

Record of the Proceedings of the Governing Body

REGULAR MEETING

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SEPTEMBER 3, 2025

REGULAR MEETING:

The La Cygne City Council met on Wednesday, September 3, 2025 at the La Cygne Community Building. Council Members present: Keith Stoker; David Brenneman; Thomas Capp; and Jerome Mitzner. ABSENT: Ed Smith.

Others in attendance included but not limited to: City Clerk (CC) Jodi Wade; Police Chief Zachary Mathies; Public Works Superintendent (PWS) Dan Nasalroad; City Attorney Jeff Deane (Via Zoom); Linn County Newspaper, Tony Furse; and Linn County Journal, Roger Sims.

CALL REGULAR MEETING TO ORDER (7:00 P.M.)

Pledge of Allegiance by Mayor Debra Wilson

PUBLIC HEARING TO AMEND THE 2025 BUDGET (7:00 P.M.)

Close Regular Meeting
Open Public Hearing
Close Public Hearing
Open Regular Meeting

❖ Motion

Council Member Capp motioned to approve the amended 2025 Budget as presented. Motion seconded by Council Member Stoker, voted on, passed 4-0.

PUBLIC HEARING FOR THE 2026 BUDGET

Close Regular Meeting
Open Public Hearing – CC Wade indicated a movement of expenditure from the (07) Park Fund to the (23) Spec Park and Pool Fund. Lincoln Township only levied for \$65,000 instead of \$84,000. The Pool expenditure, except for the salaries, will come from the (23) fund.

Close Public Hearing
Open Regular Meeting

❖ Motion

Council Member Capp motioned to approve the 2026 Budget with the movement of expenditure from the (07) fund to the (23) fund as presented. Motion seconded by Council Member Stoker, voted on, passed 4-0.

MAYOR COMMENTS:

a] Thank you to the public works department, city hall staff, pool coordinator, pool managers, lifeguards, Ball association, and patrons for a successful summer season at the La Cygne Community Park. It takes the commitment of the city and community to maintain a tailored recreation environment for families to safely and comfortably enjoy outdoor activities.

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CONSENT AGENDA:

❖ Motion to approve Consent Agenda:

Council Member Capp motioned to accept the Consent Agenda.

Minutes of the August 20, 2025 Council Meeting;

Check Register: August 19, 2025 – August 30, 2025;

Motion seconded by Council Member Stoker, voted on, passed 4-0

DISCUSSION FROM THE FLOOR:

None

REPORTS OF CITY OFFICERS:

POLICE CHIEF ZACHARY MATHIES

Chief Mathies reported on the 2025 Totals for Traffic Stops (533), Citations (65), Calls for Service (425), District and Building Checks (339) and Reports (135). From August 21 – September : (4) Information Reports, (1) Alcohol Offenses, (0) Traffic Misd. Offense, (44) Traffic Warnings, (4) Criminal Offense Report, (1) Accident Reports, (1) Drug Offenses, (1) Warrant Arrests, (3) Traffic Citations, (24) Calls for Service; (1) Animal Citations; (41) UTV Reg. Total.

Chief Mathies will be attending CLI by FBI-LEEDA training in Topeka 9/08 – 9/12.

Interviews were performed for the Community Development Officer. An offer was accepted by Tori Philpot. Tori currently works in Gardner, KS as the codes officer and Animal Control Officer. She has resided in La Cygne for a year. Tori will begin employment on September 29, 2025 upon completion of preemployment screening.

Austin Jones resigned from the Part-time Police Officer position due to his schedule and commitment with the Anderson County K-9 unit. Chief Mathies thanked Austin for his time and dedication to the La Cygne department. An offer was provided to Cameron Patton who worked for the Prairie Village police department. Cameron will start in two weeks.

Chief Mathies has been developing and implementing a self-step Part-Time Officer FTO (Field Training Operations) program. The program mirrors the full-time officer FTO program with modifications to meet the limited time of part time officers on duty.

New street signs have been received and placed around town. "NO TRUCK" signs were placed on south 4th street to help prevent semi-trucks from encountering issues with the railroad crossing. Chief Mathies reviewed the intersections of Lincoln and 6th and Lincoln and 5th. The stop signs on 6th street at the intersection of 6th and Lincoln will be removed and the stop signs will be added on Lincoln at 5th and Lincoln. Traffic will stop on Lincoln Street but traffic will not stop traveling on 5th street or 6th street when crossing Lincoln. Notice will be posted with effective date of October 1, 2025.

❖ Motion

Council Member Capp motioned to approve the removal of the stop signs on 6th Street at the intersection of Lincoln and 6th and to add stop signs on Lincoln at 5th and Lincoln. Motion seconded by Council Member Mitzner, voted on, passed 4-0.

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REPORTS OF CITY OFFICERS CONTINUED:

PUBLIC WORKS – DAN NASALROAD

PWS Nasalroad reported on the progress with the Water Plant maintenance. The engineer will be on-site next week to review the flash mixer in the weirs. The contractor is still waiting on the river pumps. The City of Linn Valley water connection project is still on schedule for September pressure testing of the line. Their bulk water fill unit has been received and will be installed. The pumphouse brick is completed. We are still waiting on the master meter for the interconnect.

The park mower right drive pump went out. Total repair cost \$3400. Mower is only 2-years old, mechanics had no explanation on reason for the pump to go out.

FIRE CHIEF – DAN NASALROAD

Fire Chief Nasalroad reported on a structure fire in town on N. 7th Street Court. Thanked Linn County Rural, AMR and La Cygne Police Department for their assistance.

CITY CLERK – JODI WADE

Cereal Malt Beverage (CMB) Licensing webinar was informative. The City of La Cygne needs to review the codes section regarding the CMB Licensing for any necessary updates. There is a bill on the floor of the Legislature to place CMB Licensing under the authority of the Division of Alcohol and Beverage Control. CC Wade will keep the council updated. All current CMB License holders have been informed of the changes.

Marais Des Cygnes Water Assurance District invoice was reviewed. CC Wade explained the capital improvement project being performed by the Corp of Engineers in 2027. The additional invoiced costs could be allocated over three years (2025/2026/2027). CC Wade pointed out the reserve fund the district is building to avoid increases in the future for capital improvement projects on the reservoir.

❖ Motion

Council Member Capp motioned to approve the payment of the Marais Des Cygnes Water Assurance District Invoice in the amount as allocated over a 3-year period. Motion seconded by Council Member Mitzner, voted on, passed 4-0.

SPECIAL PROJECTS:

SEWER REHABILITATION PROJECT (BG CONSULTANTS)

Pay Application No 3 Hodges Farms & Dredging LLC in the amount of \$30,945.

❖ Motion

Council Member Mitzner motioned to approve Pay Application No. 3 to Hodges Farms & Dredging LLC in the amount of \$30,945. Motion seconded by Council Member Capp, voted on, passed 4-0.

KDOT CCLIP (KILLOUGH CONSTRUCTION/CFS ENG/BG CONSULTANTS)

None

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SPECIAL PROJECTS CONTINUED:

WATER TREATMENT PLANT IMPROVEMENTS:

Invoice No. 1 from Midwest Engineering Group, LLC in the amount of \$14,102.18.

❖ **Motion**

Council Member Capp motioned to approve Invoice No. 1 from Midwest Engineering Group, LLC in the amount of \$14,102.18. Motion seconded by Council Member Stoker, voted on, passed 4-0.

STORMWATER MASTER PLAN/STREET IMPROVEMENT MASTER PLAN

1% Sales Tax question for November 2026 ballot. Establish some Townhall meetings to share the master plan for the street and stormwater improvement project.

CITY FACILITY IMPROVEMENT (CITY HALL, POLICE DEPARTMENT, COMMUNITY BUILDING)

BG Consultant-Client agreement in the amount of NOT TO EXCEED \$11,880 for planning services on the City Hall and Police Department improvement project.

❖ **Motion**

Council Member Capp motioned to approve for Mayor Wilson to sign the Consultant-Client agreement with BG Consultants for the City Hall and Police Department improvement project. Motion seconded by Council Member Stoker, voted on, passed 3-1 (Nay – Council Brenneman).

CITY OF LINN VALLEY WATER CONNECTION

Project still on schedule.

REPORT OF COUNCIL COMMITTEES:

a] **Utilities Committee:** None

b] **Street Committee:** None

c] **City Facility Committee:** Workshop was held by the Council and city staff. Good discussion lead to important information to provide to the consultant for the facility improvements at the City hall/Police Department.

d] **Public Safety Committee:** None

e] **Employee Relations and Training:** None

SPECIAL COMMITTEE REPORTS:

EMERGENCY MANAGEMENT: None

PLANNING & ZONING COMMISSION (PZC): None

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UNFINISHED BUSINESS:

402 S. BROADWAY CONVEY DEED IN LIEU OF COLLECTIONS

The County Clerk completed the removal of all assessed charges on the parcel. CC Wade will get the deed filed with the registrar of deeds next week.

MOBILE FOOD TRUCK REGULATIONS

Tabled until the next council meeting.

CAMPING REGULATIONS

Tabled until the next council meeting.

PARK AND POOL REGULATION DRAFT

Tabled until the next council meeting.

U.S. MINERALS DUST CONCERNS MEETING WITH COUNCIL AND CITY ATTORNEY

City Attorney Deane will get with CC Wade and Mayor Wilson to schedule a meeting with U.S. Minerals. Chief Mathies suggested inviting KDHE to be present. Council Member Stoker stated he would like to be at the meeting also.

NEW BUSINESS:

ORDINANCE NO. AMENDING SECTION 14-118(A)(C) OF CHAPTER 14, ARTICLE 1. WATER AND SECTION 14-308(A)(C) OF CHAPTER 14, ARTICLE 3. GAS OF THE CODE OF THE CITY OF LA CYGNE, KANSAS.

CC Wade informed the council of some concerns with the billing ending date and penalty on the August 1 utility bills. A few minor items needed to be modified in the ordinance to better define the pay by time and the \$50 penalty.

❖ Motion

Council Member Mitzner motioned to approve Ordinance No. 1544 amending Section 14-118(a)(c) of Chapter 14, Article 1. Water and Section 14-308(a)(c) of Chapter 14, Article 3. Gas of the Code of the City of La Cygne, Kansas. Motion seconded by Council Member Capp, voted on, passed 4-0.

ORDINANCE NO. AMENDING CHAPTER VI, ARTICLE 1. SECTION 6-106 OF THE CODE OF THE CITY OF LA CYGNE, KANSAS, PROVIDING FOR VOLUNTEER FIRE DEPARTMENT COMPENSATION

CC Wade advised the council this section had been recently revised but the Fire Chief monthly salary was not added. The Fire Chief salary had been done by motion in the past. CC Wade suggested adding the acknowledgement of the salary in the section and putting the amounts in the Fee Resolution of the Codes book.

❖ Motion

Council Member Mitzner motioned to approve Ordinance No. 1545 amending Chapter VI, Article 1, Section 6-106 of the Code of the City of La Cygne, Kansas. Motion seconded by Council Member Stoker, voted on, passed 4-0.

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RESOLUTION NO. PROVIDING FOR THE TEMPORARY CLOSING AND BLOCKING OF CERTAIN CITY STREETS TO ACCOMMODATE THE METHODIST CHURCH BACK TO SCHOOL BASH ON SEPTEMBER 28, 2025

❖ Motion

Council Member Capp motioned to approve Resolution No. 483 providing for the temporary closing and blocking of Chestnut Street between 4th and 5th Street from Noon – 3:30pm for the Methodist Church Back to School Bash on September 28, 2025. Motion seconded by Council Member Mitzner, voted on, passed 4-0.

RESOLUTION NO. ENABLING FEES ESTABLISHED BY THE CITY AND REFERENCED WITHIN THE CODE OF THE CITY OF LA CYGNE, KANSAS

❖ Motion

Council Member Mitzner motioned to approve Resolution No. 484 enabling fees established by the city and referenced within the Code of the City of La Cygne, Kansas. Motion seconded by Council Member Stoker, voted on, passed 4-0.

EXECUTIVE SESSION:

❖ Motion

Council Member Capp motioned for an executive discussion for 15-minutes following a 2-minute recess for non-elected personnel matter for employee performance and to return to the council table at 8:30pm. Motion seconded by Council Member Mitzner, voted on, passed 4-0. 8:13pm

Others in attendance: PWS Nasalroad and CC Wade

OPEN SESSION RESUMED AT 8:30pm:

❖ Motion

Council Member Capp motioned to approve the new job description for Public Works Director to replace the current Public Works Superintendent job description for the current Public Works Superintendent and to approve the new Public Works Superintendent job description. Motion seconded by Council Member Stoker, voted on, passed 4-0.

UNFINISHED POLICY REVIEW

DRAFT COMPANY VEHICLE USE POLICY

CHAPTER 5. BUSINESS REGULATIONS, ARTICLE 1. SOLICITORS, CANVASSERS, PEDDLERS

CHAPTER 3. BEVERAGES, ARTICLE 2 CEREAL MALT BEVERAGE AND ARTICLE 3. ALCOHOLIC LIQUOR

RENTAL READY PROGRAM (LANDLORD REGISTRATION)

ARTICLE 22: OFF STREET PARKING

NEW POLICY REVIEW:

ARTICLE 5. PARKING

SOCIAL-MEDIA POLICY

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GOVERNING BODY REMARKS: None

NOTES AND COMMUNICATION: None

ADJOURNMENT:

❖ Motion

Council Member Capp moved to adjourn the meeting. Motion seconded by Council Member Brenneman, voted on, passed 4-0. 8:36p.m.

I, _____ La Cygne City Clerk, do hereby declare
(Jodi Wade) the above to be true and correct, to the best of
my knowledge, and do hereby subscribe my name
on this 3rd day of September 2025.