### City of La Cygne, Kansas ORDINANCE NO. 1520

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AN ORDINANCE AMENDING CHAPTER XIV, ARTICLE 1, SECTION 14-118 UTILITY BILLS; COLLECTION AND BILLING BY ADDING SECTION 14-118 (e) 1,2,3,4,5,6; AND 14-118 (f) 1,2,3,4,5; AND 14-118 (g) 1,2,3 OF THE CODE OF THE CITY OF LACYGNE, KANSAS, RELATING TO WATER UTILITY BILLS.

# NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LACYGNE, KANSAS:

<u>Section 1:</u> That Chapter XIV, Article 1, Section 14-118 is hereby amended by adding 14-118 (e) 1,2,3,4,5,6 and 14-118 (f) 1,2,3,4,5 and 14-118 (g) 1,2,3 to read:

## 14-118 Utility Bills, Collection and Billing, Deceased Account Holder, and Returned Payments.

- **e) Deceased Account Holder**: Should the holder of a utility account die or leave permanently, the person still residing therein shall establish service under their name within 30 days of the triggering event.
  - (1) A triggering event shall include permanent absence from the residence or death.
  - (2) In the case of a death, a spouse continuing to live at the residence shall be named as the account holder on the existing account with an updated application.
  - (3) In the case of the utility account holder permanently leaving the residence, the remaining resident shall make application for a new account under their name. All requirements for service connection, fees, and deposits shall apply.
  - (4) Should the sole account holder die, and the premises is inherited, rented or sold to another party a new account must be established for service. All requirements for service connection, fees, and deposits shall apply.
  - (5) In case of a death, with a copy of a death certificate, the deposit, if any shall transfer to the spouse. In all other cases a new application and deposit shall be required.
  - (6) Failure to transfer the utility account to the current resident, or to that person responsible for paying the utility bill within 30 days will result in disconnection of the utilities.

## f) Returned Checks, Electronic Checks, Credit/Debit Cards, and ACH payment.

- 1. All returned payments shall be paid in cash within 7-days of notice of the return of payment.
- 2. Unpaid accounts after the 7-day period shall be disconnected. Disconnected Utility Accounts must be paid in full including all fees to be reinstated.

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- 3. A Utility account shall be placed on a cash-only-basis after the second occurrence of returned payment within a 12-month period.
- 4. Unpaid accounts due to return of payment which are not paid within 30-days shall be terminated.
- 5. Any person, firm or corporation violating any provision of this section shall be fined as outlined in statute K.S.A. 21-5821 and as set in the city's fee resolution.

#### g) On-line Electronic Payment and Credit/Debit Card Payment

- 1. On-line electronic payment must be paid at least 5-days in advance of the 15<sup>th</sup> of the month to avoid penalties and at least 5-days in advance of the 30<sup>th</sup> of the month to avoid utility account shut-offs.
- 2. Credit/Debit Card Payments for utility bills paid within 5-days of the 15<sup>th</sup> of the month shall be paid by 8:30am (CST) by phone or in the City Hall to avoid penalty charges.
- 3. Credit/Debit Card Payments for utility bills paid within 5-days of the 30<sup>th</sup> of the month shall be paid by 8:30am (CST) by phone or in the City Hall to avoid utility account shut-off.
- <u>Section 2.</u> **That** all ordinances and parts of Ordinances in conflict herewith are hereby repealed accordingly.

<u>Section 3.</u> **That** this Ordinance shall take effect and be in full force from and after its publication in the official city newspaper of the City of LaCygne, Kansas.

**PASSED** by the Council this 6<sup>th</sup> day of December 2023 **APPROVED** by the Mayor this 6<sup>th</sup> day of December 2023 **ADOPTED** this 6<sup>th</sup> day of December 2023.

Debra Wilson	
ATTEST:	
Jodi Wade, City Clerk	