

MEETING AGENDA
La Cygne City Council
February 2, 2022

Meeting Place: La Cygne Community Building

Thank You for **Not Talking** during the meeting until recognized by the Mayor. If you wish to be scheduled on a future agenda, Please contact the City Clerk by Friday preceding the meeting.

1) CALL REGULAR MEETING TO ORDER (6:00 P.M.):

a] Pledge of Allegiance

2) MAYOR'S COMMENTS:

a] The City of La Cygne has a couple of infrastructure projects taking place in 2022. The KDOT CCLIP Project at the intersection of KS Hwy 152 and Industrial Blvd. is anticipated to start in March 2022. The city is asking all community members to be patient as the work is performed at this intersection. We suggest patrons to enter and exit the City of La Cygne on either East 2250 Road or East 2275 Road during construction in order to provide safety for the workers and for the truck traffic taking place during the project.

3) CONSENT AGENDA:

Action Item: Motion to approve consent agenda;
Minutes of January 19, 2022 City Council Meeting; (White Pages 5-10)
Check Register: January 18 – 28, 2022; (White Pages 11-12)
Check Register: January 29 – February 2, 2022; (Blue Page)

4) DISCUSSION FROM THE FLOOR:

Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.

5) SPECIAL PROJECTS:

WATER TREATMENT PLANT SETTLING PONDS

On January 26, 2022, PWS Nasalroad and CC Wade met with Trenton Morris, MW Engineering Group and Kevin Starbuck, Starbuck Trucking to review the progress to date on the Water Settling Ponds.

SEWER REHABILITATION PROJECT

CC Wade spoke with Paul Owings and Abby Mills with BG Consultants regarding the advertising to bid for the Sewer Rehabilitation Project. Mike Billings with USDA has given us permission to proceed with Authorization to Advertise to Bid. Advertisement will be sent out the first part of February. The Pre-Bid meeting is scheduled for February 23, 2022 at 10am.

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5) SPECIAL PROJECTS CONTINUED:

SEWER REHABILITATION PROJECT

Bids will be received and opened on March 9, 2022 at 10am. Bids will be reviewed and then awarded on March 16, 2022.

KDOT CLLIP PROJECT

PWS Nasalroad and CC Wade will be meeting with Killough Construction, KDOT and CFS Engineering on Thursday, February 17, 2022. Time will be announced.

LA CYGNE FIRE STATION

CC Wade and PWS Nasalroad are still working on the narratives.

AMERICAN RESCUE PLAN FUNDS (ARPA)

Final Rule was released by the Treasury. There was a change to the replacing lost public sector revenue. It was changed to a standard allowance for revenue loss or complete a full revenue loss calculator. If the amount of ARPA received is under \$10 million dollars we can elect to apply it under the standard allowance for revenue loss. This category is considered a "standard allowance" and you don't have to use a revenue loss calculator to "justify" the actual revenue loss amount. The allowable activities under this category are broader and require less paperwork. The allowable activities must be provisions of government services or "public purpose". The first filing date for our annual report is April 30, 2022. I would recommend we make a motion to opt in early for the standard allowance for revenue loss of up to \$10 million. Things can change quickly with the Treasury department. The final rule comes in to affect April 1, 2022. The first report is for activity up to March 31, 2022 which is currently just the receipt of the first tranche of funds. Under the revenue loss category we do not have to do Davis-Bacon wage reporting. The estimated timing of the second tranche is May 10, 2022. The Treasury also broadened the water and sewer category adding additional eligible uses including a broader range of lead remediation and stormwater management projects.

Action needed: Motion to opt-in early for the standard allowance for revenue loss of up to \$10 million.

6) REPORTS OF CITY OFFICERS:

- ✓ City Attorney – Burton Harding (Blue Pages)
- ✓ Police Chief Tina Fenoughty (Blue Pages)
- ✓ Codes Officer – Allison Fox (Blue Pages)
- ✓ Public Works Department – Dan Nasalroad (Blue Pages)
- ✓ Fire Chief – Dan Nasalroad
- ✓ City Clerk – Jodi Wade (Blue Pages)

7) REPORTS OF COUNCIL COMMITTEES:

- a] Water & Gas ----- Danny Curtis ----- Keith Stoker
- b] Street ----- Jerome Mitzner ----- Thomas Capp
 - ✓ RFQs for Stormwater Master plan review. (4) Packets received to be reviewed by the Committee.

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7) REPORTS OF COUNCIL COMMITTEES CONTINUED:

- c] Sewer ----- Keith Stoker ----- Thomas Capp
- d] Cemetery ----- Danny Curtis ----- David Brenneman
- e] Public Safety ----- Jerome Mitzner ----- Keith Stoker
 - ✓ Guide for renters, landlords, and homeowners (At the Table). Utility Clerk Gore has also acquired a copy of Pleasanton, KS and Osawatomie, KS landlord policy and programs.

- f] Community Building ----- David Brenneman -----Thomas Capp
- h] Employee Relations & Training ----- Jerome Mitzner ----- Danny Curtis
- d] Park ----- David Brenneman
 - ✓ Bylaws for the La Cygne Community Park Board were approved by the Park Board and sent forward for the Board of Trustees to approve. Ordinance will be handled in New Business.

8) SPECIAL COMMITTEE REPORTS:

- a] Emergency Management - None
- b] Swanfest Committee - None
- c] Planning & Zoning Commission – Completed review of community Survey questions. Will be releasing the survey the second week of February and is looking at either March 22 or March 24 for the first community workshop for the Comp Plan revision. The Commission was giving the information regarding lot 602 N. 5th street and is researching information to create a recommendation.

9) UNFINISHED BUSINESS:

- a] 307 Swan Street. Property owned by Lincoln Township. AMR has moved out of the building in to the new location. Would the City of La Cygne have any interest in leasing the building from Lincoln Township? **(Tentative date of February 9 at 6pm to meet with Lincoln Township Trustee)**

- b] Installation of an electrical pedestal in Thayer Park to provide power at the small shelter during Halloween and Christmas. CC Wade can get a quote from an electrician and Everyg regarding the installation of a pedestal and meter. The Chamber meeting was cancelled for January and will reconvene in February 2022. **(February 9 is the next Chamber meeting)**

10) NEW BUSINESS

- a] Resolution No. ____ enabling fees established by the City and referenced within the city code of the City of La Cygne, KS. (White Pages 13-14).
 - Prior Costs were \$16.13, \$19.22, \$22.22 for 2021 service.
 - New Costs are \$16.86, \$19.86, \$22.86 for 2022 service.

Action needed: Motion to approve Resolution No. ____.

- b] Chapter XI. Public Property, Article 2, Section 11-201.1: By-Laws of the La Cygne Community Park Board. (White Pages 15-18) **ORDINANCE IS IN THE BLUE PAGES** .

Action needed: Motion to approve the Ordinance.

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c] Chapter XI. Public Property, Article 2, Sections 11-202 through 11-210. These sections need to be reviewed for conflict and updated with current rules and regulations. (White Pages 19-26)

d] Purchase Order No. 2022-2 in the amount of \$36,125 for a used 2020 Chevy Silverado pick up with 16,337 miles and white in color. (Blue Pages)

Action needed: Motion to approve purchase order.

e] Purchase Order No. 2022-3 in the amount of \$3460 for the Front Desk Module for gWorks financial software. (Blue Pages)

Action needed: Motion to approve purchase order.

f] Resolution No. ____ a resolution of the City of La Cygne, Linn County, Kansas regarding Employee paid leave for COVID-19. (Blue Pages)

Action needed: Motion to approve Resolution No. ____.

g] Ordinance No. ____ amending Chapter VIII, Article 1 of the Code of the City of La Cygne, Kansas by amending section 8-103 setting the date and time to transact the business of the Municipal Court. Municipal Court will be held on the 3rd Tuesday of each month beginning in March 2022 at 6:00pm. (Blue Pages)

Action needed: Motion to approve Ordinance No. ____.

EXECUTIVE SESSION:

a] I move the city council recess into executive session to discuss _____ pursuant to _____ . The open meeting will resume in the city council meeting area at _____ p.m.

11) OTHER BUSINESS

a] Paper Costs have gone from \$32/case to \$48/case. Annual increase of \$576.

12) NOTES & COMMUNICATIONS TO COUNCIL

a] The Value of Kansas Cities from the League of Municipalities (White Pages 27-28)

b] KMGMA Member Update (January 31, 2022) (Blue Page)

13) GOVERNMENT BODY REMARKS

14) ADJOURNMENT

15) TABLED ITEMS TO FUTURE DATES:

a] Water Conservation plan review. (**Tabled until Summer 2022**)

b] Ethics/Public Service Training. (**Tabled until Spring 2022**)