

MEETING AGENDA
La Cygne City Council
February 1,2023
Meeting Place: La Cygne Community Building

Thank You for **Not Talking** during the meeting until recognized by the mayor. If you wish to be scheduled on a future agenda, please contact the City Clerk by Friday preceding the meeting.

1) CALL REGULAR MEETING TO ORDER (7:00 P.M.)

Pledge of Allegiance by Mayor Debra Wilson

2) MAYOR'S COMMENTS:

a] Thank you to the representatives from the federal, state, county and local agencies for providing the opportunity to review the Floodplain Mapping with our community members at the Open House on January 25, 2023.

b] The City Newsletter will be coming out the end of February or first part of March. This edition will have relevant information of upcoming events in our community, city financial review and infrastructure project updates.

c] The City will begin posting a video series during the month of February and March exploring the City of La Cygne from the perspective of the city government. Be sure to tune in and follow along!

d] The city council will begin working on the 2024 Budget next month. We will initiate with updating the Capital Improvement and Equipment Reserve master plans.

3) CONSENT AGENDA:

Action Item: Motion to approve consent agenda;

Minutes of January 18, 2023 City Council Meeting; (White Pages 5-15)

Check Register: January 19, 2023 – January 29, 2023; (White Pages 16-17)

Check Register: January 30, 2023 – February 1, 2023; (At Table)

4) DISCUSSION FROM THE FLOOR:

Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.

5) REPORTS OF CITY OFFICERS:

✓ City Attorney – Burton Harding – (At the Table)

✓ Police Chief – Tina Fenoughty – (At the Table)

✓ Codes Officer – Allison Fox (At the Table)

✓ Public Works Superintendent – Dan Nasalroad (At the Table)

Purchase Order No. 2023-2 and Purchase Order No. 2023-3 (White Pages18-22)

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5) REPORTS OF CITY OFFICERS CONTINUED:

- ✓ Fire Chief - Dan Nasalroad
- ✓ City Clerk - Jodi Wade (At the Table)
- ✓ City Treasurer - Connie Gore (At the Table)

6) SPECIAL PROJECT REPORTS:

WATER TREATMENT PLANT SETTLING PONDS (MIDWEST ENGINEERING):

Starbuck Trucking has submitted for substantial completion of the settling pond improvement project. Trenton, MW Engineering Group, performed a walk-thru on Friday, January 26 with PWS Nasalroad. Punch list items, if any, will be submitted to Starbuck Trucking, LLC. Upon completion of punch list items, any necessary change orders will be reviewed and added or deducted from the contract price for the final billing.

SEWER REHABILITATION PROJECT (NOWAK CONSTRUCTION/BG CONSULTANTS):

Pay Application No. 8 from Nowak Construction in the amount of \$288,976.80 for the period of 12/21/2022 through 1/19/2023. (White Pages 23-26)

Action needed: Motion to approve payment of invoice.

KDOT CCLIP (KILLOUGH CONSTRUCTION/CFS ENG/BG CONSULTANTS):

CFS Engineering, Payment Voucher in the amount of \$682.77 for the period of October 29, 2022 through December 30, 2022, Review of quantity and measurements. (White Pages 27-29)

Action needed: Motion to approve to form the CFS Engineering Payment Voucher.

NEW FIRE STATION 2022:

Fire Chief Nasalroad is reviewing the received construction specifications and drawings for review prior to advertising for bid.

WATER TREATMENT PLANT ANALYSIS

No updates at this time.

STORMWATER MASTER PLAN (BG Consultants)

CC Wade visiting with Abby Mills, BG Consultants, regarding the status of the stormwater survey. Abby Mills will attend the February 15, 2023 council meeting in person or via Zoom to present an update on the information gathered to date.

602 N. 5th STREET

Estimated cost for platting the lot would be around \$4000. The city council would need to create a name for the subdivided plat. Abby Mills will be able to present to the council information pertaining to the waterflow for this section of the city at the council meeting on February 15, 2023.

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7) REPORTS OF COUNCIL COMMITTEES:

- a] Water & Gas----- Danny Curtis----- Keith Stoker
- b] Street ----- Tommy Capp ----- Jerome Mitzner
 - ✓ Everygy Fiber Optic Cable installation along Market Street – Burns & McDonnell (Tan Nguyen and Kevin McPherson)
- c] Sewer----- Keith Stoker ----- Thomas Capp
- d] Cemetery----- Danny Curtis ----- David Brenneman
- e] Public Safety-----Jerome Mitzner----- Keith Stoker
- f] Community Building----- David Brenneman ----- Tommy Capp
- g] Employee Relations & Training----- Danny Curtis ----- Jerome Mitzner
- h] Park ----- Keith Stoker ----- Tommy Capp

8) SPECIAL COMMITTEE REPORTS:

- a] Emergency Management – None
- b] Chamber of Commerce – None
- c] Planning & Zoning – Unapproved Minutes from the January 11, 2023 meeting. (White Pages 30-32)
 - ✓ Draft Comprehensive Plan. What is the opinion of the council of the draft. Is the council satisfied with the draft and ready for it to be shared with the citizens of the community for review?

9) OTHER BUSINESS

EXECUTIVE SESSION: (See Examples at Table)

a] I move the city council recess into executive session to discuss _____ pursuant to _____. The open meeting will resume in the city council meeting area at _____ p.m.

10) UNFINISHED POLICY REVIEW:

- a] *Article 22 DRAFT Off-Street Parking Regulations.*
- b] *Article G. Discipline – Employee Policy and Procedures.*
- c] *Article 5. Parking*
- d] *Water and Sewer Rate Analysis: Carl Brown proposal.*
- e] *Draft ATV/UTV Regulations.*
- f] *Chapter 11. Public Property, Article 2. Parks and Camping.*
- g] *Ethics and Customer Service Training.*
- h] *Social-Media Policy.*
- i] *Chapter 6. Fire, Article 2. Fireworks.*
- j] *BNSF Quiet Zone*

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- 11) NEW POLICY REVIEW:**
- 12) NOTES & COMMUNICATIONS TO COUNCIL**
- 13) GOVERNING BODY REMARKS**
- 14) ADJOURNMENT**