMBER OF COMMERCE -

Ribbon cutting at Reyo's on July 7, 2022 at 10am. Mayor Wilson and CC Wade will be attending. Everyone is welcome!

PLANNING & ZONING COMMISSION (PZC) -

Letter of interest was received from April Powell for the vacant seat on the current PZ board. Mayor Wilson recommended appointing April Powell to the Planning & Zoning Commission.

❖ **Motion**

Council Member Curtis motioned to approve Mayor Wilson's recommendation to appoint April Powell to the Planning and Zoning Commission. Motion seconded by Council Member Stoker voted on, passed 4-0.

BOARD OF ZONING APPEALS (BZA) -

Letters of interest were received from Chelsie Stainbrook and Randy Broyles for the Board of Zoning Appeals. Mayor Wilson recommended appointing Chelsie Stainbrook and Randy Broyles to the Board of Zoning Appeals.

❖ **Motion**

Council Member Capp motioned to approve Mayor Wilson's recommendation to appoint Chelsie Stainbrook and Randy Broyles to the Board of Zoning Appeals. Motion seconded by Council Member Curtis voted on, passed 4-0.

UNFINISHED BUSINESS:

528 N. 6TH STREET:

Agreement dated October 10, 2003 between the City of La Cygne and Linda K. Williams (formerly known as Linda K. Grizzle) and George Williams, husband and wife, and the City of La Cygne, Kansas. (At the Table). A motion was made at the April 6, 2022 meeting to approve for City Attorney Harding to draft a letter to send to the owner(s) of 528 N. 6th Street to proceed forward as

UNFINISHED BUSINESS CONTINUED:

528 N. 6TH STREET:

outlined in the agreement with the removal of the home from the city right-of-way (alley). The Council would like to address if moving the trailer off of the city right-of-way (alley) would then cause the trailer to be within the front setback of the lot.

City Attorney Harding addressed the process the owner(s) would need to take prior to beginning any work on the home. The owner(s) need to complete a building permit application addressing their plan on moving the home. The codes officer will review the application and at that time setbacks will be reviewed and discussion would be held to be sure the home meets the current regulations.

City Attorney Harding will write a letter to the owner(s) indicating the house must be removed from the right-of-way as indicated by the 2013 agreement signed by the City of La Cygne and Linda and George Williams and they must complete a building permit application with the city prior to any work commencing on the movement of the house from the right of way.

109 N. 2ND STREET WAIVER:

City Attorney Harding addressed this business item during his report. City Attorney Harding indicated the owner stated she would be out of the home by July 14, 2022.

WATER AND SEWER RATE ANALYSIS PROPOSAL FROM CARL BROWN

Tabled until receipt of the water treatment plant analysis.

RECESS:

CC Wade requested a 5-minute recess in order for her to make copies of some additional budget pages.

❖ **Motion**

Council Member Capp motioned to recess for 5 minutes for CC Wade to make some copies of some additional budget pages and the council will return to the table at 9:25pm. Motion seconded by Council Member Stoker voted on, passed 4-0. 9:20pm

NEW BUSINESS:

NOTICE OF REVENUE NEUTRAL RATE INTENT:

Notice must be sent to the Linn County Clerk by 5pm on July 20, 2022 of the intent to exceed the revenue neutral rate otherwise it cannot be exceeded. CC Wade reviewed the proposed budget for 2023. CC Wade had removed all normal transfers to the capital improvement reserve and equipment reserve, and lowered the transfer amount to the special highway fund as requested by the Council. The \$60,000 Linn County Economic Grant was removed for 2023. CC Wade put a 30% increase on all costs associated with operations based on the hard figures from 2021. CC Wade also added some dollars to all departments payroll funds to cover any additional increase in COLA percentages for 2023. CC Wade calculated the estimated increase in citizens personal taxes for the city based on a mil levy decrease to 74.712 (prior year mil was 84.593). CC Wade said a mil levy of 74.712 was the best balance for the city to meet the expected increases in budget and to minimize the increase in tax for the citizens.

Review of the General Fund Budget and Revenue Neutral Rate 72.624:

- Previous Mill Levy – 84.593 Assessed Value: 6,269,534 Ad Valorem \$530,359
- Proposed Mill Levy – 74.712 Assessed Value: 7,302,800 Ad Valorem \$545,606

NEW BUSINESS CONTINUED:

NOTICE OF REVENUE NEUTRAL RATE INTENT:

- Review Detailed Expenditure Page showing NO transfers to reserves for 2023.
- Review Resources Available page to show the amount of Ad Valorem required based on the revenue received in order to cover the expenditure.

Council Member Curtis inquired about the process in 2024 if the appraised values crash, would the city be obligated to do anything different in the procedure if they have to raise the mil back up to 84.593. CC Wade stated the procedure would be identical to what we are doing right now.

CC Wade asked the Council when they wanted to hold the hearings for the revenue neutral rate and 2023 budget on August 24 or August 31, 2022?

❖ **Motion**

Council Member Stoker motioned to approve the notice of revenue neutral rate intent and hereby notifies the Linn County Clerk of intent to exceed the revenue neutral rate and the proposed mill levy rate is 74.712. The date of the hearing is August 24, 2022 at 7pm and will be held at 204 Commercial Street in La Cygne, KS. Motion seconded by Council Member Curtis voted on, passed 4-0.

BOUNDARY SURVEYS:

Agricultural Engineering Associates submitted a proposal in the amount of \$4,500 to perform boundary surveys for 602 N. 5th Street, 219 S 4th Street, 102 W. Market Street, and 00000 W Linn Street (location of pool river drain).

❖ **Motion**

Council Member Capp motioned to approve the proposal from Agricultural Engineering Associates in the amount of \$4,500 for 4 boundary surveys to include 602 N. 5th Street, 219 S 4th Street, 102 W Market Street and 00000 W Linn Street. Motion seconded by Council Member Stoker voted on, passed 4-0.

EXECUTIVE SESSION:

NONE

OTHER BUSINESS:

Council Member Capp thanked Killough Construction for the good job they have done on the KDOT CCLIP project.

ADVERTISEMENT FOR SEALED BIDS FOR TREE REMOVAL FOR 1002 MARKET STREET AND 714 N 4TH STREET:

CC Wade asked the Council for approval to advertise for bids for the removal of trees in the right-of-way which are overgrown and affecting the safety of vehicles on the street.

❖ **Motion**

Council Member Capp motioned to approve for CC Wade to advertise for bids to remove trees located in the right of way at 1002 Market Street and 714 N. 4th Street. Motion seconded by Council Member Stoker voted on, passed 4-0.

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NOTES AND COMMUNICATIONS TO COUNCIL:

GOVERNING BODY REMARKS:

NONE

ADJOURNMENT:

❖ ***Motion***

Council Member Capp moved to adjourn the meeting. Motion seconded by Council Member Stoker, voted on, passed 4-0. Time 9:58 p.m.

I, _____ La Cygne City Clerk, do hereby declare
(Jodi Wade) the above to be true and correct, to the best of my knowledge, and do hereby subscribe my name on this 6th day of July, 2022.