

Record of the Proceedings of the Governing Body

REGULAR MEETING

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May 20, 2026

REGULAR MEETING:

The La Cygne City Council met on Wednesday, May 20, 2026, at the La Cygne Community Building. Council Members present: Robert Sullivan; Jerome Mitzner; Ed Smith; and Oscar Marino, Kent Wade.

Others in attendance included but not limited to: City Clerk (CC) Jodi Wade; Police Chief Zachary Mathies; Public Works Director (PWD) Dan Nasalroad; City Attorney Jeff Deane (via Zoom); Linn County Newspaper, George Nunnemacher; Linn County Journal, Roger Sims; Ian Day; and Emil Wilson.

CALL REGULAR MEETING TO ORDER (7:00 P.M.)

Pledge of Allegiance by Mayor Debra Wilson

MAYOR COMMENTS:

- a. Memorial Day ceremony at Oaklawn Cemetery, Monday, May 25, 2026 at 10am, lunch will follow at the Christian Church.
- b. La Cygne Library Family Block Party on Broadway, May 29, 2026 starting at Noon.
- c. La Cygne Swimming Pool is scheduled to open on Saturday, May 30, 2026.
- d. Blast in the Park is on July 11 starting at 6pm at the La Cygne Community Park. Music, games, Corn-Hole, Vendors, Food trucks and fireworks to finish out the evening.

Mayor Wilson visited with the 5th Grade class at La Cygne Elementary school and helped hand out the 5th grade awards. The plan for next year is to do a brief presentation on the different levels of government (local, state and federal) and then hand out the end of year awards.

CONSENT AGENDA:

❖ Motion to approve Consent Agenda:

Council Member Smith motioned to accept the Consent Agenda.

Minutes of the May 6, 2026 Council Meeting;
Check Register up to: May 16, 2026;

Motion seconded by Council Member Marino, voted on, passed 5-0

DISCUSSION FROM THE FLOOR:

None

REPORTS OF CITY OFFICERS:

POLICE CHIEF ZACHARY MATHIES

Chief Mathies presented his monthly report: Traffic Stops (304), Calls for Service (301), District and Building Checks (1096), Reports (57), Citations (43).

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REPORTS OF CITY OFFICERS CONTINUED:

POLICE CHIEF ZACHARY MATHIES

From May 7 – May 19, 2026 : (1) Information Reports; (0) Alcohol Offenses; (1) Traffic Misd. Offenses; (32) Traffic Warnings; (1) Criminal Offense Reports; (42) Calls for Service; (0) Accident Report; (0) Drug Offense; (0) Warrant Arrests; (5) Traffic Citations; (0) Animal Citations; (48 Total)UTV Registration.

Chief Mathies provided an update on the 602 E. Market regarding the demolition. The general contractor is working with the owner on getting an asbestos removal Contractor hired to complete the remaining tasks for removing the asbestos material. Chief Mathies advised the owner and contractor to put up orange safety fencing across the front opening of the building.

Chief Mathies informed the governing body of the grant in the amount of \$13,997.69 from the L.W. & Dolpha Baehr Charitable Foundation to help purchase the new radios for the Police Department and Fire Department.

COMMUNITY DEVELOPMENT OFFICER ZACHARY MATHIES

The Blast in the Park committee has been working on getting some sponsorship for the children's activities and finalizing the food trucks/vendors.

PUBLIC WORKS DIRECTOR – DAN NASALROAD

PWD Nasalroad presented his report. Linn Valley is going to start water sales through their fill station this week, the POA hauling company will begin first and then it will be opened up to the citizen of Linn Valley.

PWD Nasalroad presented Purchase Order No. 2026-3 in the amount of \$241,523.30 for the 42" Asphalt Zipper (Model – 420X-173H Reclaimer). Further discussion was held regarding what other equipment, product, and/or manpower would be required to complete the street repairs. Council Member Wade asked about having a workshop to have more discussion on the streets.

❖ Motion

Council Member Mitzner motioned to request a workshop to be held on June 18, 2026, at 6:00pm at the La Cygne Community Building to discuss the streets. Motion seconded by Council Member Marino, voted on, passed 5-0.

PWD Nasalroad reviewed the information received from Abby Mills, BG Consultants, regarding the water pooling at the intersection of Broadway and Chestnut. PWD Nasalroad and Council Member Wade reviewed the culverts and ditch along the south side of Chestnut from 4th Street to the railroad right of way. Upon further discussion, Council Member Wade requested a meeting with the Library Board, Abby Mills (BG Consultants), PWD Nasalroad, and a council representative to discuss the necessary modifications for the stormwater ditch. PWD Nasalroad spoke to Todd Schneider, owner of 202 N. 4th Street regarding the pooling water on 4th Street at his parking area. Mr. Schneider had already reached out to a contractor to install a French drain over to the current grate in the stormwater ditch.

PWD Nasalroad explained the issues with the sewer main located in the alley behind the Commercial C-3 area on the east side of Commercial Street. Every couple of years the line has to be jetted. Usually it is due to dirt and gravel from the car wash trap not being cleaned out but this time there was a large grease ball. Discussion was held on the requirements for grease traps for certain

REPORTS OF CITY OFFICERS CONTINUED:

PUBLIC WORKS DIRECTOR – DAN NASALROAD

businesses and whether the car wash should have any responsibility with the cost to jet the main. The total bill was \$4,000. Chief Mathies and PWD Nasalroad will review the code and look at the permits.

PWD Nasalroad advised the council of the pool repairs. The paint had pulled away from the wall exposing the gutter joint to the elements. K.C. Gunitite inspected the damage and will perform the repairs on a Time & Material basis.

FIRE CHIEF – DAN NASALROAD

Fire Chief Nasalroad reported on 9 calls in April: (1) Hazardous Spill, (3) Storm Watch, (2) Structure Fires, (2) EMS Assists, and (1) MVA no incident found. Linn County IT Department programmed the fire trucks to be able to set storm sirens off from the truck radios. The new radios were received, thanks to the L.W. & Dolpha Baehr Charitable Foundation. The Fire Station sign was installed.

CITY CLERK – JODI WADE

CC Wade reported on the update with the financial software. CC Wade asked if the City hall could be closed to the public on Friday, May 22, 2026 so the clerks could work on the new software programs.

❖ **Motion**

Council Member Smith motioned for the City Hall to be closed to the public on Friday, May 22 to allow training for the clerks on the new software. Motion seconded by Council Member Marino, voted on, passed 5-0.

SPECIAL PROJECTS:

STORMWATER MASTER PLAN/STREET IMPROVEMENT MASTER PLAN

- a. Draft Sales tax question. CC Wade asked the council if they were satisfied with the Sales Tax Question as written and to proceed with having Kevin Cowan, Gilmore & Bell, prepare the necessary documents.
- b. CC Wade presented a financial analysis for a \$2.5 million street project. CC Wade broke down the information on the pages for the council to review over the next several months.

SEWER REHABILITATION PROJECT – SEWER LIFT STATION BIDS (BG CONSULTANTS)

Waiting for the receipt of the final contract documents.

RECESS:

❖ **Motion**

Council Member Smith motioned for a 5-minute recess and return to the council table at 8:47pm. Motion seconded by Council Member Mitzner, voted on, passed 5-0. 8:42pm

SPECIAL PROJECTS:

WATER TREATMENT PLANT IMPROVEMENTS:

CC Wade presented a financial analysis report from Raymond James in the amount of \$4.5 million for the Phase 3 portion of the Water Plant Improvement Project which includes the installation of a new clearwell/high service pumps & building/filter. CC Wade advised the council to hold on to the information and together we would discuss it over the next several months.

CITY FACILITY IMPROVEMENT (CITY HALL, POLICE DEPARTMENT, COMMUNITY BUILDING)

CC Wade provided a plan with the dimensions as requested by the facility liaisons. CC Wade also provided a scope of work and cost estimate from BG Consultants to provide engineering services for the installation of the front entrance wall in the City Hall and the dividing wall in the Community Building. Council Member Marino asked about the amount of money set aside in the Capital Improvement reserve for the City Hall and Police Department. Council Member Wade stated he would meet with CC Wade to review the next step. CC Wade had reached out to the BNSF Railroad to inquire about the right-of-way behind the community building and if the city would be able to use the right of way to access the parking area.

CITY OF LINN VALLEY WATER CONNECTION

A final walkthrough of the west side of Robertson Road from KS Hwy 152 up to the City Limit line (tree line) is scheduled for June 22 at 3:00pm. This walkthrough will include the City of Linn Valley, BG Consultants, Hettinger Excavating, City of La Cygne and any property owner along that area.

REPORT OF COUNCIL LIAISONS:

- a] **Utilities Liaisons:** None
- b] **Street Liaisons:** None
- c] **City Facility Liaisons:** None
- d] **Public Safety Committee:** None
- e] **Employee Relations and Training:** None

SPECIAL COMMITTEE REPORTS:

EMERGENCY MANAGEMENT: None

PLANNING & ZONING COMMISSION (PZC): Mayor Wilson has been informed one of the Planning Commission members needs to step down. Mayor Wilson is in search of someone to fill the vacancy. This needs to be filled by someone who lives outside of the city limits but within 3 miles, this allows the Planning Commission to consider annexation.

LA CYGNE HOUSING AUTHORITY BOARD: CC Wade inquired about a workshop of the La Cygne Housing Authority Board and Governing Body to review the purpose, procedures of operations and KORA/KOMA regulations. CC Wade will reach out to the property manager and find a date that would work.

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UNFINISHED BUSINESS:

CAMPING REGULATION DRAFT ORDINANCE.

Chief Mathies is working on the final draft.

DRAFT ARTICLE 2. PARKS AND POOL.

Chief Mathies presented a draft Chapter 11, Article 2. City Parks. He asked the council members to review the draft prior to the next council meeting.

NEW BUSINESS:

GATEWAY FIBER CONSENT TO ASSIGNMENT:

CC Wade presented a Consent to Assignment received from CBRE Infra Fiber Holdings LLC (d/b/a Gateway Fiber LLC) ("Parent") is assigning all of its rights and obligations to GW Operating, LLC ("Assignee") which is a subsidiary of Gateway Fiber LLC. GW Operating, LLC will appoint WANRack, LLC ("Manager") as its agent to perform its obligations under the agreements pursuant to a management agreement by and among the Assignee and the Manager and its permitted successors and assigns.

❖ **Motion**

Council Member Mitzner motioned to approve for the City Clerk to sign the Consent Assignment as presented. Motion seconded by Council Member Smith, voted on, passed 5-0.

UNFINISHED POLICY REVIEW

DRAFT COMPANY VEHICLE USE POLICY

CHAPTER 5. BUSINESS REGULATIONS, ARTICLE 1. SOLICITORS, CANVASSERS, PEDDLERS

CHAPTER 3. BEVERAGES, ARTICLE 2 CEREAL MALT BEVERAGE AND ARTICLE 3. ALCOHOLIC LIQUOR

RENTAL READY PROGRAM (LANDLORD REGISTRATION)

ARTICLE 22: OFF STREET PARKING

NEW POLICY REVIEW:

ARTICLE 5. PARKING

SOCIAL-MEDIA POLICY

GOVERNING BODY REMARKS:

NOTES AND COMMUNICATION:

ADJOURNMENT:

❖ **Motion**

Council Member Smith motioned to adjourn the meeting. Motion seconded by Council Member Wade, voted on, passed. 5-0. 9:15p.m.

I, _____
(Jodi Wade)

La Cygne City Clerk, do hereby declare the above to be true and correct, to the best of my knowledge, and do hereby subscribe my name on this 20th day of May 2026.